

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 21st day of July 2021, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle Michael F. Ingham Peter F. Logan Kathleen Cannon Amanda Blum William D. Merklin
	Attorney Superintendent Business Manager Asst. Business Manager Engineer	

Commissioner Abbate opened the Board Meeting with an update pertaining to continued efforts of the District to address the COVID-19 virus pandemic.

A discussion was held regarding the protocols for in-person board meetings and bid openings since the lifting of Governor Cuomo's Executive Orders 202 & 205.

An additional discussion was held concerning the District's COVID Sick Leave Policy since the lifting of the Executive Orders. Mr. Ingham will review Bill No. S.8091-Ramos/A.10153-Nolan which was signed into Chapter 25 of the Laws of 2020 and report back with his findings. A formal employee memo will be drafted with updated protocols to follow going forward.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: On-site testing started this week. Draft BODR scheduled for submittal in the 4th quarter of 2021.
2. Well 22 Facility Improvements & AOP Treatment: Draft BODR scheduled for submittal in the 4th quarter of 2021.
3. Kirby Lane AOP: The final draft will be submitted to JWD in August. The current schedule for NCDH submittal and bidding is September 2021.
4. Southwoods Road -New Well and Treatment Facility: Waiting for comments from NYSDEC and NCDH on the Well Design Report and application. Non-pollution easement letters sent to surrounding properties. D&B is

preparing the Basis of Design Report (BODR) and contract documents for construction of the Treatment Facility. The schedule for draft submittals is in July.

5. PTAS at Wheatley Station (Well 6 & 16): Construction is underway. Schedule for delivery of packed tower is delayed which may delay the installation of the roof trusses.
6. Well 17 GAC Treatment for Simazine Removal: Punchlist and contract close out is underway. Landscaping to be completed in the fall.
7. Well 20 GAC Treatment: Punchlist and contract close out is underway. Landscaping to be completed in the fall.
8. Split Rock Tank Rehabilitation and Booster Station: Preparation of contract documents for the Booster Pumping Station is underway. A draft will be submitted to JWD in early August.
9. Split Rock Drainage Pipe: A draft submittal will be submitted this week and a review meeting scheduled.
10. Wells 18 & 19 Drainage Improvements: A draft contract document will be submitted this week and a review meeting scheduled.
11. Well 19 PFAS Removal: A submittal package has been sent to NCDH for approval.
12. Syosset Tank Replacement Planning: D&B will be submitting a draft of the tank design report to JWD for review next week. Surveying subconsultant is behind schedule with as-built and property line survey drawing.
13. Woodbury Tank: The draft Condition Assessment Report will be submitted next week.

A discussion was held concerning the issue of access to the Woodbury Tank site. Mr. Ingham and Mr. Logan suggested entering into a Right of First Refusal Agreement with the owners of 1 Nome Drive, Woodbury as soon as possible. Mr. Logan explained that this parcel would be the most ideal property to acquire to get access to the Woodbury Tank site for a future tank rehabilitation. After discussion, the Commissioners requested that Mr. Ingham draft the letter and the Right of First Refusal Agreement to the owner of the property at 1 Nome Drive for them to review and approve.

14. Water Service Gooseneck Replacements: Final contract documents have been submitted to JWD.

15. Wells 4 and 31 Pump Rehabilitation:
- Well 4: Work is substantially complete. A punch list will be prepared and contract close out will begin.
 - Well 31: D&B is reviewing a shop drawing for a replacement pump.
 - D&B is preparing contract documents for rehabilitation of the Well 17 pump.
 - D&B is preparing contract documents for rehabilitation of the Well 29 pump.
16. McCoun's Lane Water Main Improvements: Punchlist and contract close out is underway.
17. Glen Head Water Main Improvements: A meeting with the property owner is needed.
18. Main Plant SCADA Improvements: D&B submitted the draft memorandum for Main Plant improvements for JWD review. Preparation of Requirements Contract is underway.
19. Transfer Switch Replacements: Bids will be opened on July 30th, 2021.
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20. Juneau Pump Station Improvements: D&B is preparing the draft generator alternative memorandum and contract documents.
21. Water Main As-Built Drawings: D&B is preparing as-builts for completed water main projects. Drafts will be provided in mid-July.
22. Flow Control Valves Requirements Contract: D&B submitted a proposal for this work.

Mr. Merklin then presented to the Commissioners a proposal to prepare a Requirements Contract for Maintenance and Replacement of Flow Control Valves at Various Well Sites \$9,700.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve D&B's proposal to prepare a Requirements Contract for Maintenance and Replacement of Flow Control Valves at Various Well Sites \$9,700.00 to be charged to Operating Account No. A-8340-000-4430 Engineering Services.

FURTHER RESOLVED that the Commissioners approve transferring \$9,700.00 from Operating Account No. A-8340-000-2304 Motors & Pumps for Wells to Operating Account No. A-8340-000-4430 Engineering Services to cover the cost of the proposal.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Miss Cannon informed the Commissioners that the above Requirements Contract will be used to replace approximately 35 of these valves throughout the District costing approximately \$210,000.00. The cost of the valves will be funded from the District's Repair Reserve in 2021, 2022 and 2023.

Status of Proposed Development Projects – Engineers Report

1. The Center for Developmental Disabilities (The Center) Water Main Improvements: D&B has responded to NCDH comments on the contract documents. Contract execution is underway.
2. LIU Post Water Distribution Improvements: Punchlist has been prepared and contract close out is underway.
3. Woodbury Hills Development: No update since last meeting.
4. Silver Path Estates Request for Water Availability: No update since last meeting.
5. Amazon Warehouse (former Cerro Wire Site): No update since last meeting.
6. Marriott at Milleridge Inn Water Main: No update since last meeting.
7. Country Club Developers: No update from last meeting.
8. Tam O'Shanter Development: No update from last meeting.
9. Aveley Residential Development: No update from last meeting.

A discussion was held regarding the letter received from the owner of 77 McCouns Lane, Old Brookville dated June 21st, 2021. Commissioner Abbate instructed Mr. Ingham respond to the consumer's letter.

Mr. Ingham reported that he has forwarded the District's open hydrant claims to Carman, Callahan & Ingham's Client Recovery Subrogation division for resolution and he will report back to the Board his recommendation on how to proceed.

Monthly report from the Superintendent was read and ordered filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period July 7, 2021 to July 20, 2021, had been completed and all were within state and federal standards.

Mr. Logan presented to the Commissioners two contract modifications from R J Industries for JWD Contract No. C5-20, Well No. 17 GAC Installation as follows:

1. Contract Modification No. 10: For additional asphalt and resetting of Belgian blocks for the total not to exceed fee of \$4,306.05.
2. Contract Modification No. 11: Credit for utilizing JWD employees to perform required water sampling for the total not to exceed amount of (\$4,656.50).

After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification Nos. 10 and 11 for Contract No. C5-20, Well No. 17 GAC Installation from R J Industries resulting in a net credit of (\$350.45) pending final change orders from D&B Engineers and Architects P.C.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Mr. Logan then informed the Commissioners that he received a call from Dan DeVita, Mayor of the Inc. Village of Laurel Hollow regarding supplying water to approx. 250 unfranchised homes in Laurel Hollow that are currently supplied by private wells. In 2012, the Late Commissioner Nicholas Bartilucci and Miss Cannon estimated the upfront and annual cost to the residents to pay off the bond that would be required to upgrade infrastructure in order to service the additional homes, the results of which were cost prohibitive. Mr. DeVita informed Mr. Logan that there is affirmatively NYS Grant funding available to conduct a feasibility study for this project. A feasibility study will need to be conducted to analyze the potential demands this project will place on the District's distribution system. Commissioner Abbate then requested Mr. Merklin prepare an engineer's proposal for a feasibility study; the cost to be paid by the Village of Laurel Hollow if they approve.

Mr. Logan reported that he and Mr. Ingham were finalizing a Intermunicipal Agreement between the District and the Village of Old Brookville for the resurfacing of McCouns Lane in the amount of \$20,000.00 (\$20,000.00 credit received from Bancker Construction on Contract No. C13-17A). Once the Agreement is signed by the Village, they will present to Commissioner Abbate for his signature. After

discussion, the Commissioners authorized Chairman Abbate to sign the Agreement on behalf of the District and forward payment to the Village.

Mr. Logan notified the Commissioner's that the District's 2012 Freightliner Dump Truck had some issues with the electronics and fuel lines which caused the truck to stall on the property. Mr. Logan had it towed to the manufacturer to diagnose the issue and will keep the Commissioners apprised of the cost of the repair.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of July 19, 2021. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between July 3, 2021 and July 19, 2021. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Budget to Actual Report for the month ended on June 30, 2021. After discussion, the report was ordered filed.

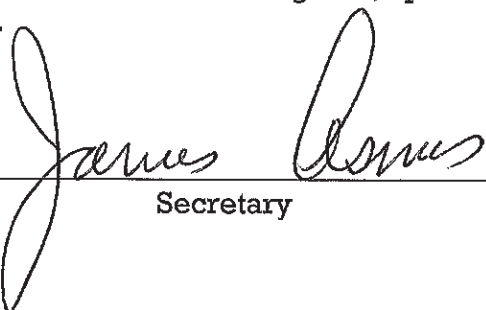
Miss Cannon then presented and reviewed with the Commissioners the Employee Accrual Report for the quarter ended June 30, 2021. After discussion, the report was ordered filed.

Miss Cannon presented to the Commissioners two letters addressed to Chairman Thomas Abbate from Mr. Timothy Burns, P.E. Director of the New York State Environmental Facilities Corporation Division of Engineering & Program Management regarding the WIIA Grants for the Kirby and Merry Lane AOP Systems stating that the request for extension was reviewed and accepted and the deadline has now been extended through December 31, 2021. The letter goes on to state that "to achieve this new deadline, all outstanding documentation required for execution of an agreement must be submitted to the EFC in an acceptable format no later than October 1st, 2021." This deadline may be challenging to meet since the utilization plan is supplied by the prospective contractor of the project. Currently there are no bid dates set for either project, so the contractor is unknown. Miss Cannon informed the Commissioners that the letters were forwarded to H2M for the Merry Lane AOP project, and D&B for the Kirby Lane AOP. Both engineers are working on scheduling a meeting with NYSEFC, Mr. Logan and Miss Cannon to make sure that all parties involved are on the same page to meet the requirements of the grant.

Pending agenda items list was read and filed.

The following claims were then audited and approved for payment: General Fund #25628 to #25664, Construction Fund #2563 to #2564.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary