

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York on the 8th day of September 2022 at 9:00 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus (Absent) Patricia Beckerle
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum

At 9:00 A.M., Commissioner Abbate opened the public hearing to hear and consider comments on the District's 2023 Proposed Revenue and Expenditure Budget and the 2023 Five Year Capital Plan. Miss Cannon reported that the proposed 2023 Budget was made available for public review at the District office pursuant to public notice placed in the Oyster Bay Guardian on August 12, 2022. It was further noted that the hearing notice was placed on the District's website and the District's own sign board located just outside the main gate.

The Board of Commissioners proposed an \$17,823,370.00 budget for the year 2023. The proposed budget represents an 8.6% increase over the 2022 Adopted Budget. Miss Cannon presented a detailed budget to the Commissioners and reported that the increase in expenditures was mainly due to; inflationary increases due to current economic climate, liability insurance, electric costs, chemicals, carbon replacement, lab testing, health insurance, debt service costs, as well as an increase cost to maintain and improve the District's infrastructure. The 2023 Budget includes a 30% increase in the tax levy which equates to an annual increase of \$53.73 for the average home with an assessed value of \$1,000,000.00 and a taxable value of 701.

At 9:10 A.M., Commissioner Abbate noted that there were no speakers and closed the hearing.

Discussion was then held regarding the need for the District to override the Tax Levy Limit. The proposed 2023 Budget will require the District to override the Tax Levy Limit applicable to the District pursuant to the Tax Levy Limit Law. After discussion, the following Resolution was offered:

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE JERICHO
WATER DISTRICT AUTHORIZING THE OVERRIDE OF THE TAX LEVY LIMIT
FOR THE 2023 FISCAL YEAR.**

WHEREAS, New York State Town Law § 215 subd. 9-a requires the Jericho Water District ("District") to prepare an estimated budget for its fiscal year commencing January 1, 2023, conduct a public meeting thereon and file such estimated budget with the Budget Officer for the Town of Oyster Bay; and

WHEREAS, the District is subject to the property tax levy restrictions imposed upon local governments pursuant to General Municipal Law §3-c (the "Tax Levy Limit Law"); and

WHEREAS, the Board has prepared an estimated budget for the District's 2023 fiscal year and conducted a public meeting with respect thereto on September 8th, 2022; and

WHEREAS, the Board, in preparing its estimated budget and conducting its public meeting, has determined that the best interests of the District, its residents and its tax payers will be served by approving for filing with the Budget Officer of the Town of Oyster Bay, a budget for the fiscal year commencing January 1, 2023 that includes a tax levy that exceeds the limits of the Tax Levy Limit Law in order to enable the District to perform its functions and satisfy its statutory mandate to provide service to its residents in a responsible, safe and cost-effective manner; and

WHEREAS, the Board makes such determinations based upon unavoidable cost increases that must be borne by the Water District and its taxpayers, including: debt service on a bond financing for Water District capital improvement and repairs; the Water District must satisfy contractual obligations for salary increases, increased health insurance costs for employees, anticipated increases in amounts to be paid to vendors and suppliers, debt service and unfunded mandates imposed upon Water District by State of New York, and subdivisions, agencies and instrumentalities thereof;

WHEREAS, the District is mandated by law to comply with all Federal, State and Nassau County regulations and directives with respect to providing the purest quality potable water to its residents for personal consumption and firefighting purposes; and

NOW THEREFORE, the Board unanimously resolves to override the Tax Levy Limit applicable and pursuant to the Tax Levy Limit Law and hereby approves for filing with the Budget Officer for the Town of Oyster Bay the Operating Budget for the Jericho Water District for the fiscal year commencing January 1, 2023 and the Five-Year Capital Plan.

VOTE AYES: 2 NOES: 0 ABSENTIONS: 0

Commissioner Abbate AYE
 Commissioner Asmus ABSENT
 Commissioner Beckerle AYE

Discussion was then held regarding the District's rates for water usage for both inside District and outside District water rates. Miss Cannon reported that the 2023 Proposed Budget includes increasing water rates approximately 4.2% for all inside District tiers and outside District tiers. The rate increases are based on the recommendation of Municipal & Financial Services Group after they completed a water/tax rate study for the District.

Additionally, the proposed 2023 Revenue Budget include a fifth billing tier for usage over 200,000 gallons as a conservation measure for large users. Through the years, it has been the policy of the Commissioners of the District to keep the rates of the first two rate tiers (0-10,000 gallons and 10,001 to 30,000 gallons) lower, as these tiers encompass basic and necessary domestic water usage. The rates for the District's third (30,001-100,000 gallons), fourth tier (100,001-200,000 gallons) and newly added fifth tier (over 200,000) are set higher as a conservation measure, so that consumers are aware of their usage and use water responsibly especially when irrigating during peak demand. After discussion, and upon motion duly made and seconded, it was

RESOLVED that, effective April 1, 2023, Sec. 3-B, Rates, under Article III entitled Deposits, Rates and Charges appearing in the Rules and Regulations heretofore enacted by this District be amended and set/adopted as follows:

Section 3-B Rates
Jericho Water District Water Rates as of April 1, 2023

\$12.50 Minimum per quarter	
0 to 10,000 gallons	\$1.25 per 1,000
10,001 to 30,000 gallons	\$1.31 per 1,000
30,001 to 100,000 gallons	\$2.50 per 1,000
100,001 to 200,000 gallons	\$3.31 per 1,000
Over 200,000 gallons	\$3.75 per 1,000

Water supplied outside the boundary of the District:

\$16.30 Minimum per quarter	
0 to 10,000 gallons	\$1.63 per 1,000
10,001 to 30,000 gallons	\$1.70 per 1,000
30,001 to 100,000 gallons	\$3.25 per 1,000
100,001 to 200,000 gallons	\$4.30 per 1,000
Over 200,000 gallons	\$4.88 per 1,000

VOTE AYES: 2 NOES: 0 ABSENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus ABSENT
Commissioner Beckerle AYE

Miss Cannon then reported that Municipal & Financial Services Group, as part of their water/tax rate study, also recommended the District increase annual fire line charges effective January 1, 2023, as follows:

<u>Connection Size</u>	<u>Current</u>	<u>Proposed</u>
Up to 2" diameter	\$ 40.00	\$ 44.00
3" diameter	\$ 56.00	\$ 62.00
4" diameter	\$114.00	\$125.00
6" diameter	\$333.00	\$367.00
8" diameter & larger	\$666.00	\$733.00

After discussion and upon motion duly made and seconded, it was

RESOLVED, that effective January 1, 2023, the Board of Commissioners set rates for annual fire line demand charges as follows:

<u>Connection Size</u>	<u>Current</u>	<u>Proposed</u>
Up to 2" diameter	\$ 40.00	\$ 44.00
3" diameter	\$ 56.00	\$ 62.00
4" diameter	\$114.00	\$125.00
6" diameter	\$333.00	\$367.00
8" diameter & larger	\$666.00	\$733.00

VOTE AYES: 2 NOES: 0 ABSENTIONS: 0

Commissioner Abbate AYE
 Commissioner Asmus ABSENT
 Commissioner Beckerle AYE

Miss Cannon reported that the Bank Reconciliations for the month of August 2022 were completed. After discussion, the Commissioners ordered the Bank Reconciliations filed.

Miss Cannon the requested authorization to attend an online GFOA Webinar on "Bond Issuance Strategies in a Rising Interest Rate Market" on Thursday October 27, 2022 for a total cost of \$65.00. Miss Cannon additionally requested authorization for her and Ms. Blum to attend the 2022 Long Island Holiday Seminar at a cost of \$95.00 each for a total cost of \$190.00. After discussion, the Commissioners authorized Miss Cannon and Ms. Blum to attend.

The Board of Commissioners went into Executive Session at 9:15 a.m. to discuss personnel matters and re-entered at 9:45 a.m. with the following actions taken:

Upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the promotion of employee Edward J. Keenan III, to the title of Senior Water Servicer at an annual salary of \$60,000.00 effective September 13, 2022. It was

FURTHER RESOLVED that the Commissioners authorize salary increases for the following employees effective September 13, 2022: Jonathan Bassetta at an annual salary of \$46,703.23; Peter Van Beek at an annual salary of \$55,176.39; Jonathan Wright at an annual salary of \$43,634.69; Amanda Blum at an annual salary of \$76,248.46. It was

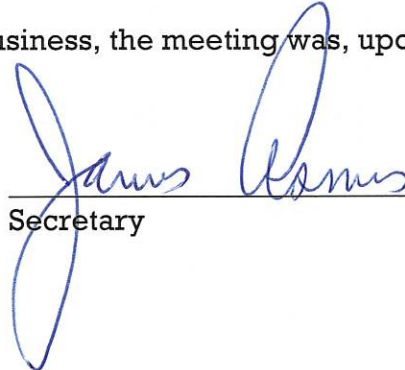
FURTHER RESOLVED that effective September 13, 2022, the Minimum Maximum Salary Schedule be approved as required by the Nassau County Civil Service Commission (Minimum/Maximum Salary Schedule follows the Minutes hereto set forth).

VOTE AYES: 2 NOES: 0 ABSENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus ABSENT
Commissioner Beckerle AYE

The following claims were then audited and approved for payment: General Fund #26746 to #26770 and Construction Fund #2614.

There being no further business, the meeting was, upon motion duly made and seconded, adjourned.

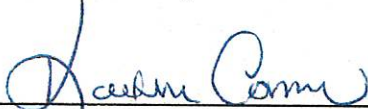


Secretary

**Jericho Water District
Minimum and Maximum Salary by
Job Title (Alphabetically)**

Adopted by the Board of Commissioners on 9/8/22 (effective 9/13/2022)

<u>Job Classification</u>	<u>Code</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>
<u>Plant Staff</u>			
Automotive Servicer	5LK	45,000.00	100,000.00
Utility Worker	6JA	35,000.00	50,000.00
Maintainer	6JF	38,000.00	48,000.00
Water Plant Attendant	7PA	34,000.00	50,000.00
Water Plant Attendant (Seasonal)	7PB	15.00/HR	20.00/HR
Water Plant Attendant (P/T)	7PC	15.00/HR	20.00/HR
Water Plant Operator	7PN	40,000.00	100,000.00
Senior Water Plant Operator	7PP	55,000.00	125,000.00
Chief Water Plant Operator	7QA	65,000.00	130,000.00
Supervisor of Water Plant Operations	7QP	70,000.00	140,000.00
Assistant Superintendent of Water District	7RA	75,000.00	160,000.00
Superintendent of Water District	7RF	100,000.00	210,000.00
Water Servicer Trainee	7RP	34,000.00	55,000.00
Senior Water Servicer	7RS	50,000.00	110,000.00
Water Servicer	7SA	36,500.00	150,000.00
Water Service Supervisor	7SC	60,000.00	100,000.00
Water Meter Servicer	7SK	35,000.00	65,000.00
Water Meter Servicer Trainee	7SF	34,000.00	55,000.00
Meter Reader	9BK	35,000.00	70,000.00
<u>Office Staff</u>			
Clerk (P/T)	ACA	15.00/HR	50.00/HR
Clerk (Seasonal)	ACB	15.00/HR	20.00/HR
Clerk (Hourly)	ACD	15.00/HR	50.00/HR
Clerk	ACD	35,000.00	90,000.00
Clerk Typist	AGA	35,000.00	95,000.00
Secretary to Board of Commissioners	ANQ	50,000.00	90,000.00
Account Clerk	CAK	36,500.00	65,000.00
Account Clerk (P/T)	CAJ	15.00/HR	50.00/HR
Audit Assistant	CCF	36,500.00	70,000.00
Senior Account Clerk	CAP	40,000.00	70,000.00
Treasurer	CPS	90,000.00	200,000.00
Information Specialist	ECF	55,000.00	130,000.00
Business Manager	FOP	90,000.00	200,000.00



Kathleen Cannon, Treasurer
Jericho Water District