

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 5th day of October 2022, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle (via phone)
	Attorney	Michael F. Ingham Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer	William D. Merklin

Commissioner Abbate called the meeting to order.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

Mr. Merklin informed the Commissioners that he received an email from NYSAWWA regarding proposed draft regulations for PFAS compounds which are expected to be announced in the State Register sometime today. D&B will review the proposed regulations and advise the District accordingly on how it may impact current operations and planning for future treatment.

1. Well 20 & 21 AOP Treatment: Waiting for NYSDOH approvals of contract documents. Contracts have been executed.
2. Well 22 Facility Improvements & AOP Treatment: Waiting for approval/recommendation from NCDH. Bids will be received on November 4th.

Mr. Merklin then requested that a bid date be set for the 1,4-Dioxane and PFOA Treatment at Well No. 22, Contract Nos. C12-22 (General Construction), C13-22 (Electrical Construction) and C14-22 (Mechanical Construction). After discussion, the Commissioners set a bid date for Friday, November 4, 2022 at 9:00 a.m.

3. Kirby Lane AOP: Construction is underway. GAC vessels were delivered and installed yesterday.

4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: Development and testing work is underway.
 - b. Treatment Facility Contracts: Bids will be received on October 28, 2022.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): Contractual Substantial Completion date was March 4, 2022. Project was delayed due to electrical equipment and well pump delivery delays. MCC delivery scheduled for November. Pump motor delays are extending. D&B is requesting to transfer previously authorized fees for engineering services for the Inspection phase to Construction Management phase.

Mr. Merklin requested to reallocate the make-up of expenses from one task to another with no overall change to the cost of the project for the PTAS at the Wheatley Road Site (Well No. 6 & 16). Mr. Merklin requested to increase Bidding and Construction from \$215,000.00 to \$265,000.00 (an increase of \$50,000.00) and to decrease Part-Time Inspection and Start up from \$182,000.00 to \$132,000.00 (a decrease of \$50,000.00). After discussion the Commissioners approved the reallocation of the project budget for each of the tasks with no overall net change to the cost of the project.

Split Rock Tank Booster Station: D&B is reviewing the revised shop drawing for the pump station. A project schedule will be provided once the pump station shop drawing has been approved.

Mr. Merklin requested to reallocate the make-up of expenses from one task to another with no overall net change to the cost of the project for Split Rock Road Well No. 18 & 19. Mr. Merklin requested to increase Construction Administration from \$19,000.00 to \$19,720.64 (an increase of \$720.64) and to decrease Design Phase from \$26,000.00 to \$25,279.36 (a decrease of \$720.64). After discussion the Commissioners approved the reallocation of the project budget for each of the tasks with no overall net change to the cost of the project. Wells 18 & 19 Drainage Improvements: Site restoration will be scheduled in the coming weeks.

6. Syosset Tank Replacement Planning: Construction is underway. D&B is preparing an alternatives analysis as requested by SHPO.
7. Pump Rehabilitation Projects:
 - Well 31: Working on closing out contract.
 - Well 17: The new motor and angle drive will now be provided in the end of October.
 - Well 29: Installation work to be performed in the end of October.

- Well 18 & 19: Pumps are being fabricated. Anticipated delivery to Contractor is mid-November.
- 8. Convent Road Facility Architectural Improvements: D&B has submitted the 60 percent design documents for JWD review.
- 9. Water Service Gooseneck Replacement: D&B is preparing additional materials as required by NCDH for resubmittal. A Notice to Proceed (NTP) will be issued to the Contractor upon NCDH approval of the contract documents.
- 10. Glen Head and Roosevelt Avenue Water Main Improvements: D&B provided a drawing to the developer with a suggested easement location on the Engineers Country Club site. Waiting for a response from the developer.
- 11. Main Plant SCADA Improvements: Work at Merry Lane is underway. Convent Road and remote sites will commence upon completion. Negotiating a manages services contract with Lexington.
- 12. Transfer Switch Replacements: D&B has requested specific dates for work to be performed in late October when the wells are removed from service. The work at Well 29 will be performed by Bancker Electric under their on-call contract. A credit is being negotiated with Hinck.
- 13. Juneau Pump Station Improvements: On-site work is underway. MCC shop drawing was not approved. Equipment delivery is unknown at this time. A meeting will be scheduled to review the project schedule with the Contractor.
- 14. Merry Lane Water Main As-Builts: D&B will meet with JWD in the field to review as-built drawings to finalize them. D&B will estimate the cost for production of the as-built drawings once they have been completed.
- 15. Vulnerability Assessment (VA) Update: Final update is due in December 2022.
- 16. Wheatley Tank Altitude Valves: A kick-off meeting with JWD has been completed. Waiting for as-built drawings.
- 17. Requirements Contracts:
 - i. Pump Maintenance: Working on draft.
 - ii. Road Restoration: Draft submitted to JWD.
 - iii. Water Distribution System Repairs: Draft submitted to JWD.

18. Grant Applications: Waiting for determinations on grant applications. D&B is preparing additional information requested by SHPO for Well 3.
19. Election Mapping and List: D&B is working with JWD on the election mapping and list.
20. GAC Media Purchase Contract: D&B is working with NCDH and Calgon to discuss the potential for a full-scale pilot test of the new media type(s) suggested by Calgon.

Mr. Merklin informed the Commissioners that D&B approached Calgon regarding conducting a Pilot Study for two (2) alternate media sources for GAC(s) and Calgon has offered to supply the District with two kinds of pilot test media at the reduced cost of \$1.00/lb. The Commissioners requested that Mr. Merklin prepare a proposal for engineering services for the full-scale pilot study permitting work and an estimate of other costs associated with conducting the pilot studies

Status of Proposed Development Projects – Engineers Report

1. Engineers Country Club: D&B will begin the evaluating of the request for water availability once the District receives funding from the developer.
2. Marriott at Milleridge Inn Water Main: D&B has prepared an updated cost estimate as requested by the developer.
3. Oaks at Mill River: The cost estimates will be sent to the developer upon receipt of funds.
4. Tam O'Shanter Development: Waiting for developer response regarding April 25, 2022 letter from NCDH about conditional letter of water availability.
5. Laurel Hollow Service Area Extension: No new activity since the last report.
6. Woodbury Hills Development: No new activity since the last report.
7. Silver Path Estates Request for Water Availability: No new activity since the last report.
8. Country Club Developers: No new activity since the last report.
9. Aveley Residential Development: No new activity since the last report.

Mr. Carman updated the Commissioners on the sale of property located at 160 Robbins Lane, Jericho.

Monthly report of the Superintendent was read and ordered filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period September 21, 2022, to October 4, 2022 had been completed and all were within state and federal standards.

Mr. Logan requested that a bid date be set for Contract No. C20-22 Well No. 14 Building Renovations. After discussion, the Commissioners set a bid date for Friday, October 28, 2022 at 9:00 a.m.

Mr. Logan requested that a bid date be set for Contract No. G9-22 Window Replacement at Wells 17, 18 & 19. After discussion, the Commissioners set a bid date for Friday, November 4, 2022 at 9:00 a.m.

Mr. Logan requested that a bid date be set for Contract No. C21-22 Office and Kitchen Renovations. After discussion, the Commissioners set a bid date for Friday, November 4, 2022 at 9:00 a.m.

Mr. Logan requested that a bid date be set for Contract No. C22-22 Garage Door Replacement – Shop, Barn & Cottage. After discussion, the Commissioners set a bid date for Friday, November 4, 2022 at 9:00 a.m.

Mr. Logan reported that the Notice to Proceed has yet to be issued to Alessio Pipe and Construction under Contract No. C3-21 Requirements Contract for Water Service Gooseneck Replacement which was awarded on January 19, 2022. The job has been delayed awaiting Nassau County Health Department approval. Alessio has purchased performance bonds as required by contract documents and pre-emptively purchased \$52,000.00 of brass materials (to ensure that the supply chain issues did not hold up the project). Mr. Logan requested that the Commissioners consider taking ownership of these materials while the project is awaiting health department approval and reimburse Alessio for the cost of the performance bonds. Mr. Logan requested that Mr. Alessio put together an official request for the Commissioners to formally approve.

Mr. Logan informed the Commissioners that he received an email from Richard C. Erb of Long Island Hotels LLC regarding the Marriott at Milleridge Inn Water Main project inquiring about the next steps. Mr. Logan answered Mr. Erb's questions regarding connection fees. Mr. Logan and Mr. Ingham will update the developers agreement from January 8th, 2020 and send to Mr. Erb for execution.

Mr. Logan reported regarding the roof damage at the District Headquarters due to storm damage back on July 25th, 2022. Mr. Logan obtained a proposal for

approximately \$40,000.00 from Long Island Roofing to make the permanent repair. The insurance company has investigated the claim and will cover a majority of the damage; however, since the cost of the repair is estimated to be over \$35,000.00, it will require a public bid. Mr. Logan will prepare the bid specifications and the Commissioners will set a bid date at a future meeting.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of October 3, 2022. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between September 20, 2022 and October 3, 2022. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Budget to Actual Reports for the month ended on August 31, 2022. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Employee Accrual Report for the quarter ended September 30, 2022. After discussion, the report was ordered filed.

Miss Cannon then requested authorization to transfer \$350,000.00 from the General Fund Checking Account to the District's Investment Account to maximize earned interest. After discussion, the Commissioners authorized Miss Cannon to transfer the funds.

A discussion was held regarding the procedures for the upcoming District Election for Commissioner scheduled for Tuesday, December 13th, 2022. Voters will enter through the side door of the headquarters building, will stop at three stations (check in, receive ballot, cast ballot) and leave out of the main lobby door. In response to the concerns relative to the Coronavirus (COVID-19), the Board of Commissioners reserves the right to hold the election via a "drive-through" format as done through the pandemic or to limit the number of people in the building at any given time for the safety of voters. After discussion and upon motion duly made and seconded the following resolution was presented:

RESOLUTION REGARDING THE 2022 ANNUAL ELECTION

WHEREAS, Section 213-a. of the Town Law provides for a system of registration for Water District Elections, and

WHEREAS, a register of eligible water district voters must be prepared prior to Water District Elections, and

WHEREAS, such register shall be prepared from the names of persons who have registered with the Nassau County Board of Elections.

BE IT RESOLVED that the voter registration books and records of the Nassau County Board of Elections prepared by it for use in the District's said annual elections shall constitute the Register of Voters of the Jericho Water District for use at the District's said election on Tuesday, December 13, 2022, and

BE IT FURTHER RESOLVED that the Chairperson of the Election and each Election Inspector and Ballot Clerk be compensated for their respective services in preparing the Voters Registration Register and annual attendance at the Annual Election.

BE IT FURTHER RESOLVED that should the Chairperson or any Inspector and Ballot Clerk be unable or refuse to assume or perform his or her duties, then the Board of Water Commissioners may provide for an alternate Chairperson or Inspector and Ballot Clerk who shall assume the office of Chairperson or Inspector and Ballot Clerk, and

BE IT FURTHER RESOLVED that the Board of Water Commissioners may provide for any clerical help which they may deem necessary, and such clerical help, if any, shall perform their duties under the direction and control of the Chairperson and Inspectors of Election.

BE IT FURTHER RESOLVED that pursuant to Article 13, Section 212 of the Town Law, an election of the Jericho Water District will be held at the Water District's headquarters, 125 Convent Road, Syosset, New York, on December 13, 2022 between the hours of 4:00 p.m. and 9:00 p.m. for the purpose of electing one Water Commissioner for a term of three (3) years beginning on January 1, 2023 and ending on December 31, 2025, and

BE IT FURTHER RESOLVED that due to COVID-19, the Board of Commissioners reserves the right to hold the election via a "drive-through" format as done through the pandemic. And

BE IT FURTHER RESOLVED that the following persons shall be entitled to vote for Water Commissioner at the aforesaid election: a person who shall have been registered to vote with the Nassau County Board of Elections and whose name has been placed on the District's Register pursuant to Section 213-a of the Town Law and who shall have resided in the Jericho Water District for at least thirty (30) days next preceding said election to be held on December 13, 2022, and

BE IT FURTHER RESOLVED that pursuant to Section 215(20) of the Town Law, candidates for the office of Water Commissioners shall file their names and nominations in petition form with the Secretary of the Board of Water Commissioners of the Jericho Water District at its headquarters at 125 Convent Road, Syosset, New

York no later than the close of business at 4:00 p.m. on or before November 10, 2022 and that such nomination petitions must be subscribed by at least twenty-five (25) registered voters of the Jericho Water District, and

BE IT FURTHER RESOLVED that a legal notice to the registered voters and residents of the Jericho Water District setting forth this Resolution be published one time in the official newspapers of the Jericho Water District; posted on the websites of the District and the Town of Oyster Bay; placed on the signboard of the Town; and conspicuously posted in three or more public locations within the District. The foregoing Resolution was duly moved and seconded, and the following vote was cast:

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			

Miss Cannon then requested authorization to purchase a Sharp BP-50C45 Copier/ Scanner off NYS Contract No. PM68232 from LDI Color Toolbox in the amount of \$9,683.50. The existing Sharp MX-5070N will be moved to the Service Department until LDI Color Toolbox will no longer support the agreement on it. The Sharp MX350IN copier that is currently in the Service department has fully depreciated in value and is no longer working and will be disposed of. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the purchase of a Sharp BP-50C45 Copier/Scanner off the NYS Contract for Printing and Imaging Equipment Contract No. PM 68232 in the amount of \$9,683.50 to be charged to Operating Account No. A-8310-000-2010 Computers, Software and Equipment. It was

FURTHER RESOLVED that the Commissioners authorized the disposal of the old Sharp MX3501N copier, Fixed Asset Tag No. 522.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			

Miss Cannon informed the Commissioners that the District received a Notice of Subpoena Duces Tecum for Myra Johnson (Objectant) for Account No. 65457040-0. Mr. Ingham reviewed the Subpoena, and the District provided the requested records.

Miss Cannon informed the Commissioners that the Town of Oyster Bay Budget Hearing has been scheduled for October 18, 2022.

Mr. Logan then reported on the following projects on behalf of H2M Architects & Engineers:

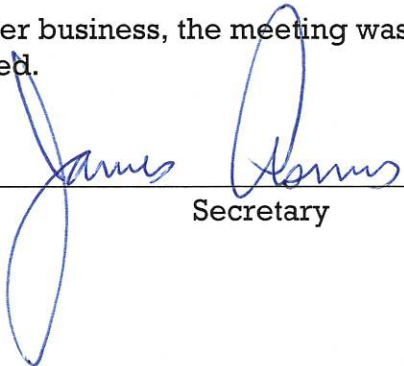
1. Well Nos. 9 & 14 Nitrate and VOC Removal Facility: All of the required work has been completed, and it is expected that the remaining contract, C7-17, Electrical Work, will be closed out by the end of October.
2. New Elevated Tank at Wheatley Road Site: The tank has been in service since July of 2021. In April of this year, the anniversary inspection was completed, Numerous defects in the coating system were detected on the interior of the tank. The District will try and schedule the remediation work for next September/October.
3. Well Nos. 9 & 14 Emerging Contaminant Treatment: Notice to proceed was issued 94 days ago. The general contractor, Web Contracting, mobilized to the site, cleared some of the property, installed the drywells and excavated for the foundation. They have fallen behind by about a month, and after a discussion, Mr. Logan was directed to contact Mr. Michael Weber, H2M's project manager, and set up a meeting with the contractor and bonding company.

Pending agenda items list was read and filed.

The Board went into Executive Session at 9:45 a.m. to discuss pending legal and personnel matters and returned at 10:01 a.m. with no actions.

The following claims were then audited and approved for payment: General Fund #26800 to #26845 and Construction Fund #2618 to #2619.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary