

**MINUTES OF BID OPENING
JERICHO WATER DISTRICT**

held at the office of the District in Syosset, Nassau County, New York, on the 10th day of February 2023, at 9:00 A.M.

Present:	Commissioner	Thomas A. Abbate
	Commissioner	James Asmus
	Commissioner	Patricia Beckerle
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Assistant Business Manager	Amanda Blum
	Engineer	Angela Trombardore

At 9:00 A.M., the bid(s) for Contract No. C1-23, Wheatley Road Tank Altitude Valve, were received and opened. The following bids were received:

<u>Contractor</u>	<u>Bid Price</u>
A.I.I. Allen Industries, Inc.	\$438,750.00
Bancker Construction Corp.	\$451,480.00
Philip Ross Industries	\$455,000.00
RJ Industries	\$474,700.00
Atlantic Wells Inc.	\$649,000.00
Bensin Contracting, Inc.	\$394,800.00

The above bid results were immediately posted on the District's website and given to D&B Engineering Architects for review and recommendation to the Board.

Mr. Logan requested authorization to utilize the District's Requirements Contract No. G1-23, Requirements Contract for Permanent Road Restoration of Pavements with DeRosa Paving to repair the road on White Oak Tree Road, Oyster Bay Cove, for the not to exceed fee of \$26,033.70. The road was damaged by a 10" water main break back in December of 2022. The District's Repair Crew made the repair to the main but left temporary cold patch to make the roadway safe. The damage that was caused by the break was quite extensive to the road, and requires repaving 70' of roadway curb to curb. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners authorize DeRosa Paving under JWD Contract No. G1-23, Requirements Contract for Permanent Road Restoration of Pavements to repair the road on White Oak Tree Road in the not to exceed amount of \$26,033.70 to be charged to Operating Account No. A-8340-000-4620 Road Patch – Permanent.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
 Commissioner Asmus AYE
 Commissioner Beckerle AYE

Mr. Logan informed the Commissioners that he received a phone call from Mrs. Shebairo, a homeowner in Glen Head, who had put in a service call for a frozen pipe on Saturday that employee John Minucci responded to. Mrs. Shebairo was very pleased with John's customer service and she stated that he was very kind and professional. The Commissioners appreciated Mrs. Shebairo's feedback and instructed Ms. Blum to memorialize the conversation in John Minucci's personnel file and inform him of the phone call.

Miss Cannon then requested the Commissioners authorize the following budget transfer(s):

To fund negative payroll balances for 12-31-2022, (nunc pro tunc)

A-8310-000-1200	Part-Time Salaries	\$ 18.72
A-8310-000-1100	Full-Time Salaries	(\$ 18.72)
A-8340-000-4620	Road Patch-Permanent	\$ 142.85
A-8340-000-1100	Full-Time Salaries	(\$ 142.85)

After discussion, and upon motion duly made and seconded, the Commissioners authorized the budget transfer(s).

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
 Commissioner Asmus AYE
 Commissioner Beckerle AYE

Miss Cannon presented to the Commissioners a proposal from D&B Engineering and Architects D.P.C. to provide assistance to the Jericho Water District in developing and submitting an application for a Local Government Records Management Improvement Fund (LGRMIF) Grant for Document Conversion and Access/Files Management for the not to exceed fee of \$9,000.00. A grant up to \$75,000.00 is available to the District with applications due March 1, 2023. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve D&B's proposal to provide assistance in developing and submitting an application for LGRMIF Grant for Document Conversion and Access/Files Management for the not to exceed fee of \$9,000.00 to be charged to Operating Account No. A-8340-000-4430 Engineering Services.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
 Commissioner Asmus AYE
 Commissioner Beckerle AYE

Miss Cannon informed the Commissioners that she received a Grant Agreement for NYS EFC Grant No. 19005 - PTAS at Well No. 6 & 16, the District must execute the WIIA Grant Agreement no later than close of business, February 23, 2023. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Board of Commissioners authorize Superintendent Peter F. Logan to execute the NYS WIIA Grant Agreement for Project No. 19005, (nunc pro tunc).

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
 Commissioner Asmus AYE
 Commissioner Beckerle AYE

Miss Cannon then informed the Commissioners that the District was awarded a \$50,000.00 Grant from the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as provided for by the American Rescue Plan Act of 2021 from Nassau County. To complete the award and receive funding, the District will need to execute the Award Notification Letter, complete the Direct Payment Claim Voucher and Monitoring Budget Report within ten (10) business days. After discussion, the Commissioner authorized Commissioner Abbate to execute the Award Notification Letter on behalf of the District.

Miss Cannon then indicated that she received an Affidavit of Posting from the Town of Oyster Bay with regards to the District's adoption of a Standard Work Day Resolution on January 4, 2023. Miss Cannon indicated posting this resolution on the Town Clerk's sign board for thirty (30) days was required under New York State Comptroller Regulation No. 315.4. Miss Cannon indicated she certified and submit the Standard Work Day Resolution to the Comptroller's Office as required.

Miss Cannon then informed the Commissioners that she had received a FOIL request from Caren Lazarus requesting maintenance records leading up to April 13, 2022 for the fire hydrants located in Hidden Ridge in Syosset. Miss Cannon informed the Commissioners she will send Ms. Lazarus a letter acknowledging receipt of her FOIL request within five (5) days of receipt of her request as required under Section 89 (3) of the Freedom of Information Law.

Miss Cannon informed the Commissioners that she received the following four (4) requests to waive penalties:

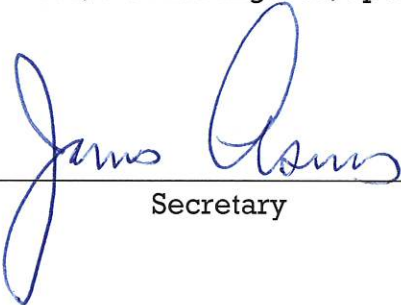
1. Account No. 55600440-0 in the amount of \$80.94
2. Account No. 60153980-0 in the amount of \$109.24

3. Account No. 75458380-0 in the amount of \$59.00
4. Account No. 75603080-0 in the amount of \$51.68

Miss Cannon informed the Commissioners that no penalty on any of the above accounts have been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive penalties on the accounts listed above and instructed her to send revised bills to the consumers.

Miss Cannon then informed the Commissioners that she received a request from a consumer (Account No. 75351170-0) for extended time to pay. Miss Cannon informed the Commissioners that the customer was already granted two three-month extensions without incurring penalty. After discussion, the Commissioners denied the consumers request for an extension and instructed Miss Cannon to inform the customer of their decision.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary