

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 16th day of November 2022, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle
	Attorney	Michael F. Ingham Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon (absent)
	Asst. Business Manager	Amanda Blum
	Engineer	William D. Merklin

Commissioner Abbate called the meeting to order.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: On-site construction has commenced. BODR has been approved by NCDH and NYSDOH. Waiting for NCDH and NYSDOH approvals of the contract documents. Working with NCDH for partial approval to begin on-site work of Phase 1.
2. Well 22 Facility Improvements & AOP Treatment: NCDH and NYSDOH have approved BODR. Waiting for NCDH and NYSDOH approvals for contract documents. Bid date has been extended to November 18th due to Trojan delays in providing information to bidders.

Mr. Merklin then informed the Commissioners that the District received the official award letter from New York State Department of Environmental Facilities Corporation, (NYS EFC), for the Well No. 22 AOP Treatment Facility Project in the amount of \$6,862,200.00 and the next step is for the District to confirm acceptance of the grant awards by completing and returning the Acknowledgement and Acceptance of WIIA Grant Award forms to the NYS EFC by December 2, 2022. After discussion, the Commissioners authorized Commissioner Abbate to sign the required form for each grant award and return to NYS EFC by the deadline.

3. Kirby Lane AOP: Project is on schedule. Power has been disconnected for installation of new electrical equipment. Building walls are being constructed. AOP Reactors will be delivered in late January.
4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: Development testing work is underway.
 - b. Treatment Facility Contracts: Bids were received on October 28th, 2022. D&B has prepared Award recommendation letters for the contracts. D&B has prepared a draft resolution for standardization of nitrate treatment equipment for review.

Mr. Merklin then presented to the Commissioners a letter from Mr. James Van Horn, of D&B Engineers and Architects, D.P.C. stating that he reviewed the fourteen (14) bid proposals received on October 28, 2022 for Contract No. C17-22 Construction of the Well 33 Pump Station – General Construction. Construction Consultants/LI, Inc. was the low bidder for the contract with a total bid price of \$3,703,099.90 (bid price was corrected to address a rounding error for unit price calculations). Bid prices from five (5) other contractors were corrected for unit price calculation errors. Despite corrections, this does not change whether Construction Consultants/LI, Inc. is the low bidder. Based on his findings of the contractor’s past and present performances and thorough research of references, and his review of the bid proposals, Mr. Van Horn recommended award of the General Construction Contract for the Construction of the Well 33 Pump Station be made to Construction Consultants/LI, Inc. for the total amount of \$3,703,099.90. After discussion, and upon motion duly made and seconded, it was

RESOLVED that Contract No. C17-22, Construction of the Well 33 Pump Station – General Construction be awarded to Construction Consultants/LI, Inc. of Riverhead, New York the lowest responsible bidder with a bid that conforms to the bid specifications of the District in the bid amount of \$3,703,099.90 to be charged to Capital Account No. H-8397-013-2302 Southwoods Road Well No.33.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		AYE				

Mr. Merklin then presented to the Commissioners a letter from Mr. James Van Horn, of D&B Engineers and Architects, D.P.C. stating that he reviewed the eleven (11) bid proposals received on October 28, 2022 for Contract No. C18-22 Construction of the Well 33 Pump Station – Electrical Construction. Haugland Energy Group was the low bidder for the contract with a total bid price of \$1,444,499.00. Based on his findings of the contractor’s past and present performances and

thorough research of references, and his review of the bid proposals, Mr. Van Horn recommended award of the Electrical Construction Contract for the Construction of the Well 33 Pump Station be made to Haugland Energy Group for the total amount of \$1,444,499.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that Contract No. C18-22, Construction of the Well 33 Pump Station – Electrical Construction be awarded to Haugland Energy Group of Melville, New York the lowest responsible bidder with a bid that conforms to the bid specifications of the District in the bid amount of \$1,444,499.00 to be charged to Capital Account No. H-8397-013-2302 Southwoods Road Well No.33.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		AYE				

Mr. Merklin then presented to the Commissioners a letter from Mr. James Van Horn, of D&B Engineers and Architects, D.P.C. stating that he reviewed the four (4) bid proposals received on October 28, 2022 for Contract No. C19-22 Construction of the Well 33 Pump Station – Mechanical Construction. Philip Ross Industries was the low bidder for the contract with a total bid price of \$4,860,000.00. Based on his findings of the contractor's past and present performances and thorough research of references, and his review of the bid proposals, Mr. Van Horn recommended award of the Mechanical Construction Contract for the Construction of the Well 33 Pump Station be made to Philip Ross Industries for the total amount of \$4,860,000.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that Contract No. C19-22, Construction of the Well 33 Pump Station – Mechanical Construction be awarded to Philip Ross Industries of Melville, New York the lowest responsible bidder with a bid that conforms to the bid specifications of the District in the bid amount of \$4,860,000.00 to be charged to Capital Account No. H-8397-013-2302 Southwoods Road Well No.33.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		AYE				

A discussion was held regarding the increase in the cost for the construction of Well No. 33 at Southwoods Road and treatment facility to remove perchlorate and nitrates. The revised cost estimate, (including 10% for contingency) is \$13,405,000. Miss Blum reported that an additional \$3,283,000.00 is required to fund the project. Miss Blum then recommended that the District re-allocate funding originally approved in the 2022 Bond Authorization for construction of the AOP facility at Wells 20 & 21. Subsequent to the bond authorization, the District received a NYS WIIA

Grant in the amount of \$12,115,200.00 for this project thereby decreasing the need to bond \$20,192,000 under the 2022 Bond Authorization.

After discussion, and upon motion duly made and seconded, the following resolution was then presented to the Board for their consideration:

RESOLUTION TO REALLOCATE FUNDING APPROVED IN THE DISTRICT'S 2022 BOND AUTHORIZATION TO FUND ADDITIONAL ESTIMATED CONSTRUCTION COSTS FOR A NEW WELL LOCATED ON SOUTHWOODS ROAD AND DECREASE THE FUNDING FOR AOP TREATMENT AT WELLS NOS. 20 & 21 IN THE AMOUNT OF \$3,283,000.00

WHEREAS, On March 1, 2022 the Town of Oyster Bay passed Resolution No. 156B-2022 that authorized the issuance of \$39,149,150 in bonds for improvements to the facilities of the Jericho Water District; and

WHEREAS, Resolution No. 156B-2022 listed various improvement projects the District intended on funding through the issuance of these bonds; and

WHEREAS, the resolution stated the purpose of the bond was to pay costs for improvements to the District consisting of but not limited to these said projects; and

WHEREAS, the cost estimate to construct Well No. 33 @ the Southwoods Road location with perchlorate and nitrate treatment facility was \$10,122,000 and the revised estimated cost after bids were received on October 28, 2022 is now \$13,405,000; requiring an additional \$3,283,000 in funding, and

WHEREAS, current funding for Well No. 33 @ Southwoods Road location includes \$200,000 from the 2019 Bond Authorization for the pilot study, \$7,137,000 from the 2020 Bond Resolution for constructing the well and \$2,785,000 from the reallocation of 2019 to fund required treatment, and

WHEREAS, the 2022 Bond Authorization included funding in the amount of \$20,192,000 for the construction of an Advanced Oxidation Process ("AOP") facility for Wells 20 & 21 with granular activated carbon, ("GAC") units and building; and

WHEREAS, on April 25, 2022 the District was awarded a NYS WIIA Grant – Project No. 19081 to assist with the construction of the AOP facility at Wells 20 & 21 in the amount of \$12,115,200.00; thereby decreasing the amount the district will need to bond; and

WHEREAS, the District desires to reallocated funding from the AOP Facility at Wells 20 & 21 to provide additional funding to construct Well No. 33 on Southwoods Road with perchlorate and nitrate treatment in the amount of \$3,283,000.00; and

NOW THEREFORE,

BE IT RESOLVED, that the Board of Commissioners hereby authorizes the Treasurer to transfer \$3,283,000 from Capital Project No. H-8397-021-2303 AOP facility at Wells 20 & 21 to H-8397-013-2302 Installation of Well No. 33 on Southwoods Road for the purpose of providing additional funding for the construction of a New Well with a revised estimated cost of \$13,405,000.

FURTHER BE IT RESOLVED THAT the Treasurer/Clerk is hereby authorized and directed to, within ten (10) days after the adoption of this resolution, cause this resolution to be published in the District's official newspaper and (b) posted on both the sign boards of the Town of Oyster Bay and the District pursuant to Town Law, together with a notice of adoption thereof.

VOTE AYES: 3 NOES: 0 ABSENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

5. PTAS at the Wheatley Rd. Site (Well 6 & 16): Contractual Substantial Completion date was March 4, 2022. Project was delayed due to electrical equipment and well pump delivery delays. MCC delivery date has been changed from November to December. No hard date has been provided.
6. Split Rock Tank Booster Station: The construction of the prefabricated pump station has been approved for fabrication with a project delivery date of April 2023. Electrical equipment shop drawings were returned as "Revise and Resubmit" and could impact the pump station delivery date. The contractor for Contract No. C3-22 (installation of the booster station) will mobilize to the site this week to install the concrete slab and other underground utilities.
7. Wells 18 & 19 Drainage Improvements: Site restoration and concrete work will be performed this week.
8. Syosset Tank Replacement: Foundation construction and backfilling are complete. Piping work underway. Pedestal construction will start in late November. D&B has submitted alternatives analysis to SHPO.
9. Pump Rehabilitation Projects:
 - Well 31: Working on closing out contract.
 - Well 17: The angle drive work has been completed. The new motor will be installed in coordination with work at Well 29.
 - Well 29: Contractor is working on-site.
 - Well 18 & 19: Contractor pump delivery was received this week. Scheduling on-site work in the coming weeks.

10. Convent Road Facility Architectural Improvements: D&B has submitted the 60 percent design documents for JWD review.
11. Water Service Gooseneck Replacement: D&B met with JWD to review the draft Public Outreach Plan. D&B submitted an updated plan for review. A Notice to Proceed (NTP) will be issued to the Contractor upon NCDH approval of the contract documents. D&B requested an invoice from the Contractor with appropriate backup documentation.
12. Glen Head and Roosevelt Avenue Water Main Improvements: D&B provided a drawing to the developer with a suggested easement location on the Engineers Country Club site. Waiting for a response from the developer. A proposal will be prepared for design after the easements have been negotiated.
13. Main Plant SCADA Improvements: Work at Merry Lane is nearly completed. D&B to verify when completed. Programming work is underway at Convent Road. Delays with Verizon connection progress.

Mr. Logan presented to the Commissioners Contract Modification No. 3 from Lexington Technologies for JWD Contract No. C1-22, SCADA Improvements in the amount of \$39,722.00, to incorporate purchase of the Datto backup appliance and endpoint protection licenses into the misc. work allowance and to void PO#22-00268 in the amount of \$16,240.00, addition of a 30AMP circuit for UPS at Merry Lane and incorporation of subcontracted monthly managed services. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 3 for Contract No. C1-22, SCADA Improvements in the total not to exceed amount of \$39,722.00 to be charged to the misc. work allowance line with no overall increase to the cost of the project.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

14. Transfer Switch Replacements: Work at the Administration Building has been completed. The Contractor encountered unforeseen conditions at Well 3. D&B is working to develop a solution. Bancker has submitted a revised cost proposal for work at Well 29 under the requirements contract.

Mr. Logan presented to the Commissioners a revised proposal from Bancker Electric for the Well No. 29 Transfer Switch Replacement work under Contract No.

G6-22 Requirements Contract for Electrical Work in the amount of \$46,314.00 (plus an additional \$4,251.24 for concrete work with Bancker Construction not included in the requirements contract but under the discretion of the District's Superintendent, for a total amount of \$50,565.34). The proposal includes an estimate of \$23,595.00 for misc. day to day electrical material. At the conclusion of the job, Bancker Electric will provide a detailed materials list as backup to the final invoice and amount approved may change from this estimate. Both Mr. Ingham and Mr. Kurt Dirr, of D&B, reviewed the proposal and confirmed the work is within the scope of the requirements contract. After discussion and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners approve the proposal from Bancker Electric for the Well No. 29 Transfer Switch Replacement work under Contract No. G6-22, Requirements Contract for Electrical Work in the amount of \$46,314.00 and \$4,251.24 for associated concrete work with Bancker Construction to be charged to Capital Project Account No. H-8397-879-2303 Transfer Switch Replacement. Ms. Blum then requested authorization to appropriate funds from the Capital Reserve Fund (A-0878) to Capital Account No. H-8397-2303, Transfer Switch Replacement for the additional funding of \$55,000.00 to cover additional engineering fees and contingency items. After discussion and upon motion duly made and seconded, the Commissioners passed the following resolution.

RESOLUTION AUTHORIZING THE TREASURER TO APPROPRIATE ADDITIONAL FUNDING IN THE AMOUNT OF \$55,000.00 FROM THE CAPITAL IMPROVEMENT RESERVE FUND FOR THE PURPOSE OF FUNDING THE REPLACEMENT OF TRANSFER SWITCHES AT VARIOUS SITES THROUGHOUT THE DISTRICT.

WHEREAS, the Board of Commissioners approved appropriated funds be set aside for the purpose of Capital Improvements by establishing a Capital Improvement Reserve Fund in accordance with § 6-c of General Municipal Law; and

WHEREAS, effective November 16, 2022, the Capital Improvement Reserve Fund (A-0878) had a balance of \$2,125,019.60; and

WHEREAS, the Board of Commissioners at their January 20, 2021, Board Meeting appropriated \$45,000.00 for engineering costs to prepare plans and specifications for the replacement of automatic transfer switches (ATS) at various sites throughout the District from the Capital Reserve Fund, (A-0878); and

WHEREAS, the District received bids on July 30, 2021, for the construction costs associated with the replacement of ATS's at various locations with the lowest bid equal to \$191,000.00 for a total cost including engineering, legal and contingency fees of \$236,000.00; and

WHEREAS, D&B Engineers and Architects, and Superintendent Logan, informed the Commissioners that additional work would be required to install the ATS at Well No. 29. and that this required work would be done at an estimated additional cost of \$55,000.00 including electrical work, concrete work, and engineering; and

WHEREAS, the additional work was needed due to the new proposed ATS being larger than the cubical that housed the original ATS, and that the new, proposed location of the ATS was approximately twenty feet (20') from the original location, and requires additional conduit, cable, and a concrete pad; and

WHEREAS, the Commissioners concluded that the additional work was required in order to complete the replacement of transfer switches throughout the District for a revised cost not to exceed \$291,000.00; and

WHEREAS, the Board of Commissioners desires to appropriate funds from the Capital Reserve Fund (A-0878) to Capital Project No. H-8397-879-2303 Transfer Switch Replacement in the amount of \$55,000.00; and

WHEREAS, funds for the construction costs and contingency would be appropriated from the Capital Reserve Fund Account without incurring any additional debt service payments for principal and interest and therefore be cost beneficial to District Taxpayers; and

WHEREAS, this resolution is adopted subject to permissive referendum as set forth in Town Law Section 90 and shall take effect thirty (30) days after its adoption or, if a referendum is held, upon the affirmative vote of a majority of the qualified electors of the issuer voting on the referendum; and

WHEREAS, the funding of capital improvement projects in the Jericho Water District is a Type II action pursuant to SEQRA as defined by 6 N.Y.C.R.R. §617.5 (c)(5) and therefore no further SEQRA review is required; and

NOW THEREFORE,

BE IT RESOLVED that the Board of Commissioners hereby authorizes the Treasurer to appropriate an additional \$55,000.00 from the Capital Improvement Reserve Fund (A-0878) for the replacement of transfer switches at various locations throughout the District to capital project account no. H-8397-879-2300 Transfer Switch Replacement.

FURTHER BE IT RESOLVED THAT the Treasurer/Clerk is hereby authorized and directed to, within ten (10) days after the adoption of this resolution, cause this resolution to be published in the District's official newspaper and (b) posted on both the sign boards of the Town of Oyster Bay and the District pursuant to Town Law, together with a notice of adoption thereof.

15. Juneau Pump Station Improvements: It is anticipated that the MCC will be ready for installation in the fall of 2023.
16. Merry Lane Water Main As-Builts: D&B will meet with JWD on November 17th to discuss an approach for finalizing the as-built drawings. D&B will estimate the cost for production of the as-built drawings once they have been completed.
17. Vulnerability Assessment (VA) Update: D&B is preparing a draft document. Final update is due in December 2022.
18. Wheatley Tank Altitude Valves: 90 percent draft contract documents will be submitted to JWD in the end of November.
19. Requirements Contracts:
 - i. Pump Maintenance: D&B is preparing a draft submittal. Bids will be received on December 2nd.
 - ii. Road Restoration: Bids will be received on December 2nd.
 - iii. Water Distribution System Repairs: Bids will be received on December 2nd.
 - iv. D&B submitted a proposal for updating the Electrical Requirements Contract.

Mr. Merklin then presented to the Commissioners a proposal to update the Requirements Contract for Electrical Maintenance and Repairs for the not to exceed fee of \$5,000.00. After discussion and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve D&B's proposal to update the Requirements Contract for Electrical Maintenance and Repairs for the not to exceed fee of \$5,000.00 to be charged to Operating Account No. A-8340-000-4430 Engineering Services.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		AYE				

20. Grant Applications: Waiting for determinations on grant applications. D&B submitted additional information requested by SHPO for Well 3.
21. Election Mapping and List: Work will commence upon receipt of information from Nassau County (anticipated in late November).

- 22. GAC Media Purchase Contract: D&B is preparing a pilot testing protocol for submittal to NCDH. Site selections will be discussed with JWD.
- 23. Wheatley Tank Anniversary Inspection: D&B has submitted a draft proposal for JWD review to preform the one-year anniversary inspection of the Wheatley Tank.
- 24. GIS Assistance: D&B is assisting with miscellaneous tasks as requested by the District.
- 25. 2022 AWQR: D&B prepared a proposal to assist JWD with the 2022 Annual Water Quality Report (AWQR).

Mr. Merklin then presented to the Commissioners a proposal for analyzing laboratory sampling results for inclusion in the 2022 Annual Water Quality Report (AWQR), for the District for the not to exceed fee of \$9,500.00. After discussion and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve D&B's proposal for engineering services for analyzing laboratory sampling results for inclusion in the 2022 Annual Water Quality Report, (AWQR) for the not to exceed fee of \$9,500.00 to be charged to Operating Account No. A-8340-000-4430 Engineering Services.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		AYE				

Status of Proposed Development Projects – Engineers Report

- 1. Engineers Country Club: D&B has commenced with the evaluation of the request for water availability as funds have been received from the Developer.
- 2. Marriott at Milleridge Inn Water Main: D&B has sent the updated cost estimate to the developer.
- 3. Oaks at Mill River: The cost estimates will be sent to the developer upon receipt of funds.
- 4. Tam O'Shanter Development: Waiting for developer response regarding April 25, 2022 letter from NCDH about conditional letter of water availability.

5. Laurel Hollow Service Area Extension: No new activity since the last report.
6. Woodbury Hills Development: No new activity since the last report.
7. Silver Path Estates Request for Water Availability: No new activity since the last report.
8. Country Club Developers: No new activity since the last report.
9. Aveley Residential Development: No new activity since the last report.

Mr. Ingham updated the Commissioner on the C. Lane FOIL request and Appeal. After review and approval by the District, Mr. Ingham made a final response to the Lane FOIL which included multiple New York State cases and FOIL advisory opinions.

Mr. Carman updated the Commissioners on the sale of District properties.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period November 2, 2022, to November 15, 2022 had been completed and all were within state and federal standards.

Mr. Logan informed the Commissioners that after review of the bids received (one for each) for Contract No. G9-22, New Windows at Wells 17, 18 & 19, Contract No. C21-22 Renovation to Kitchen and Restrooms at Admin Building and Contract No. C22-22 Replacement of Garage Doors at Operations Center, he recommended the District rebid these contracts to receive more competitive bids. Mr. Logan requested that a bid date be set for Contract No. G9-22R, New Windows at Wells 17, 18 & 19, Contract No. C21-22R Renovation to Kitchen and Restrooms at Admin Building and Contract No. C22-22R Replacement of Garage Doors at Operations Center. After discussion, the Commissioners set a bid date for Friday, December 9, 2022 at 9:00 a.m.

Mr. Logan then requested to modify the bid date for Contract No. G4-23, Supply and Delivery of Liquid Sodium Hypochlorite from December 2, 2022 to December 9, 2022. After discussion, the Commissioners set a bid date for Friday, December 9, 2022 at 9:00 a.m.

Mr. Logan then presented to the Commissioners a letter from Mr. Joseph Todaro, P.E. of H2M architects + engineers dated November 8th, 2022 requesting additional engineering fees for the Well Nos. 9 & 14 Nitrate and VOC Removal Facility. The additional fee is being requested due to the project being extended an additional nineteen months beyond the anticipated completion date of March 2021. H2M requested a \$17,000.00 increase in Construction Administration fees, a \$3,316.13 increase in Construction Observation fees, a \$3,000.00 increase in

Construction Administration (2) fees, and a \$1,079.16 increase in HVAC Redesign and Start-up fees for a total amount of \$24,395.29. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve H2M's request for additional engineering fees for the Well Nos. 9 & 14 Nitrate and VOC Removal Facility in the amount of \$24,395.29 there by amending their currently approve fee from \$405,535.00 to \$429,930.29 to be charged to Capital Account No. H-8397-008-2303 Nitrate Removal Facility – Well Nos. 9 & 14.

VOTE	AYES:	2	NOES:	1	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		NO				
Commissioner Beckerle		AYE				

Mr. Logan informed the Commissioners that he received an email from Pace Analytical (vender performing laboratory water testing), stating that they will be implementing a 7.2% base rate price adjustment on all invoices effective January 1, 2023. After discussion, the Commissioners agreed to the increase in fees.

Mr. Logan informed the Commissioners that he received a request from employee Lawrence McCarthy to attend plant operator certification school with Richard W. Tobin to obtain a "IIB" license. Mr. Logan requested to send Mr. McCarthy at a cost of \$600.00 plus the cost of instruction manuals. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners authorize Mr. McCarthy to attend plant operator training school to obtain a "IIB" license for a cost of \$600.00 plus the cost of the instruction manuals to be charged to Operating Account No. A-8340-000-4640 Education, Meetings & Dues.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		AYE				

Ms. Blum then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of November 14, 2022. After discussion, the report was ordered filed.

Ms. Blum then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between November 1, 2022 and November 14, 2022. After discussion, the report was ordered filed.

Ms. Blum reported that the Bank Reconciliations for the month of October have been completed.

Ms. Blum updated the Commissioners on the sale of water for October (actual) and November billing projections. The 2022 Revenue projections are now on course to reach or exceed the modified budget for 2022 of \$10,300,000.

Ms. Blum then requested authorization to renew the District's Dental Plan with Cigna Health Care effective January 1st, 2023 to December 31st, 2023 at a 5% increase over the current policy. After discussion and upon motion duly made and seconded, it was

RESOLVED that the District renew its Dental Insurance Plan with Cigna Healthcare effective January 1st, 2023 to December 31st, 2023 at a 5% increase over the current year as follows:

Employee Only Rate	\$47.13
Employee & Spouse	\$94.34
Employee & Child(ren)	\$96.50
Family	\$150.18

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Ms. Blum then presented the Commissioners with a letter from Nicole Morton of Salerno Brokerage, Corp., (the District's Insurance Broker), regarding the renewal of the District's Worker's Compensation Policy. Ms. Morton obtained three (3) options for review for the upcoming renewal. After discussion, the Commissioners opted to renew the District's Worker's Compensation Policy with Utica National Insurance in the amount of \$79,848.00 (less annual dividend based on individual loss experience) with an effective date of November 29, 2022. After discussion and upon motion duly made and seconded, it was

RESOLVED that the District renew its worker's compensation policy with Utica National Insurance Group for the period of November 29th, 2022 to November 29th 2023 in the amount of \$79,848.00 to be charge to Operating Account No. A-9040-000-8030 Workers Compensation Insurance.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			

Commissioner Beckerle AYE

Discussion was then held on procedures to be followed for the upcoming District Election for Commissioner to be held on Tuesday, December 13, 2022 between the hours of 4:00PM and 9:00 PM at the District Office located at 125 Convent Road, Syosset, NY. The Board Meeting to certify the election results immediately following the close of polls on election night. Also discussed was the requirement to appoint a District Clerk and Election Inspectors/Poll Workers to constitute the Jericho Water District Election Board. Upon a motion duly made and seconded, it was

RESOLVED that Kathleen Cannon, Business Manager for the District be named District Clerk for the purpose of overseeing the 2022 Election and the following resident Election Inspectors/Poll Workers of the Jericho Water District hereby be appointed to constitute the Jericho Water District Board of Elections for the 2022 Annual District Election; Karen Fletcher, Karen Lang, Debra Riccinto, Erica Napolitano and Christine Henner, with technical assistance from, Amanda Blum, Victoria Emma, Giovanna Ranaldo, and it was

FURTHER RESOLVED that the Commissioners adopt the Jericho Water District Election Policy.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		AYE				

Ms. Blum proposed to the Commissioners that in order to save \$2,098.00, the District has a prepay option for the 2023 NYS Retirement invoice in the amount of \$291,806.00 before December 15, 2022 (as was done last year). After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve the prepayment of the 2023 NYS Retirement invoice in the amount of \$291,806.00 to be charged to Operating Account No. A-9010-000-8010 NYS Retirement.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		AYE				

Ms. Blum requested that the Commissioners consider renewing the District's licenses for Barracuda Advanced Threat Email Protection (which includes email security and email continuity) and Sentinel (an API based email inbox defense

software) in the not to exceed fee of \$3,294.00 (same cost as last year). After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve the proposal from Maureen Data Systems for advanced email security software for the total not to exceed fee of \$3,294.00 to be charged to Operating Account No. A-8310-000-4420 IT Computer Services.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE

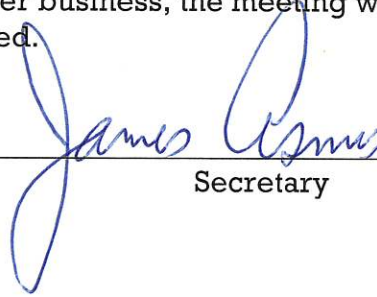
Commissioner Asmus AYE

Commissioner Beckerle AYE

Pending agenda items list was read and filed.

The following claims were then audited and approved for payment: General Fund #26917 to #26956, Construction Fund #2623 to #2626 and Installation Fund #4158 to 4160.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.



Secretary