

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held remotely via telephone conference, on the 2nd day of February 2022, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle
	Attorney	Michael F. Ingham
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer	Anthony Eagan

In response to the concerns relative to the Coronavirus (COVID-19), today's meeting of the Board of Commissioners and all meetings until further notice will be held via a phone-conferencing platform pursuant to Chapter 417 of the NYS Laws of 2021. A roll call was taken to assure that those listed were in attendance and that a quorum of the Board was present. Members of the public were given the opportunity to call in and listen to the meeting live. The Board Meeting was recorded and will later be transcribed. A notice was posted on the District's website, www.jerichowater.org, stating same.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

1. 2022 Bond Issue: Bond reports have been delivered to TOB Legislative Affairs.
2. Well 20 & 21 AOP Treatment: Waiting for comments from NCDH and NYSDOH on BODR. D&B is preparing the 60 percent draft contract documents for mid-February.
3. Well 22 Facility Improvements & AOP Treatment: Waiting for comments from NCDH and NYSDOH on BODR. D&B is preparing the 60 percent draft contract documents for mid-February.
4. Kirby Lane AOP: D&B responded to NYSDOH comments. Waiting for comments from NCDH. D&B has prepared recommendation letters for the Mechanical Construction and Electrical Construction Contracts. D&B is checking references for the lower bidder for the General Construction Contract. AOP purchase order will complete upon receipt of insurance from Trojan.

Mr. Eagan then presented to the Commissioners a letter from Mr. James Van Horn, Associate at D&B Engineers and Architects who reported that D&B had reviewed the nine (9) bid proposals received on January 21, 2022, for Contract No. C5-21, 1,4-Dioxane and PFOA Treatment at Kirby Lane – Electrical Construction. Roland's Electric, Inc. was the low bidder for the contract with bid of \$3,495,000.00. Based on D&B's findings of the Contractor's past and present performances, and their review of the bid proposal, D&B recommended award of the contract for the 1,4-Dioxane and PFOA Treatment at Kirby Lane- Electrical Contract be made to Roland's Electric, Inc. of Deer Park, NY. After discussion and upon motion duly made and seconded, it was

RESOLVED that Contract No. C5-21, 1,4-Dioxane and PFOA Treatment at Kirby Lane – Electrical Construction be awarded to Roland's Electric, Inc. of Deer Park, NY as the lowest responsible bidder with a bid that conforms with the bid specifications of the District in the amount of \$3,495,000.00 to be charged to Capital Account No. H-8397-011-2303 Kirby Lane AOP System.

VOTE	AYES	3	NOES	0	ABSECTIONS	0
	Commissioner Abbate		AYE			
	Commissioner Asmus		AYE			
	Commissioner Beckerle		AYE			

Mr. Eagan then presented to the Commissioners a letter from Mr. James Van Horn, Associate at D&B Engineers and Architects who reported that D&B had reviewed the six (6) bid proposals received on January 21, 2022, for Contract No. C6-21, 1,4-Dioxane and PFOA Treatment at Kirby Lane – Mechanical Construction. Hirsch & Co., LLC was the apparent low bidder at the bid opening, however it was determined that their bid was submitted on the incorrect bid form and did not include an allowance. Hirsch's total bid was revised to include the allowance amounts included in the correct bid forms. After a thorough review of the bid proposals, Bensin Contracting, Inc. was the low bidder for the contract with bid of \$3,955,000.00. Based on D&B's findings of the Contractor's past and present performances, and D&B's review of the bid proposal, D&B recommended award of the contract for the 1,4-Dioxane and PFOA Treatment at Kirby Lane- Mechanical Contract be made to Bensin Contracting, Inc. of Holtsville, NY. After discussion and upon motion duly made and seconded, it was

RESOLVED that Contract No. C6-21, 1,4-Dioxane and PFOA Treatment at Kirby Lane – Mechanical Construction be awarded to Bensin Contracting, Inc. of Holtsville, NY as the lowest responsible bidder with a bid that conforms with the bid specifications of the District in the amount of \$3,955,000.00 to be charged to Capital Account No. H-8397-011-2303 Kirby Lane AOP System.

VOTE	AYES	3	NOES	0	ABSECTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

5. Southwoods Road -New Well and Treatment Facility:

- a. Well Construction Contract: NYSDEC has issued the permit for the well. NCDH has approved the Well Design Report. NCDH has approved the Well Construction Contract. Bids will be opened March 4th.
- b. Treatment Facility Contracts: D&B is addressing NCDH comments on the Basis of Design Report (BODR) for the Treatment Facility. The next submittal will be 60 percent complete drawings in March.

6. PTAS at the Wheatley Rd. Site (Well 6 & 16): Contractual Substantial Completion date is March 4, 2022. Project is delayed due to electrical equipment delivery delays, which has now slipped from March to April due to transfer switch delays. The generator delivery has now moved from April to March.

7. Split Rock Tank Booster Station: The pump station pre-purchase bids will be opened on February 4th. 90 percent contract documents for the on-site construction have been submitted to JWD.

8. Split Rock Tanks Drainage Pipe: Final payment and maintenance bond is expected this week.

9. Wells 18 & 19 Drainage Improvements: Work is ongoing through the winter as weather and material procurement allows. Additional work requests are being negotiated with the Contractor. Paving and site restoration will be complete in the spring.

10. Syosset Tank Replacement Planning: A design meeting was held earlier this week with JWD. 60 percent drawings will be submitted by February 11th.

11. Water Service Gooseneck Replacement: Contract execution is underway.

12. Pump Rehabilitation Projects:

- Well 31: Contractor has returned to the site again to disinfect and resample the well. Contractor intends to submit further justification for additional costs after the work is completed.
- Well 17: Pump shop drawing has been returned "Revise and Resubmit"

- Well 29: Pump shop drawing has been returned "Revise and Resubmit"

13. Requirements Contracts:

- Flow Control Valves: Bids will be opened on February 4th.
- Electrical: Bids will be opened on February 18th.
- Instrumentation and Controls: Bids will be opened on February 18th.
- Chlorine Purchasing: This contract will be rebid on February 18th.

14. Glen Head Water Main Improvements: Evaluating alternative pipe routes.

15. Main Plant SCADA Improvements: Bids will be opened on February 4th.

16. Transfer Switch Replacements: Current estimated delivery for transfer switches is 8 to 10 weeks.

17. Juneau Pump Station Improvements: D&B is finalizing the contract documents. A bidding schedule will be discussed with the District this week.

18. Main Plant Basement Improvements: D&B has submitted draft contract drawings for JWD review.

19. 2021 Annual Water Quality Report (AWQR): D&B is preparing the required spreadsheet. A draft will be submitted to JWD in early March.

20. Merry Lane Water Main As-Built: D&B has submitted draft as-built drawings for review.

Status of Proposed Development Projects – Engineers Report

1. The Center for Developmental Disabilities (The Center) Water Main Improvements: Contract will be closed out in the spring after final punch list work is complete.
2. Tam O'Shanter Development: No new activity since the last report.
3. Laurel Hollow Service Area Extension: No new activity since the last report.
4. Woodbury Hills Development: No new activity since the last report.
5. Silver Path Estates Request for Water Availability: No new activity since the last report.
6. Marriott at Milleridge Inn Water Main: No new activity since the last report.

7. Country Club Developers: No new activity since the last report.

8. Aveley Residential Development: No new activity since the last report.

Mr. Ingham informed the Commissioners that Bond Counsel has prepared the order calling the Public Hearing for the Town of Oyster Bay's agenda on February 8th, 2022 with the public hearing to be scheduled for March 1st, 2022 at 10:00 a.m.

Superintendent's monthly report was read and filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period January 19, 2022, to February 1, 2022, had been completed and all were within state and federal standards.

Mr. Logan notified the Commissioners of an emergency repair to a fire service at 22 Berry Hill Road, Syosset on January 30th, 2022. Due to the inability to assemble a District crew to make the repair, Mr. Logan called in Banker Construction Corp. to repair the service, utilizing the District's Requirements Contract for Emergency Water Main Repairs.

Mr. Logan informed the Commissioners that Contract No. G3-22, Supply and Delivery of Liquid Sodium Hypochlorite previously awarded at the last meeting to Twin County Swimming Pool Maintenance and Supply Co, Inc. will need to be rebid due to the failure to advertise the bid opening in the Oyster Bay Guardian. Mr. Logan then requested that a bid date be set for the Supply and Delivery of Liquid Sodium Hypochlorite, Contract No. G3-22R. After discussion, the Commissioners set a bid date for Friday, February 18th, 2022 at 9:00AM.

Miss Cannon informed the Commissioners that Twin County Swimming Pool Maintenance & Supply Co, Inc. has agreed to provide the District chlorine, on an emergency basis (at a price lower than what District paid under the expired contract) until the District has a new contract in place.

Mr. Logan then requested that a bid date be set for the Requirements Contract for Electrical Maintenance and Repairs, Contract No. G6-22. After discussion, the Commissioners set a bid date for Friday, February 18th, 2022 at 9:00AM.

Mr. Logan then requested that a bid date be set for the Requirements Contract for Maintenance of Instrumentation of Controls, Contract No. G5-22. After discussion, the Commissioners set a bid date for Friday, February 18th, 2022 at 9:00AM.

Mr. Logan then presented to the Commissioners with a Draft Contract Modification No. 19 from Philip Ross Industries Inc. for JWD Contract No. C6-17, Well Nos. 9 & 14 Nitrate & VOC Removal Facility- Mechanical Contract. As previously

reported, the natural gas lines that were installed for both gensets on this project, based on the original plans drafted by Bowne AE&T, were undersized. The contractor followed the design, and it wasn't until the contractor attempted to run the genset that the error was discovered. The new gas lines will be upsized to 4". The cost for this additional work is \$50,735.28. After discussion, and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners approved Contract Modification No. 19 from Philip Ross Industries Inc. for JWD Contract No. C6-17, Well Nos. 9 & 14 Nitrate & VOC Removal Facility- Mechanical Construction for replacing and upsizing the natural gas lines to the two (2) gensets in the amount of \$50,735.28 contingent upon receiving the final change order from H2M architects + engineers.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Mr. Logan informed the Commissioners that the District had received notification from the New York State and Local Retirement System stating that employee, Peter Kahl has filed for retirement effective April 5th, 2022 with over 36 years of service with the District. Mr. Kahl's last day on payroll will be April 4th, 2022.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of January 31, 2022. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between January 18, 2022 and January 31, 2022. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Preliminary Budget to Actual Report for the month ended December 31st, 2021. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Employee Accrual Report for the quarter ended December 31, 2021. After discussion, the report was ordered filed.

Miss Cannon presented to the Commissioners a list of obsolete and broken computer equipment which was disposed of in March of 2021 (attached to the end of these minutes). After discussion, the Commissioners approved the disposal of the broken and obsolete items.

Miss Cannon informed the Commissioners that she received a request to waive a penalty on Account No. 45556540-0 in the amount of \$66.27. Miss Cannon informed the Commissioners that no penalty had been waived in the last five (5) years on this account. After discussion, the Commissioners authorized Miss Cannon to waive the penalty on the account and instructed her to send a revised bill to the consumer.

Miss Cannon informed the Commissioners that she received a request to waive a penalty on Account No. 61257850-0 in the amount of \$125.48. Miss Cannon informed the Commissioners that no penalty had been waived in the last five (5) years on this account. After discussion, the Commissioners authorized Miss Cannon to waive the penalty on the account and instructed her to send a revised bill to the consumer.

Mr. Logan then presented to the Commissioners H2M's monthly engineer's project status report:

1. New Elevated Tank at Wheatley Road Site: All tank and electrical work is now complete. Miscellaneous clean up and painting touch ups remaining in the dry areas of the tank. However, due to current weather, these repairs will be made under more favorable weather conditions and prior to the one-year MB expiration. Johnson Controls was expected to mobilize approx. two weeks ago, however they did not have all wiring materials available and had to delay mobilization. No revised schedule has been received at this time from JC.
2. Woodbury Villas Water Main Installation: Phase 1 of water main construction complete including punch list items, WM ext past the entrance and modification to blow-off so it won't freeze. Re-samples week of 11/29/21. Phase 2 will need to be re-packaged and bid out when developer is ready. Developer requested Phase 2 cost estimates in order to deposit into escrow and start bidding process.
3. Well Nos. 9 & 14 Nitrate and VOC Removal Facility: General Contract- PRI is complete with final payment and maintenance bond submitted. Mechanical Contract - PRI is providing cost proposal for additional gas work, which is currently being reviewed. There will be a requisition change order for material cost increases. Waiting on justification to backup documents. Contract can then be closed out. Electrical Contract - Hinck will arrange for startup of generators after PRI completes gas work.
4. Well Nos. 9 & 14 Emerging Contaminant Treatment: NCDH has provided comments on the proposed chemical storage systems. Still awaiting general comments from NCDH and NYSDOH. District to provide some potential bid opening dates for review.

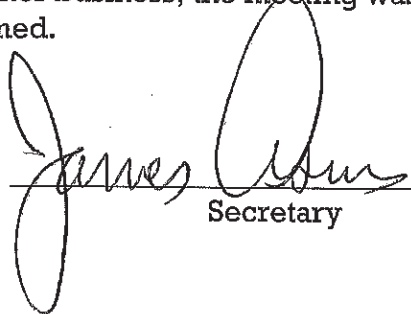
5. GIS Data Development: Project complete.

Pending agenda items list was read and filed.

The Board of Commissioners went into Executive Session at 9:37 a.m. to discuss personnel and legal matters and returned at 9:45 a.m. with no action taken.

The following claims were then audited and approved for payment: General Fund #26178 to #26202.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary