

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 2nd day of November 2022, at 8:30 A.M.

| | | |
|----------|------------------------|--|
| Present: | Commissioners | Thomas A. Abbate James Asmus Patricia Beckerle |
| | Attorney | Michael F. Ingham Gregory W. Carman Jr. |
| | Superintendent | Peter F. Logan |
| | Business Manager | Kathleen Cannon |
| | Asst. Business Manager | Amanda Blum |
| | Engineer | William D. Merklin |

Commissioner Abbate called the meeting to order.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: Pre-construction activities have commenced. BODR has been approved by NCDH and NYSDOH. Waiting for NCDH and NYSDOH approvals of the contract documents. Working with NCDH for partial approval to begin on-site work.
2. Well 22 Facility Improvements & AOP Treatment: NCDH and NYSDOH have approved the BODR. Waiting for NCDH and NYSDOH approvals for contract documents. Bids will be received on November 4th.
3. Kirby Lane AOP: Construction continues to be underway. AOP Reactors will be delivered in late January.
4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: Development and testing work is underway.
 - b. Treatment Facility Contracts: Bids were received on October 28, 2022. D&B is evaluating the bids and checking references.

- c. D&B is preparing a draft resolution for standardization of nitrate equipment.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): Contractual Substantial Completion date was March 4, 2022. Project was delayed due to electrical equipment and well pump delivery delays. MCC delivery scheduled for November. One booster pump motor delivery is delayed until May 2023. Contractor is reaching out to alternate vendors for alternatives. Testing will be performed with one booster pump initially.
6. Split Rock Tank Booster Station: The pump station has been approved for fabrication. D&B is working with the Contractors to develop a schedule for on-site work.
7. Wells 18 & 19 Drainage Improvements: Site restoration work is underway.
8. Syosset Tank Replacement Planning: Construction is underway. D&B has submitted the final alternatives analysis to SHPO.
9. Pump Rehabilitation Projects:
 - Well 31: Working on closing out contract.
 - Well 17: The new motor and angle drive will be installed in the coming weeks.
 - Well 29: Installation will be done after transfer switch is installed.
 - Well 18 & 19: Pumps are being fabricated. Anticipated delivery to Contractor is mid-November.
10. Convent Road Facility Architectural Improvements: Construction is underway.
11. Water Service Gooseneck Replacement: D&B has submitted draft Public Outreach Plan for JWD review. A Notice to Proceed (NTP) will be issued to the Contractor upon NCDH approval of the contract documents. A letter requesting payment was received by Alessio. After discussion, the Commissioners requested Mr. Merklin get a detailed invoice with supporting documentation from Alessio for costs they incurred to date.
12. Glen Head and Roosevelt Avenue Water Main Improvements: D&B provide a drawing to the developer with a suggested easement location on the Engineers Country Club site. Waiting for a response from the developer. A proposal will be prepared for design after the easements have been negotiated.
13. Main Plant SCADA Improvements: Work at Merry Lane is nearly completed. Programming work at Convent Road is underway.

14. Transfer Switch Replacements: Hinck is working at the Administration building this week. Work at Well 3 will follow. Discussion on Electrical Requirements Contract use for Well 29 installation work.
15. Juneau Pump Station Improvements: It is anticipated that the MCC will be ready for installation in the fall of 2023.
16. Merry Lane Water Main As-Built: D&B will meet with JWD in the field to review as-built drawings to finalize them. D&B will estimate the cost for production of the as-built drawings once they have been completed.
17. Vulnerability Assessment (VA) Update: D&B is preparing a draft document. Final update is due in December 2022.
18. Wheatley Tank Altitude Valves: D&B will submit draft conceptual drawings in early November.
19. Requirements Contracts:
 - i. Pump Maintenance: D&B is preparing a draft submittal. Bids will be received on December 2nd.
 - ii. Road Restoration: Bids will be received on December 2nd.
 - iii. Water Distribution System Repairs: Bids will be received on December 2nd.
20. Grant Applications: Waiting for determinations on grant applications. D&B submitted additional information requested by SHPO for Well 3.
21. Election Mapping and List: Work will commence upon receipt of information from Nassau County (anticipated in late November).
22. GAC Media Purchase Contract: D&B is preparing a pilot testing protocol for submittal to NCDH.

Status of Proposed Development Projects – Engineers Report

1. Engineers Country Club: D&B will begin the evaluation of the request for water availability once the District received funding from the developer. Miss Cannon reported that the District did receive a check from the Engineers Club. After discussion, Mr. Merklin indicated he would have his staff start the evaluation of the request for water availability.
2. Marriott at Milleridge Inn Water Main: D&B has sent the updated cost estimate to the developer.
3. Oaks at Mill River: The cost estimates will be sent to the developer upon receipt of funds.

4. Tam O'Shanter Development: Waiting for developer response regarding April 25, 2022 letter from NCDH about conditional letter of water availability.
5. Laurel Hollow Service Area Extension: No new activity since the last report.
6. Woodbury Hills Development: No new activity since the last report.
7. Silver Path Estates Request for Water Availability: No new activity since the last report.
8. Country Club Developers: No new activity since the last report.
9. Aveley Residential Development: No new activity since the last report.

Mr. Michael Weber joined the meeting via phone at 9:15 a.m. and gave the Commissioners a project status report for the H2M projects:

1. Well Nos. 9 & 14 Nitrate and VOC Removal Facility: Work is complete, finalizing closeout paperwork with Hinck Electrical.
2. Well Nos. 9 & 14 Emerging Contaminant Treatment: General Contract is moving along and the foundation has been poured. Insulation and backfill will be completed in the next couple of days. GAC vessels are scheduled for delivery December 6th. AOP system is scheduled to be delivered by Trojan first week of April 2023.

Mr. Ingham informed the Commissioners that met with Mr. Charles Lane prior to the Board Meeting regarding his FOIL request and the appeal. Both agreed that they would cooperate with each other regarding the FOIL.

Mr. Carman updated the Commissioners on the sale of property located at 160 Robbins Lane, Jericho.

Monthly report of the Superintendent was read and ordered filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period October 19, 2022, to November 1, 2022 had been completed and all were within state and federal standards.

Mr. Logan requested that a bid date be set for Contract No. C20-22R Interior Renovations at Well No. 14. After discussion, the Commissioners set a bid date for Friday, December 2, 2022 at 9:00 a.m.

Mr. Logan updated the Commissioners on the service leak at 5055 Northern Blvd. Mr. Logan stated that he finally spoke with the owner, Mr. Richard Becker (who lives in Florida), and explained the situation to him. A subsequent email, from Mr. Logan, followed explaining that since the site was in disrepair, and that any renovation to the property would require him to discontinue the old and retap a new service, and all costs associated with this work would be borne by him. Mr. Becker responded by saying that he would be willing to hire a recommended contractor to do the work but was expecting the District to cover the cost of opening and closing the road. Mr. Logan will discuss a response to Mr. Becker's email with Mr. Ingham and keep the Board updated.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of October 31, 2022. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between October 18, 2022 and October 31, 2022. After discussion, the report was ordered filed.

Miss Cannon then requested that the Commissioners approve the following budget transfers:

To fund additional \$ for Water Supplies

| | | |
|-----------------|-------------------------|---------------|
| A-8340-000-4190 | Water Supplies | \$70,000.00 |
| A-8340-000-2304 | Motor & Pumps for Wells | (\$10,000.00) |
| A-8340-000-2104 | Land Improvements | (\$ 5,000.00) |
| A-8340-000-4651 | Electrical Repairs | (\$ 5,000.00) |
| A-8330-000-4690 | Carbon Replacement | (\$25,000.00) |
| A-8330-000-4170 | Chemicals & Treatments | (\$25,000.00) |

To fund additional \$ for additional bid noticed (nunc pro tunc)

| | | |
|-----------------|-------------|---------------|
| A-8310-000-4460 | Advertising | \$ 5,000.00 |
| A-8310-000-4300 | Insurance | (\$ 5,000.00) |

RESOLVED that the Commissioners authorize the above listed budget transfers.

VOTE AYES 3 NOES 0 ABSENTIONS 0

Commissioner Abbate AYE
 Commissioner Asmus AYE
 Commissioner Beckerle AYE

A discussion was held regarding the planning of the District's Centennial year.

Miss Cannon then reported that the District's Storage Tank Liability Insurance policy with ACE Commercial Risk Services is due to expire on November 4th, 2022. The cost to renew the policy is \$4,549.00.00. Salerno Brokerage Corp., the District's Insurance Broker, recommended the District renew the policy. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the District renew their storage Tank Liability Insurance Policy with ACE Commercial Risk Services for the period of November 4, 2022 through November 4, 2023 at an annual cost of \$4,549.00 to be charged to Operating Account No. A-8310-000-4300 Insurance.

| | | | | | | |
|-----------------------|------|---|------|---|------------|---|
| VOTE | AYES | 3 | NOES | 0 | ABSENTIONS | 0 |
| Commissioner Abbate | | | AYE | | | |
| Commissioner Asmus | | | AYE | | | |
| Commissioner Beckerle | | | AYE | | | |

Miss Cannon reported that the District has finalized the 2023 Tax Roll to include Nassau County comments which modified the preliminary Tax Roll by (\$4,700.21). Several parcels on the preliminary roll were considered "value reflected" by Nassau County and could not be placed on the tax roll. The final 2023 Tax Roll for Town of Oyster Bay (J3) is \$348,575.06. The final 2023 Tax Roll for Town of North Hempstead (J2) is \$1,092.38.

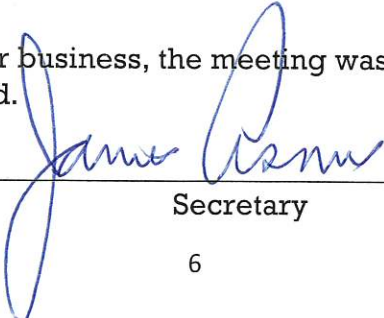
Miss Cannon then requested authorization to bring back Chelsea Lee (summer seasonal employee) intermittently while she is on breaks from school as a Water Plant Attendant PT. After discussion, the Commissioners approved the rehiring of Chelsea Lee pending Nassau County Civil Service approval.

Pending agenda items list was read and filed.

The Board went into Executive Session at 10:02 a.m. to discuss pending legal and personnel matters and returned at 10:19 a.m. with no minutes taken and no subsequent action.

The following claims were then audited and approved for payment: General Fund #26891 to #26916 and Construction Fund #2622.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary