

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 31st day of August 2022, at 9:00 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus (absent) Patricia Beckerle Michael F. Ingham Peter F. Logan Kathleen Cannon Amanda Blum William D. Merklin (absent)
	Attorney	
	Superintendent	
	Business Manager	
	Asst. Business Manager	
	Engineer	

Minutes of the previous meeting(s) were read and approved unanimously.

Miss Cannon informed the Commissioners that a Notice for the required Public Hearing on the Proposed 2023 Budget scheduled for September 8, 2022 at 9:00 am was published in the August 12, 2022 edition of the Oyster Bay Guardian.

Miss Cannon then presented to the Commissioners a Draft of the 2023 Operating Budget for their consideration and approval. After a detailed review and discussion, the Commissioners approved the draft and requested Miss Cannon to prepare a final 2023 Operating Budget to be approved after the September 8th, 2022 Budget Hearing.

Miss Cannon then presented to the Commissioners with a Draft of the 2023 Capital Budget for their consideration and approval. After a detailed review and discussion, the Commissioners approved the draft and requested Miss Cannon to prepare a final 2023 Capital Budget to be approved after the September 8th, 2022 Budget Hearing.

A preliminary discussion was held regarding the District's Commissioner Election which has been held the last two years as a "drive-through" format due to the COVID-19 pandemic. A decision will be made at a future meeting regarding the hours and format of the election.

Miss Cannon then requested that the Commissioners approve the following budget transfer:

To fund addition \$ to purchase fire hydrants (nunc pro tunc)

A-8340-000-2301	Water Main Improvements	\$56.00
A-8340-000-2303	Well Improvements	(\$56.00)

After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the above listed budget transfers.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

Miss Cannon updated the Commissioners on the outstanding invoices owed by Picket Farm Homeowners Association. Miss Cannon informed the Commissioners that the District agreed to remove \$9,848.30 in penalties assessed over thirteen (13) of their accounts if the payment of \$65,908.33 was received in full by August 31, 2022. Miss Cannon informed the Commissioners that the homeowners association paid their outstanding invoices in full on August 15, 2022 and are no longer listed to go on the tax roll.

Miss Cannon informed the Commissioners that she received a request for a reduction of their second and third quarter water bills on Account No. 30071300-1 by the owner due to a leak in the bottom of their meter pit. Miss Cannon informed the Commissioners that a reduction to this bill would be in line with the District's policy to allow excess water usage, in excess of the three (3) year average usage, be charged at a rate equal to the District's cost to pump 1,000 gallons of water. The adjustment to the second quarter 2022 water bill resulted in the total water charge being reduced to \$121.20 from \$106.50, a reduction equal to \$14.70. The adjustment to the third quarter 2022 water bill resulted in the total water charge being reduced to \$504.12 from \$366.54, a reduction equal to \$137.58. After discussion, the Commissioners approved the reduction and instructed Miss Cannon to send a revised bills to the consumer.

Miss Cannon then informed the Commissioners that she received the second half tax payment from the Town of Oyster Bay in the net amount of \$2,276,417.70. Miss Cannon reported that the District's second half payment equaled \$2,676,518.35 less a debt service payment for principal and interest in the amount of \$400,100.65.

Miss Cannon then presented to the Commissioners a proposal from Maureen Data Systems (MDS) for the upgrade of the District's server from 2012 to 2022 in the amount of \$2,514.28 (\$764.28 for licenses and \$1,750.00 for onboarding/labor). After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the upgrade to the District's server from 2012 to 2022 in the total not to exceed fee of \$2,514.28 to be charged to Operating Account No. A-8310-000-2010 Computers, Software and Printers.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

Mr. Ingham presented to the Commissioners a draft Memorandum and Petition to the Town of Oyster Bay, Town Attorney Frank Scalera regarding the temporary suspension from tax rolls for the twenty-four (24) parcels being serviced by City of Glen Cove that are taxed by the Jericho Water District. The District respectfully requests that the Honorable Oyster Bay Town Board adopt a resolution authorizing the Nassau County Assessor's Office to remove the twenty-four (24) tax parcels from the District's Tax Code reserving the right for the District to reinstate these parcels to the Tax Rolls should service be provided to same by the District in the future. After discussion, the Commissioners approved the draft Memorandum and Petition and instructed Mr. Ingham to forward it to the Town of Oyster Bay.

Mr. Logan informed the Commissioners that the District was granted an additional year extension of our deferral for exceeding the MCL for 1,4-dioxane. Mr. Logan received the notification by email on Tuesday, August 23, 2022 from the new York State Department of Health (NYSDOH). Mr. Logan then reviewed with the Commissioners the draft Notification of Deferral for 1,4-dioxane as required by the NYSDOH. The notice is required to be posted on the District's website. The notice will also be published in the District's official newspaper (Oyster Bay Guardian) and a post card mailer will be sent to all consumers in the District. Design, printing and fulfillment of the postcard mailer will be done by Progressive Marketing Group (PMG) under JWD Contract No. G8-22, Semiannual Newsletter and Annual Water Quality report for the not to exceed fee of \$5,027.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the draft Notification of Deferral for 1,4-dioxane and authorize the design, printing and fulfillment of the post card under JWD Contract No. G8-22 with Progressive Marketing Group (PMG) in the not to exceed fee of \$5,027.00 to be charged to A-8340-000-4480 Other Professional Service.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

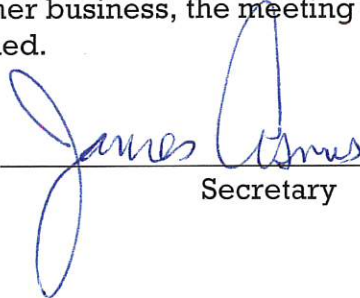
Mr. Logan then requested authorization from the Commissioners to purchase (2) two doors for the Shop and (1) one door for the Garage for the total amount of \$30,188.22 from the TIPS Purchasing Cooperative Contract No. 210205 with C&M Door Controls Inc. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the District to purchase doors for the Shop and Garage for the total not to exceed amount of \$30,188.22 to be charged to Operating Account No. A-8340-000-2102 Building Improvements.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

The following claims were then audited and approved for payment: General Fund #26711 to #26745 and Construction Fund #2612 to #2613.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary