

MINUTES OF BID OPENING
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 24th day of February 2023, at 9:00 A.M.

Present:	Commissioner	Thomas A. Abbate
	Commissioner	James Asmus
	Commissioner	Patricia Beckerle
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Assistant Business Manager	Amanda Blum
	Engineer	Daniella Cruz

Minutes of the previous meeting(s) were read and approved unanimously.

At 9:00 A.M., the bid(s) for Contract No. G3-23, Requirements Contract for Booster Pump Maintenance, were received and opened. The following bids were received:

<u>Contractor</u>	<u>Bid Price</u>
A.C. Schultes	\$1,239,300.00
Eagle Control Corporation	\$1,273,200.00

The above bid results were immediately posted on the District's website and given to D&B Engineering Architects for review and recommendation to the Board.

Discussion was then held with regards to the District's vacant positions and the starting salaries of the District. Mr. Logan and Miss Cannon reported that as requested by the Commissioners, they reviewed the District's starting salaries and recommended the Commissioners amend the District's starting salaries. They were then instructed by the Commissioners to review how the change in the starting salaries of the District would affect current employee's salaries.

Miss Cannon then presented to the Commissioners the Starting Salary Chart by Title effective January 1, 2023, Schedule of Salary Adjustments due to Starting Salary Changes effective January 1, 2023 and Employee Contract effective January 1, 2023 continuing through December 31, 2025 for their approval and ratification. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the Starting Salary Chart by Title effective January 1, 2023, Schedule of Salary Adjustments due to Starting Salary Changes effective January 1, 2023 and Employee Contract for the period of January 1, 2023 through December 31, 2025 and authorized Miss Cannon to change employee salaries accordingly retroactive to January 1, 2023. It was

FURTHER RESOLVED that the Commissioners approve the Nassau County Civil Service revised Salary and Minimum/Maximum Salary Schedules in accordance with the newly ratified contract and instructed Miss Cannon to make proper notification to the Nassau County Civil Service Commission regarding these changes.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Miss Cannon presented to the Commissioners a list of NYS and Nassau County Grants awarded to the District to date and their current status. After discussion, the Commissioners ordered the report filed.

Miss Cannon then informed the Commissioners that she received the first half of the taxes collected by the Town of Oyster Bay in the gross amount of \$5,064,759.75; \$348,575.06 of which was for the 2022 water bills in arrears that the County attached to consumers tax bills. The Town of Oyster Bay deducted \$4,571,850.00 to pay the District's required debt service payment, resulting in a net check of \$492,909.75.

Miss Cannon informed the Commissioners that she received the preliminary bid results from the Roslyn Water District's bid for the Purchase of Liquid Caustic Soda received on February 16, 2023. The bid will be awarded to Univar Solutions, USA for the period of March 25, 2023 through March 25, 2024 at a cost of \$54.63/dry CWT for delivery of 3,000 gallons, two (2) drops. The Jericho Water District will "piggyback" on the Roslyn Water District bid under the terms of the Long Island Water Conference Purchasing Cooperative (LIWCPC). Miss Cannon explained that, "as an example", the District currently pays \$45.89/dry CWT for a delivery of 3,000 gallons, two (2) drops, this will equate to a 19.0% increase over the current contract terms but is in line with the substantial increase in caustic raw material costs and chemical supply shortage expenses. After discussion, the Commissions agreed to purchase caustic soda from Univar Solutions, USA based upon the Roslyn Water District's contract for these services.

Miss Cannon informed the Commissioners that she received the invoice from Bensin Contracting for the emergency call made to them due to smoke in the main office on February 6, 2023 in the amount of \$1,399.85. At the time, the District did not have requirements contract in place for misc. electrical work. Bensin Contracting was awarded the requirements contract (G7-23) by the Board of Commissioners February 15, 2023. After discussion, the Commissioners authorized payment of the invoice to be charged to Operating Account No. A-8340-000-4651 Electrical Repairs.

Miss Cannon presented to the Commissioners a list of fixed asset deletions and corrections resulting from her and Superintendent Logan's review and clean-up of the CBIZ Valuation Group's Property Insurance Valuation Report from 2021. After discussion, the

Commissioners approved the disposal of the assets as of December 31, 2022 (list attached to the end of these minutes).

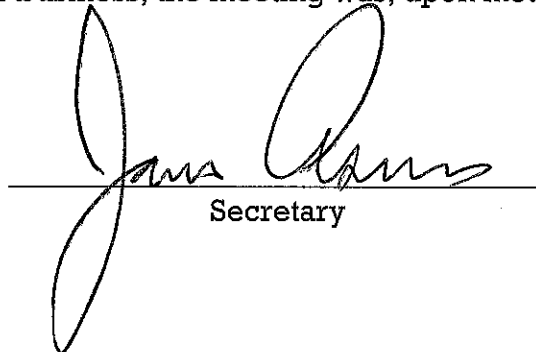
Miss Cannon informed the Commissioners that she received the following four (4) requests to waive penalties:

1. Account No. 21150924-0 in the amount of \$115.60
2. Account No. 25815712-0 in the amount of \$193.19
3. Account No. 25815718-0 in the amount of \$182.06
4. Account No. 30103800-0 in the amount of \$89.84

Miss Cannon informed the Commissioners that no penalty on any of the above accounts have been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive penalties on the accounts listed above and instructed her to send revised bills to the consumers.

Miss Cannon then informed the Commissioners that she received a request for reduction of their 4th Quarter 2022 water bill on Account No. 25909700-1 by the owner due to a leak on their water service. Miss Cannon informed the Commissioners that a reduction to these bills would be in line with the District policy; however, since the land was vacant before the house was built, there was no three-year average, prior bills received were minimum bills. Miss Cannon indicated that all required documentation had been received. The adjustment to this account for the 4th quarter 2022 bill resulted in a total water charge being reduced to \$12.00 from \$142.80 a reduction equal to \$130.80. After discussion, the Commissioners approved the reduction and instructed Miss Cannon to send a revised bill.

There being no further business, the meeting was, upon motion duly made, seconded, and adjourned.


Secretary

**Jericho Water District
Fixed Asset Deletions-Audit
For the Year Ended 12/31/2022**

Tag #	Item Description	Serial #
2359	Office Heating System Cost	
2368	Office Heating System Cost	
2377	Burglar Alarm System Cost	
900006	Permanent Fixtures	
900008	Permanent Fixtures	
504	Trimble Ranger Mobile Collector (#3)	RS2VC62215
522	Sharp Copier MX-3501N	75060359
25	Security System for Pump House Honeywell	
359	Flow Recorder with Bezel Plat	
416	Trimble Ranger Mobile Collector (#5)	RS2VC62202
2422	Security System for Wells	
280	Lathe Brake Safe Turn 3000	14341
282	Machine Drilling Mueller D-5	
365	Chemical Metering Pump	Encore 700
366	Chemical Metering Pump	Encore 700
2611	Pump Jager-Wallace & Tiernen GP	BS21877
2620		BS21876
900628	USGI Encore 700 Metering Pump	Model #E7B2PAASAA1
9920200037	Fuel Dispensers	
377	Pump Met Diaphragm Encore 700	Model #E7B2PAASCA1
378	Pump Met Diaphragm Encore 700	Model #E7B2PAASCA1
254	Pump Turbine Vert	48050
266	PH Station Meter, Chart, Recorder, Base Cabt & Sink	
3079	Pump Convert Water Lube Cost	
211	Monitoring System Tank Gauging Leak Detection	
214	Pump Turbine Well 10" Discharge 150 HP 1,175 RPM Vert Drive	
216	Alarm Leak Detection/ Overfill	
217	Tank No. 56 ID 1-000244 DBL Wall 6,000 Fibrgls 6' Diax28'6"	
218	Caustic Tank Diaphragm Metering W & T Encore	
220	Alarm Overfill Chemical Transfer Station	
3106	Caustic Alarms for Well 6 (Contractor & Engineer)	
900038	Grp of Processing Pipe	
9920210009	Diesel Fuel Tank Monitoring System	
221	Pump Turbine Vert 10" Discharge 150 HP 1175 RPM Motor Drive	
86	Tank Monitoring System Digital OEL 8000 II Omntec	
87	Flowmeter Ultrasonic Vantage	
92	Control Panel Chemical Transfer Station 12X7X14	
900367	Equipment Nitrate Monitoring	
91	Tank ID 56 ID No 1-000250 Underground 6000 Gal Fibrgls 6'	
3457	Asphalt Roadways cost Est	
200	Pump Turbine Well 10" Discharge 150 HP 1,180 RPM	
3628	Rehab of Well #12 (Contractor	
3673	Replace Doors and Windows	
42	Pump Turbine Vert 10" Discharge coupled to US Electrical	
43	PH Station, Chart Recorder, PH Analyzer, Base Cabt & Sink	
44	Flowmeter Ultrasonic Vantage	
47	Generator Set Type HE53401 500 KW 625 KVA Cummins Diesel	
48	Control Panel 16 x 1 3/4 x 8, 2 Bif flow Gauge, Foxboro Chart RE	
3682	Caustic Alarms for Well #12 (Contractor & Engineer)	
900055	Grp: of Process Piping	

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Fixed Asset Deletions-Audit
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Tag #	Item Description	Serial #
900273	Caustic Alarm	
3745	Caustic Tank Replace Cost	
3754	Replace Doors and Windows	
3844	Driveway Improvements -Engineering	
3862	Rehabilitation Well #14	
3862a	Rehab of Well #14 Engineer Fees	
3871	Rehabilitation Well #14	
3871a	Rehabilitation Well #14 Contractor	
3898	Construction Cost Est	
3907	Pump Convert Water Lube Cost	
3916	Roof Cost	
76	Pump Turbine Vert 10" Discharge Coupled to GE 150HP Motor	
77	Control Panel 14x1 1/2x8, 2BFI Indicators, Gauge Controls	
78	PH/Chlorine Station, Hach CL17 Chlorine Analyzer	
80	Pump Caustic Encore	
81	Caustic Tank Leak, Level & Overfill Detection Panel	
82	Tank Caustic Soda Underground No. 514A ID 1-000241 7/90	
380	System Caustic Tank Ultrasonic Measurement	
385	Starter SQ D Open Style Soft	
3943	Telemetry Equipment @ Well No. 14	
4033	Pump Jager Wallace & Tiernan GP	
900062	Grp Of Processing Pipe	
900279	Cathodic Protection Tanks	
900371	Equipment Nitrate Monitoring	
94	Control Panel STL 14' x 1'3"x7'6"/2 BIF Indicators Circular Chart	
900066	Grp of Process Piping	
4195	Pump Convert Water Lube Cost	
230	Pump Turbine Vert 10" Discharge 150HP 1175 RPM Motor Drive	
231	PH Station, PH Meter, Honeywell Chart Recorder, Base Cabt	
232	Transmitter AGM Pulse Duration Transmitter Foxboro	
233	Gauge Digital, Precision Readout	
234	Alarm Leak Detection/ Overfill Caustic Tank	
235	Control Panel 20x10x30	
236	Flowmeter Ultrasonic Vantage	
237	Pump Caustic W & T Encore, Diaphragm Metering	
238	Alarm Overflow Chemical Transfer Station	
239	Tank No. 516ID 1000244 DBL Wall 6000 GAL Fibrgls 6'	
900070	Grp of Process Piping	
900605	6" Motorized Butterfly Blowoff Valve & Controls	
4267	Pump Convert Water Lube Cost	
4276	Roof Cost	
66	Pump Turbine Vert 10" Discharge/GE 200HP Motor Drive Johns	
72	Pump Caustic W&T	
4339	Asphalt Roadways Cost Est	
4375	Pump Convert Water Lube Cost	
145	Caustic Pump, Diaphragm Metering W&T	
4456	Pump Convert Water Lube Cost	
133	PH/Chlorine Station, Hach CL17 Chlorine Analyzer	
496	Exterior Double Door FRP Doors & Trans Panel	Tag #000496 & 496 remove one
4537	Stone Curbing Cost	

Jericho Water District
 Fixed Asset Deletions-Audit
 For the Year Ended 12/31/2022

Tag #	Item Description	Serial #
52	Pump Turbine Vert, 10" Discharge US Motors 200HP Motor	
54	PH Station, 7 Honeywell Chart Recorders, Eagle Control PH	
56	Pump Caustic W&T	
46	Test Well Pump & Well	
62	PH Station, Honeywell Chart Recorder Eagle Control PH	
4780	Pump Convert Water Lube Cost	
179	Pump Turbine Vert Rebuilt 10" Discharge, Coupled to US	
180	PH/Chlorine Station, Hach CL 17 Chlorine Analyzer	
183	Control Panel 12x1 3/4x8 Furnas, 3 Foxboro chart recorder	
185	Transmitter Chronoflo AGM Duration Transmitter	
187	Cooling Unit Year 1991	
497	Goodman Gas Fired Furnace	1903312487
26	Pump Turbine Vert 10" Discharge Coupled to GE 150HP Motor	
29	Eagle Control PH/Chlorine Analyzer Station 1 Hach Model CL17	
51	Cooling Unit Year 1996	
4978	Asphalt Parking Lots Cost Estimate	
4987	Asphalt Roadways Cost Est	
5014	Construction Cost Est	
5023	Pump Convert Water Lube Cost	
5032	Roof Cost	
101	Spare Pump Turbine Well 10" Discharge, 125 HP Vert Drive	
109	Pump Caustic Diaphragm Metering	
111	Pump Turbine 10" Discharge 125HP 1770 RPM, Vert Drive Motor	58545
112	Pump Turbine 10" Discharge 125HP 1770 RPM, Vert Drive Motor	
121	Generator Set Natural Gas 35 KW Transfer Switch	
122	Backup System Turbine Vert 10" Discharge Coupled to Johnson	
126	Pump Caustic Diaphragm Metering	
900653	Wellhead Direct Drive Engine & Oil Pressure	
9920210015	Diesel Fuel Tank Monitoring System	
5230	Asphalt Parking Lots Cost Estimate	
5239	Asphalt Parking Lots Cost Estimate	
5248	Asphalt Roadways Cost Est	
5257	Asphalt Roadways Cost Est	
190	Pump Turbine Well 10" Discharge 100HP 1,175 RPM Drive	
192	Control Panel STL 10"X1/2 x 7 1/2 2 BIF Indicators 1 Circular	
195	PH Station GL1 671 PH Meter Honeywell Chart Recorder	
158	Pump Turbine Vert 10" Discharge 200HP 1,780 RPM Motor	
159	PH Station, PH Meter, Chart Recorder Base Cabt & Sink	
163	Pump Caustic, Diaphragm Metering	
165	Tank ID 002 ID 1-000275 7/25/90 DBL Wall Underground	
900293	Cathodic Protection Tanks	
149	Pump Turbine Vert 10" Discharge Coupled to US Electrical	
152	Pump Caustic Encore Diaphragm Metering	
155	Pump Caustic W&T Encore, Diaphragm Metering	Siemens 700
397	Server Dell	
900139	Alarm Panel Chemical Transfer Station Overflow	
900580	TRIPP 42U Rack Enclosure with Cooling	
167	Pump Turbine Vert Type DKH Stage 12, Size 14 200HP Motor	
168	Control Panel 19x1 3/4x8, 2 BIF Gauge, Pressure Gauge Control	
169	PH Station, PH Meter, Chart Recorder Base Cabt & Sink	

Jericho Water District
 Fixed Asset Deletions-Audit
 For the Year Ended 12/31/2022

Tag #	Item Description	Serial #
170	Detection Panel Caustic Tank Leak, Level & Overfill	
173	Pump Caustic Diaphragm Metering	
174	Generator Set Diesel Cummins Natural Gas Fired Engine	
175	Transmitter Chrono flow	
176	Transmitter Chrono flow	
177	Tank No. 001 IC 1-000275 DBL Wall Underground 5,000 GAL	
178	Chemical Transfer Station Controls	
498	Goodman Gas Fired Furnace Model 1903312487	
900129	Grp of Process Piping	
900144	Grp of Process Piping	
900292	Cathodic Protection Tanks	
900152	Van Cargo Chevrolet 3500	1GCHG35R111225868
900155	Van Cargo Chevrolet 3500	1GCHG35R4Y1267641