

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held remotely via telephone conference, on the 16th day of June 2021, at 8:30 A.M.

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| Present: | Commissioners | Thomas A. Abbate James Asmus Patricia Beckerle |
| | Attorney | Michael F. Ingham |
| | Superintendent | Peter F. Logan |
| | Business Manager | Kathleen Cannon |
| | Asst. Business Manager | Amanda Blum |
| | Engineer | William D. Merklin |

In response to the restrictions and concerns relative to the Coronavirus (COVID-19) pandemic, today's meeting of the Board of Commissioners and all meetings until further notice will be held via a phone-conferencing platform pursuant to Governor Cuomo's most recent Executive Order 202.110. A roll call was taken to assure that those listed were in attendance and that a quorum of the Board was present. ~~Members of the public were given the opportunity to call in and listen to the meeting live.~~ The Board Meeting was recorded and will later be transcribed. A notice was posted on the District's website, www.jerichowater.org, stating same on April 6th, 2020.

Commissioner Abbate opened the Board Meeting with an update pertaining to continued efforts of the District to address the COVID-19 virus pandemic.

Miss Cannon reported that Governor Cuomo lifted the majority of the COVID-19 restrictions as of yesterday, since NYS achieved a 70% vaccination rate of adults over the age of 18. A discussion was held in regards to the District's current policies and procedures. Mr. Logan and Miss Cannon will review procedures and report back to the Board with any recommended changes.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: Pilot Testing equipment will be mobilized to the site this week, following optimal runs at Well 22. Testing will commence when Well 20 is returned to service. BODR preparation and preliminary design is underway.
2. Well 22 Facility Improvements & AOP Treatment: Pilot test optimal runs will be performed this week. BODR preparation and preliminary design is underway.

3. Kirby Lane AOP: D&B is finalizing a 60 percent design submittal and will be scheduling a review meeting with JWD in the coming weeks. The current schedule for NCDH submittal and bidding is September 2021.
4. Southwoods Road -New Well and Treatment Facility: Waiting for comments from NYSDEC and NCDH on the Well Design Report and application. D&B is preparing the Basis of Design Report (BODR) and contract documents for construction of the Treatment Facility. The schedule for draft submittals is in July.
5. PTAS at Wheatley Station (Well 6 & 16): Construction is underway. Evaluating Well 16 condition for possible rehabilitation.
6. Well 17 GAC Treatment for Simazine Removal: NCDH has completed their inspection. Second round of sample results are needed to get approval. Experiencing delays with PACE laboratory. Punch list work is underway.
7. Well 20 GAC Treatment: Construction is progressing with contractual Substantial Completion being June 20, 2021. The first and second rounds of samples have been collected. Due to PACE laboratory delays, it is difficult to project a new substantial completion date.
8. Split Rock Tank Rehabilitation and Booster Station: Tank is operational. There were some issues relating the control settings on the new altitude valve. Minor punch list items to be addressed before the contract can be closed out.
9. Preparation of contract documents for the Booster Pumping Station is underway.
10. Split Rock Drainage Pipe: D&B is preparing contract documents for the connection of the Split Rock Tank and Booster Station to the proposed drainage improvements at Wells 18 & 19.
11. Wells 18 & 19 Drainage Improvements: A design meeting was held with JWD. D&B is preparing the draft contract documents.
12. Well 19 PFAS Removal: D&B is working on submittal. Some additional information on the original design is needed to complete it.
13. Syosset Tank Replacement Planning: D&B has prepared the site plan and evaluation report.
14. Woodbury Tank: D&B is preparing the Condition Assessment Report with full details analysis.

15. Water Service Gooseneck Replacements: Final contract documents have been submitted to JWD. A bidding schedule can be determined.

16. Wells 4 and 31 Pump Rehabilitation:

- Well 4: This well has been placed into operation with an extended blow off time and special sampling requirements.
- Well 31: Waiting for sampling results from test pump
- D&B is preparing contract documents for rehabilitation of Well 17 and Well 29 pump.

Mr. Merklin then presented to the Commissioners a proposal from D&B Engineers and Architects, P.C. to provide engineering services for assistance with the administration of the Pump Rehabilitation at Well No. 17 in the not to exceed fee of \$9,000.00. The construction work will be performed by A.C. Schultes, Inc. under the Annual Maintenance Contract for Well and Booster Pumps and Motors (JWD Contract No. G5-20). After discussion and upon motion duly made and seconded, it was

~~RESOLVED that the Commissioners approve D&B's proposal to provide engineering services for assistance with the administration of the Pump Rehabilitation at Well No. 17 in the not to exceed fee of \$9,000.00 to be charged to Capital Project Account No. H-8397-016-2303 Well Rehabilitation Program.~~

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| VOTE | AYES | 3 | NOES | 0 | ABSENTIONS | 0 |
| Commissioner Abbate | | | AYE | | | |
| Commissioner Asmus | | | AYE | | | |
| Commissioner Beckerle | | | AYE | | | |

Mr. Merklin then presented to the Commissioners a proposal from D&B Engineers and Architects, P.C. to provide engineering services for assistance with the administration of the Pump Rehabilitation at Well No. 29 in the not to exceed fee of \$9,000.00. The construction work will be performed by A.C. Schultes, Inc. under the Annual Maintenance Contract for Well and Booster Pumps and Motors (JWD Contract No. G5-20). After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve D&B's proposal to provide engineering services for assistance with the administration of the Pump Rehabilitation at Well No. 29 in the not to exceed fee of \$9,000.00 to be charged to Capital Project Account No. H-8397-016-2303 Well Rehabilitation Program.

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| VOTE | AYES | 3 | NOES | 0 | ABSENTIONS | 0 |
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| Commissioner Abbate | AYE |
| Commissioner Asmus | AYE |
| Commissioner Beckerle | AYE |

17. McCoun's Lane Water Main Improvements: Punchlist and contract close out is underway.
18. Glen Head Water Main Improvements: A meeting with the property owner is needed.
19. Main Plant SCADA Improvements: D&B is preparing the draft memorandum for Main Plant improvements. Preparation of Requirements Contract is underway.
20. Transfer Switch Replacements: D&B is addressing JWD comments on the draft contract documents.
21. Emergency Response Plan (ERP) Update: D&B has submitted all of the draft sections of the ERP to JWD to review. Document will be finalized to address comments and include all appendices prior to certification deadline of June 30, 2021.
22. 2021 Capital Plan Update: D&B is finalizing the Capital Plan table with JWD.
23. Juneau Pump Station Improvements: D&B is preparing the draft generator alternative memorandum and contract documents.
24. Water Main As-Built Drawings: D&B is preparing as-builts for completed water main projects.

Status of Proposed Development Projects – Engineers Report

1. The Center for Developmental Disabilities (The Center) Water Main Improvements: Contract documents have been submitted to NCDH. Bids will be opened on June 25th.
2. LIU Post Water Distribution Improvements: Contractual Substantial Completion Date of June 9, 2021 has passed. The water main is approved for operation and water services are being connected.
3. Woodbury Hills Development: No update since last meeting.
4. Silver Path Estates Request for Water Availability: No update since last meeting.

5. Amazon Warehouse (former Cerro Wire Site): No update since last meeting.
6. Marriott at Milleridge Inn Water Main: No update since last meeting.
7. Country Club Developers: No update from last meeting.
8. Tam O'Shanter Development: No update from last meeting.
9. Aveley Residential Development: No update from last meeting.

Mr. Ingham gave a 2021 NYS End of Session Legislative Summary of the water related legislation that passed the Assembly and State and delivered to the Governor for approval. The legislation summarized below is expected to be signed in to law by the Governor.

- S1759-A Skoufis / A126A – Gottfried which relates to establishing a list of emerging contaminants.
- A05527-Brooks / A06393 Griffin – which establishes the South Nassau Water Authority
- ~~S96707 Gaughran / A07654 Lavine – which establishes the North Shore Water Authority~~
- A160B – Gottfried / S2122A Rivera – which relates to standards for testing of potable water in school buildings; eliminates certain exemptions; sets minimum standards; permits building aid for remediation measures.

Mr. Ingham informed the Commissioners that he received guidance and filing requirements from the Public Service Commission (PSC) related to the COVID-19 Moratorium on Service Terminations. Mr. Ingham reviewed the guidance with Miss Cannon, who made updates to the District's Deferred Payment Agreement (DPA) and prepared the filing (contact form and Implementation Plan) which was sent to the PSC last week. The DPA option will now be extended to small businesses with 25 employees or less as required by the new law. All consumers with a past due balance as of May 31, 2021, will be sent a delinquent notice in late July. These individuals will have the option to enroll in the DPA. Any consumers with a DPA on file will not be placed on the tax roll for 2022. The deferral period offered is for water used through December 31st, 2021 with bills being due 180 days later (or by June 30th, 2022). Any unpaid balances after the deferral period ends will be placed on the 2023 tax rolls.

Monthly report from the Superintendent was read and ordered filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period June 2, 2021 to June 15, 2021, had been completed and all were within state and federal standards.

Mr. Logan presented to the Commissioners contract modification No. 9 from R J Industries for JWD Contract No. C5-20, Well No. 17 GAC Installation. The change modification included the removal of existing asphalt paving and repaving in the not to exceed fee of \$45,643.50. Mr. Logan received approval via email by the Commissioners on June 3rd, 2021. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No. 9 for Contract No. C5-20, Well No. 17 GAC Installation from R J Industries in total amount of \$45,643.50.

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| VOTE | AYES | 3 | NOES | 0 | ABSENTIONS | 0 |
| | Commissioner Abbate | | AYE | | | |
| | Commissioner Asmus | | AYE | | | |
| | Commissioner Beckerle | | AYE | | | |

Mr. Logan reported that he received a request from the Long Island Commission for Aquifer Protection (LICAP) for water quality and well information data and will satisfy their request as done in the past.

Mr. Logan reported that he received a summons for Small Claims Court from claimant Paul Shotland, at 77 McCouns Lane, Old Brookville against the District and Bancker Construction Corp for the alleged cutting of electrical lines leading to his house during the McCouns Lane Water Main Installation project. Mr. Logan forwarded the summons to the District's insurance company and will keep the Commissioners apprised of the situation.

Mr. Logan then reported that earlier this year (Minutes of February 3, 2021) he had received approval from the Commissioners to purchase a 2021 Chevrolet Silverado 4WD Reg Cab Work Truck with a Dejana Rugby 11" Eliminator Dump Body in the amount of \$66,424.00 utilizing Sourcewell Contract No. 120716-NAF and an additional \$4,000.00 for accessory equipment and lighting. When Mr. Logan went to place the order, the vendor closed out ordering for 2021. Ordering has since reopened, however the price of the dump truck increased to \$68,140.37 (an increase of \$1,898.37). After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the additional \$1,898.37 for the purchase of the 2021 Chevrolet Silverado 4WD Reg Cab Work Truck with a Dejana Rugby 11" Eliminator Dump Body.

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|------|---------------------|---|------|---|------------|---|
| VOTE | AYES | 3 | NOES | 0 | ABSENTIONS | 0 |
| | Commissioner Abbate | | AYE | | | |
| | Commissioner Asmus | | AYE | | | |

Commissioner Beckerle

AYE

Mr. Logan advised the Commissioners that Nassau County had inquired about the possible installation of a second weather station on District property. Currently the District participates in the National Weather Service Cooperative Program, wherein JWD personnel take daily temperature and precipitation readings and upload them into the NWS database. After discussion, the Commissioners approved entering into an intermunicipal agreement with Nassau County for an additional weather station pending further details.

A discussion was held in regard to District procedures when a consumer's house is under major construction or being rebuilt. Mr. Logan explained that often service personnel will encounter major renovations to homes when renovations are unknown to the District. Under the District's ordinances, these renovations would require the homeowner to install a new (usually upsized) water service and separate irrigation service if the lot size exceeds 0.5 acres. However in these instances the old service has not been discontinued and no letter of disconnect issued. It is much easier for the consumer to install the service while under construction and not after the fact. Mr. Logan requested a change in the District's procedures which would include sending an initial letter notifying the consumer of the requirements due to the construction. ~~If that letter goes unanswered, a second letter will be sent certified return receipt.~~ If the consumer still fails to acknowledge the requirement, and the house is obviously vacant, the District will turn the water off at the curbstop until the old service is discontinued from the main and the new service is purchased.

Mr. Logan presented to the Commissioners an Intermunicipal Agreement between the District and the Village of Old Brookville for the resurfacing of McCouns Lane in the amount of \$20,000.00 (\$20,000.00 credit received from Bancker Construction on Contract No. C13-17A). After discussion, the Commissioners authorized Chairman Abbate to sign the Agreement on behalf of the District and forward payment to the Village.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of June 14, 2021. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between June 1, 2021 and June 14, 2021. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Budget to Actual Report for the month ended on May 31, 2021. After discussion, the report was ordered filed.

Miss Cannon reported that the Bank Reconciliations for the month of May 2021 were completed. After discussion, the Commissioners ordered the Bank Reconciliations filed.

A discussion was held in regards to the 100th Anniversary of the Jericho Water District, which will be in July of 2023.

Miss Cannon informed the Commissioners that ATF Associated LLC, the owner of Account No. 40351010-2 (Supercuts/Quest Diagnostic), paid their invoice for the (4) violations received.

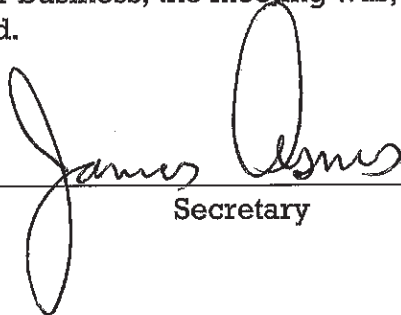
Miss Cannon reported that the extension letters for the NYS WIIA Grants for the Kirby and Merry Lane AOP systems (H2M and D&B) were submitted.

Pending agenda items list was read and filed.

The Board went into Executive Session at 9:50 a.m. to discuss pending litigation matters and personnel and reentered with no action taken.

The following claims were then audited and approved for payment: General Fund #25516 to #25556, Construction Fund #2558 and Installation Fund #4129 to #4130.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary