

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 17th day of January 2020, at 9:00 A.M.

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| Present: | Commissioners | Thomas A. Abbate James Asmus Patricia Beckerle |
| | Superintendent | Peter F. Logan |
| | Business Manager | Kathleen Cannon |
| | Engineer | Frank Merklin |

At 9:00 A.M., bids for Contract C6-19R, Construction of Water Supply Test Well @ Southwoods Road were received and opened. The following bids were received:

| <u>Contractor</u> | <u>Bid Price</u> |
|---------------------------|------------------|
| A.C. Schultes, Inc. | \$659,000.00 |
| Layne Christensen Company | \$674,960.00 |
| Delta Well Pump Co., Inc. | \$840,000.00 |

The bid(s) were then given to Mr. Merklin for D&B Engineering and Architects review and recommendation to the Board.

Bids for Contract G6-20, Water Supplies Requirements Contract were received and opened. The following bids were received:

| <u>Contractor</u> | <u>Bid Price</u> |
|---------------------------------|------------------|
| Badger Meter dba National Meter | Various |
| Ferguson Enterprises | Various |

The bid(s) were then given to Mr. Logan for his review and recommendation to the Board.

A third bid was received from T. Mina Supply, Inc. at 9:15 A.M. which the District did not open. A representative from T. Mina called the office and indicated that the Long Island Expressway was closed this morning due to a serious accident which might delay their arrival. In addition, Mr. Logan received two emails, one at 6:26 AM and then another 7:43 AM. The emails were just confirming to Mr. Logan that they would be providing a bid, and that their representative was on their way. After discussion, the Commissioners decided not to open the bid and to confer with legal counsel as to what action the District should take.

Discussion was then held with regards to H2M's Invoice in the amount of \$19,619.70 for environmental services related to the diesel fuel spill at the District's

Wheatly Tank site caused by Corrosion Control Corp. (CCC), the sub-contractor for Caldwell Tanks, Inc., the contractor who is constructing the Wheatley tank. The spill occurred when an employee of CCC was refilling a piece of their equipment and somehow the hose fell out of the diesel tank opening and spilled about 50 gallons of fuel onto the ground. Mr. Logan reported that Eric Koetter, project manager from Caldwell agreed to pay H2M for inspection services during the clean-up of the spill and instructed Mr. Logan send H2M's invoice to directly to him. The Commissioners agreed that this expense should be paid directly by Caldwell.

Mr. Logan then reported that at the December 13, 2019 Board meeting the Commissioners approved increasing Bensin Contracting, Inc.'s contract from the original price of \$9,720.00 to \$10,720.00 to install/replace probes they discovered were necessary during the installation of fuel tank gauges. After the work was completed the number of man hours required exceed Bensin's estimate and the total cost for all electrical work related to the installation of fuel tank gauges including replacing the damaged probes totaled \$12,398.06; \$2,678.06 over the original contract amount. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved modifying Bensin's Contract to Install fuel tank gauges and replace probes to \$12,398.06 to be charged to capital project account no. H-8397-875-2020 Fuel Tank Monitoring System.

| | | | | | | |
|------|-----------------------|---|------|---|------------|---|
| VOTE | AYES | 3 | NOES | 0 | ABSENTIONS | 0 |
| | Commissioner Abbate | | AYE | | | |
| | Commissioner Asmus | | AYE | | | |
| | Commissioner Beckerle | | AYE | | | |

Mr. Logan then requested the Commissioners set a bid date for Woodbury Country Club Villas water main installation project. After discussion, the Commissioners set a bid date for Friday, February 21, 2020 at 9:00 A.M.

Mr. Logan then requested authorization to spend approximately \$7,000.00 for RCA-RI material to build an access road for the Southwoods Road Test Well site. Mr. Logan indicated that it would be far less costly for District employees to build the access road then to include it as a line item in the bid specifications. The original blanket purchase order was set up for \$2,000.00; however, after starting to build the access road it became clear that the District would need to purchase a lot more RCA-RI to finish the road. After discussion, the Commissioners approved increasing the purchase order from \$2,000.00 to \$7,000.00.

Miss Cannon requested that the Commissioners approve the following Budget Transfer(s) for the year ended 12-31-19: (nunc pro tunc)

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|--|----------------------|----------|
| To provide for D&B to assist with security light purchase. | | |
| A-8340-000-4430 | Engineering Services | 1,961.33 |

A-8340-000-4480 Other Professional Services (1,961.33)

To fund electrical repairs done per the requirements contract thru 12-31-19.

A-8340-000-4651 Electrical Repairs 269.16
A-8340-000-4652 Auto Repairs (269.16)

To fund night call for pp#01 2020 accrued back to 2019.

A-8340-000-1310 Night Call Pay 142.85
A-8340-000-1100 Plant Full Time Salaries (142.85)

After Discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the above listed budget transfer(s).

VOTE AYES: 3 NOES: 0 ABSENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

Miss Cannon then presented to the Commissioners a proposal from D&B Engineers and Architects to provide engineering services for assistance with the administration of the NYS Environmental Facilities Corporation (EFC) planning grant for the Kirby Lane AOP Pilot testing in an amount not to exceed \$5,000.00, effective as of November 1, 2019. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve D&B's proposal to provide engineering services for assistance with the administration of the NYS Environmental Facilities Corporation (EFC) planning grant for the Kirby Lane AOP Pilot testing in an amount not to exceed \$5,000.00 to be charge to capital project account no. H-8397-013-2302, Southwoods Rd. Test Well

VOTE AYES 3 NOES 0 ABSENTIONS 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

Miss Cannon then reported that she received a FOIL request from consumer C. Di Filippo requesting test results for water sampling at the District's Kirby Lane and Merry Lane facilities. In addition, he wanted to know if the District planned on purchasing special equipment for treatment at this location and if the District monitored the water adjacent to the Town of Oyster Bay's DPW site on the former

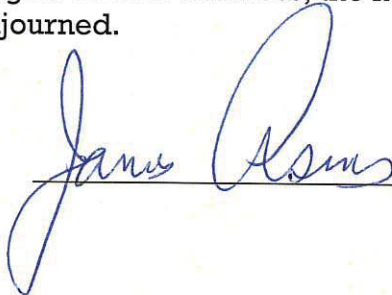
Cerro Wire property. After discussion, the Commissioners instructed Miss Cannon and Mr. Logan to compile the information requested by Mr. Di Filippo as per Article 6 of the Public Officers Law for FOIL requests.

Miss Cannon then informed the Commissioners that she received a request to waive a penalty on Account No. 70068010-0 in the amount of \$218.77. Miss Cannon informed the Commissioners that no penalty on this account has been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive the penalty on this account and send a revised bill.

Miss Cannon then informed the Commissioners that she received a request to waive a penalty on Account(s) #56457395-1 and 56457395-2 amount of \$1,094.33 and \$719.88 respectively. Miss Cannon informed the Commissioners that no penalty on either account has been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive the penalty on both accounts and send revised bills.

The following claims were then audited and approved for payment: General Fund #24168 to #24195, Construction Fund #2490 to #2493 and Installation Fund #4098.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.

A handwritten signature in blue ink, appearing to read "James Adams", written over a horizontal line.

Secretary