

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 1st day of December 2021, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle Michael F. Ingham Peter F. Logan Kathleen Cannon Amanda Blum William D. Merklin
	Attorney	
	Superintendent	
	Business Manager	
	Asst. Business Manager	
	Engineer	

Minutes of the previous meeting(s) were read and approved unanimously.

Mr. Logan informed the Commissioners that an employee requested clarification on the District's COVID-19 Vaccinate or Test Weekly Policy regarding whether an unvaccinated employee would be required to test weekly 90 days post COVID infection. As per the CDC, an individual has the potential to test positive for three months post-COVID infection even though fully recovered. If an unvaccinated employee tests positive within the 90-day window and is symptom-free, per the CDC, no contract tracing is necessary, and the positive result would not be considered a reinfection or require the employee undergo an additional isolation period. After discussion, the Commissioners determined that unvaccinated employees are required to test weekly even when within the 90-day post infection window.

Monthly report of Engineer was read and ordered filed.

1. Water Infrastructure Improvement Act (WIIA) Grant Applications: The applications have been submitted.
2. Bond Issue Assistance: D&B is preparing a Bond Issue Report for the proposed projects in the 2022 Bond Issue.
3. Well 20 & 21 AOP Treatment: The Basis of Design Report (BODR) has been submitted to NCDH and NYSDOH.
4. Well 22 Facility Improvements & AOP Treatment: The Basis of Design Report (BODR) has been submitted to NCDH and NYSDOH.
5. Kirby Lane AOP: D&B submitted the 90 percent contract documents to NCDH and JWD. D&B is finalizing the contract documents for bidding.

Advertisement will be on December 3rd, 2021. Bids will be opened on January 21st. AOP pre-purchase scope will be sent to Trojan this week.

Mr. Merklin then requested that a bid date be set for the 1,4-Dioxane and PFOA Treatment at Kirby Lane, Contract No. C4-21 General Construction, Contract No. C5-21 Electrical Construction and Contract No. C6-21 Mechanical Construction. After discussion, the Commissioners set a bid date for Friday, January 21, 2022 at 9:00AM.

6. Southwoods Road -New Well and Treatment Facility: D&B is preparing a response to NCDH's second round of comments on the well design report. Well construction contract has been submitted to NCDH. The Basis of Design Report (BODR) for the Treatment Facility has been submitted to NCDH. D&B has received a proposal from a licensed Land Surveyor to identify the property lines and install monuments, as requested by JWD. The NYSDEC approved the application on 11/30/21. There will be a ninety-day public comment period (advertised in the Oyster Bay Guardian) before permits can be issued. Goal is to have notice to proceed put together in early March.

Mr. Merklin then presented to the Commissioners a proposal from American Engineering and Land Surveying for land surveying services for the Southwoods Road site in the amount of \$6,850.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the proposal from American Engineering and Land Surveying for land surveying services for the Southwoods Road Site for a fee of \$6,850.00 to be charged to Capital Project Account No. H-8397-013-2302 Southwoods Rd. Test Well.

VOTE AYES: 3 NOES: 0 ABSENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

7. PTAS at the Wheatley Rd. Site (Well 6 & 16): Blower is scheduled for delivery in February. Switchgear is scheduled for delivery in March. Contractual substantial completion date of March 4, 2022 will be delayed.
8. Well 17 GAC Treatment for Simazine Removal: Contract has been closed out.
9. Well 20 GAC Treatment for Simazine Removal: Punch list and contract close out is underway.

10. Split Rock Tank Booster Station: The final draft contract documents will be submitted to JWD next week.
11. Split Rock Tanks Drainage Pipe: Paving is scheduled for this week.
12. Wells 18 & 19 Drainage Improvements: Drywells have been installed. Working on piping connections. Paving and site restoration will be completed in the spring.
13. Syosset Tank Replacement Planning: The Basis of Design Report (BODR) has been submitted to NCDH. D&B is working on the design of the new tank. Scheduling the soil borings with Soil Mechanics. A Design Progress Meeting with JWD was held earlier this week.
14. Water Service Gooseneck Replacement: Bids will be received on December 10th. An addendum has been prepared to address the bid item quantities and other corrections.
15. Pump Rehabilitation Projects:
 - Well 31: The new pump will be installed and disinfected this week. Contractor intends to submit further justification for additional costs after the work is completed.
 - Well 17: Preliminary pump test has been completed.
 - Well 29: Preliminary pump test has been completed.
16. Requirements Contracts:
 - Flow Control Valves: D&B is preparing a draft of the contract documents.
 - Electrical: D&B is preparing a draft of the contract documents.
 - Instrumentation and Controls: D&B is preparing a draft of the contract documents.
 - Chlorine Purchasing: D&B is finalizing the contract documents. Bids will be opened on January 7th, 2022.

Mr. Merklin then requested that a bid date be set for the Supply and Delivery Liquid Sodium Hypochlorite, Contract No. G3-22. After discussion, the Commissioners set a bid date for Friday, January 7th, 2022 at 9:00AM.

17. McCoun's Lane Water Main Improvements: Requested final invoice and Maintenance Bond to close out contract.
18. Glen Head Water Main Improvements: Evaluating alternative pipe routes.
19. Main Plant SCADA Improvements: A draft contract document will be submitted to JWD this week. Contract documents will be finalized before the end of the year.

20. **Transfer Switch Replacements:** Initial transfer switch submittals were rejected. Waiting for resubmittal and delivery dates.
21. **Juneau Pump Station Improvements:** D&B is addressing JWD comments on the draft contract documents. A bidding schedule will be determined once a response has been received from the Town with regards to the adjacent property lease.
22. **Main Plant Basement Improvements:** The design is underway.
23. **GIS Maintenance:** The Election List of Registered Voters has been received by D&B and work is underway. The County has confirmed receipt of the FOIL request.

Status of Proposed Development Projects – Engineers Report

1. **The Center for Developmental Disabilities (The Center) Water Main Improvements:** A punch-list has been prepared and the Contractor is addressing it. Goal is to close out contract by the end of the year.
2. **Tam O'Shanter Development:** NCDH responded to D&B's letter. D&B responded with the requested additional information.
3. **Laurel Hollow Service Area Extension:** No update since last meeting.
4. **Amazon Warehouse (former Cerro Wire Site):** Construction is underway. Mr. Logan reported that an Irrigation Service and a Fire Service has been installed.
5. **Woodbury Hills Development:** No update since last meeting.
6. **Silver Path Estates Request for Water Availability:** No update since last meeting.
7. **Marriott at Milleridge Inn Water Main:** No update since last meeting.
8. **Country Club Developers:** No update from last meeting.
9. **Tam O'Shanter Development:** No update from last meeting.
10. **Aveley Residential Development:** No update from last meeting.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period November 17, 2021, to November 30, 2021, had been completed and all were within state and federal standards.

Mr. Logan then presented to the Commissioners Contract Modification No. 1 from NUCO Painting Corp. for JWD Contract No. C10-19, Rehabilitation of the Split Rock Road Standpipe for contract close out of credits for unused line items resulting in a net credit of \$504,670.67. After discussion, and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners approved Contract Modification No. 1 for Contract No. C10-19, Rehabilitation of the Split Rock Road Standpipe from NUCO Painting Corp. for the net decrease of \$504,670.67 to the overall final cost of the project.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Mr. Logan then presented to the Commissioners Contract Modification No. 2 from Bancker Construction Corp. for JWD Contract No. 11-20, Water Main Installation – Woodbury Villas for contract close out of credits for unused line items resulting in a net credit of \$55,709.90. After discussion, and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners approved Contract Modification No. 2 for Contract No. 11-20, Water Main Installation – Woodbury Villas from Bancker Construction Corp. for the net decrease of \$55,709.90 to the overall final cost of the project.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Mr. Logan then presented to the Commissioners a proposal from Progressive Marketing Group, Inc. (PMG) for a six-page color Fall 2021 Newsletter including the complete design, production printing and fulfillment of 23,000 pieces in the not to exceed fee of \$8,553.00 (not including postage). The six-page format was not included in the District's original RFP for the Design and Fulfillment of the District's Semi-Annual Newsletter and AWQR, however, the quote was compared to the line items in the original contract and the pricing was consistent with the other bid lines. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve PMG's proposal for the design, printing and fulfillment of the six-page Fall 2021 Newsletter in the not to exceed fee of \$8,553.00 (not including postage) to be charged to Operating Account No. A-8310-000-4480 Outside Professional Service.

VOTE AYES 3 NOES 0 ABSENTIONS 0

Commissioner Abbate AYE
 Commissioner Asmus AYE
 Commissioner Beckerle AYE

Mr. Logan then reported that the District had obtained prices for the sale of scrap meters and meter pit lids with the following results:

Sale of Scrap Meters

<u>Bidder</u>	<u>Amount</u>
Loni-Joe, Westbury	\$1.90 per pound
Gershow Recycling, Long Island	\$1.15 per pound
North One Recycling, Inc., NHP	\$1.00 per pound
NS Recycling, Freeport	\$1.80 per pound

Sale of Meter Pit Lids

<u>Bidder</u>	<u>Amount</u>
Loni-Joe, Westbury	\$0.16 per pound
Gershow Recycling, Long Island	\$0.15 per pound
North One Recycling, Inc., NHP	\$0.05 per pound
NS Recycling, Freeport	\$0.08 per pound

After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the District to accept the higher bid from Loni-Jo Metal Corp. in the amount of \$1.90 per pound for the sale of scrap meters and \$0.16 for the sale of meter pit lids. (Mr. Logan had received prior approval via email from the Commissioners on November 23, 2021.)

VOTE AYES: 3 NOES: 0 ABSENTIONS: 0

Commissioner Abbate AYE
 Commissioner Asmus AYE
 Commissioner Beckerle AYE

Mr. Logan then requested that the Commissioners postpone setting the bid date for the Purchase of Water Supplies, Contract No. G2-22.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of November 29, 2021. After discussion, the report was ordered filed.

Miss Cannon then informed the Commissioners that she received the following two (2) requests to waive penalties:

1. Account No. 25454900-0 in the amount of \$88.70
2. Account No. 21152160-0 in the amount of \$65.08

Miss Cannon informed the Commissioners that no penalty on any of the above accounts has been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive penalties on the accounts listed above and instructed her to send revised bills.

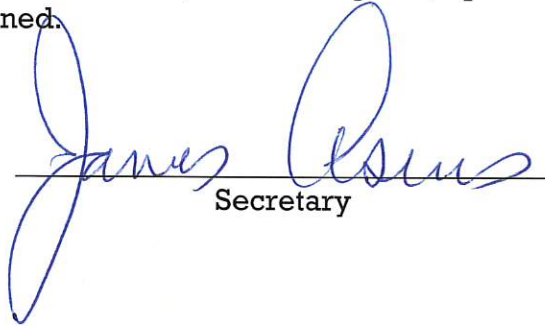
Mr. Logan then presented to the Commissioners H2M's monthly engineer's project status report:

1. New Elevated Tank at Wheatley Road Site: Insulation subcontractor remobilized two weeks ago. Ran out of insulation late in the week. Additional insulation received last Tuesday. Remobilizing 11/29/21 and expects to be complete 11/30/21. Electrician expected to remobilize once insulation is complete. As per last week's progress meeting, Caldwell indicated that they expected to be completed with all remaining work in 3-4 weeks.
2. Woodbury Villas Water Main Installation: Phase 1 of water main construction complete, including pavement restoration of Jericho Turnpike including punch list items. Bancker recently completed installation of 150 LF of WM under Phase 1 contract to get past the entrance road so other utilities will come in. Bancker has modified the blow-off and non-freezing arrangement and has re-sampled. Phase 2 will need to be re-packaged and bid out when developer is ready. Developer is not ready for Phase 2.
3. Well Nos. 9 & 14 Nitrate and VOC Removal Facility: Walkthrough with PRI scheduled for Thursday AM to review status of Punch List Items. Layne tentatively scheduled to add extra length of column pipe to Well 9 next week. Floor has been laid.
4. Well Nos. 9 & 14 Emerging Contaminant Treatment: Plans and Technical specifications submitted to NYSDOH and NCDH on Friday 8/27. All grant paperwork submitted to grant agreement closing.
5. GIS Data Development: Phase 1 is complete. The primary distribution system has been digitized fully.

Pending agenda items list was read and filed.

The following claims were then audited and approved for payment:
General Fund #25970 to #26003 and Construction Fund #2580.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary