

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS  
of  
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 21st day of June 2023, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle
	Attorneys	Michael F. Ingham (absent) Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer	William D. Merklin

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: Waiting for NCDOH and NYSDOH approvals. MWBE documents will be processed upon NYSDOH approval above. Waiting for NCDOH and NYSDOH approvals to operate the existing facility, which may happen later today or tomorrow.
2. Well 22 Facility Improvements & AOP Treatment: Responding to NCDH and NYSDOH comments on contract documents. MWBE documents will be processed upon NYSDOH approval. On site construction starts on August 25<sup>th</sup>. Progress meetings are being held in the interim.
3. Kirby Lane AOP: Well 26 in operation. Well 25 will be operational this week. Contractors will continue to work on the new treatment facility. The on-site recharge basin is not effectively draining. D&B is working on a diffusion well design to address the issue.
4. Southwoods Road - New Well and Treatment Facility:
  - a. Well Construction Contract: Layne has demobilized. JWD, using the well and pump requirements contract, retained A.C. Schultes to video inspect the well installation.

- b. Treatment Facility Contracts: D&B is addressing comments received from NCDOH. Waiting for a cost proposal from GC to address the grading issues. Potential delay claims from prime contractors due to Well Construction delays have not been submitted.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): Permanent electrical equipment will be installed in the fall. Contractors are addressing punch list items.
  6. Split Rock Tank Booster Station: Tentative delivery date is mid-November.
  7. Syosset Tank Replacement: Tank is scheduled to be operational in late September or early October. D&B is reviewing comments from JWD on the demolition contract documents. The schedule is to receive bids in September.
  8. Pump Rehabilitation Projects:
    - Well 29: Working on contract close out.
    - Well 18 & 19: Pump installations will commence in the fall.
    - Well 26 & 30: The schedule is to issue draft work orders at the end of June.
  9. Convent Road Facility Architectural Improvements: Design work is on hold pending direction on funding availability on additional scope items requested by the District.
  10. Water Service Gooseneck Replacement: D&B is preparing updated public outreach documents to address NCDOH's verbal comments. D&B has prepared a draft cost estimate including the Public Outreach effort, assuming the same will be approved by NCDOH. This will be incorporated into the Capital Plan.
  11. Water Main Improvements: A meeting has been requested with the Engineers Country Club to discuss easement alternatives. Owner has been unresponsive. JWD is working with property owner at 1 Roosevelt to discuss and easement. D&B is preparing a proposal for a water main project to connect the LIE Service Road to the residential developments.
  12. Main Plant SCADA Improvements: Contract close out underway.
  13. Transfer Switch Replacements: Punch list items are being addressed by the Contractors.
  14. Juneau Pump Station Improvements: The generator has been delivered to the site. Outdoor equipment scheduled for delivery and installation in late August. Indoor MCC scheduled for delivery and installation in January 2024.
  15. Merry Lane Water Main Delineators: Survey work will be performed this week and next.

16. Wheatley Tank Altitude Valves: Construction is ongoing with final work to be completed in the fall.

17. Grant Opportunities:

- a. Waiting for announcement on BIL funding for Lead Service Line Replacement (LSLRP)
- b. D&B is preparing applications for the following projects:
  - i. Convent Road Wells 3,4 & 5 – Large Scale Treatment Facility
  - ii. Jericho Turnpike Well 12 – Treatment for PFAS compounds with GAC
  - iii. Jericho Turnpike Well 13 – Treatment for PFAS compounds with GAC
  - iv. Sunnyside Well 23 – Treatment for PFAS compounds with GAC
  - v. Glen Cove Road Wells 27 & 28 – Treatment for PFAS compounds with GAC
- c. BIL applications related to the above list were submitted on June 16<sup>th</sup>.

18. GAC Media Pilot Testing: D&B is preparing a plan.

19. Wheatley Tank Anniversary Inspection: This work will be performed in the fall of 2023.

20. 2023 Capital Plan: A final review meeting has been scheduled.

21. Compliance Deferral: No response has been received from NYSDOH to the request for a one-year extension to August 25, 2024.

22. Requirements Contracts:

- a. D&B is preparing the following requirements contract for bidding in October:
  - i. GAC Media Purchasing
  - ii. GAC Vessel Pre-purchasing
  - iii. SCADA Managed Service
  - iv. Supply and Delivery of Liquid Hydrogen Peroxide
- b. D&B is working on a separate proposal for a Hach equipment maintenance requirements contract and Chemical Bulk Storage (CBS) & Petroleum Bulk Storage (PBS) Tank Alarm Main. & Repairs.

23. PFAS Treatment at Wells 18, 19 & 29: D&B is preparing for a kick-off meeting with JWD.

24. Jericho Tank Rehabilitation: D&B is preparing for a kick-off meeting with JWD.

## Status of Proposed Development Projects – Engineers Report

1. Cove Edge Road Property Owners: JWD will send a letter to the developer in response to their inquiry.

Mr. Carman presented to the Commissioners a letter from Ms. Elisabetta T. Coschignano, attorney, representing the Cove Edge Road Property Owners' Association (C.E.R.P.O.A.) requesting transfer of their waterlines to the District. Mr. Logan informed the Commissioners that the Association is currently served by a single 6" compound meter located inside the District boundaries which services twenty-five (25) homes outside the District in the Incorporated Village of Oyster Bay Cove. The Association is requesting that the District take over their infrastructure and put metered services to each individual home. After discussion, the Commissioners authorized Mr. Merklin to submit a proposal for a feasibility study to ascertain the potential impact on the District to provide water to this area and to estimate the costs to the C.E.R.P.O.A, (to be funded by the association).

2. Jericho Plaza Hotel: JWD has sent the letter of water availability.
3. Engineers Country Club: Final memorandum has been sent to JWD.
4. Tam O'Shanter Development: JWD sent a conditional letter of water availability.
5. Northcoast Civil: JWD will send the letter of water availability. Design of water mains and loop connections will be discussed as part of the developer's agreement.
6. Marriott at Milleridge Inn Water Main: No new activity since the last report.
7. Farnum Subdivision: JWD has sent a letter of water availability. No action until authorized by the Board.
8. Laurel Hollow Service Area Extension: No new activity since the last report.
9. Silver Path Estates Request for Water Availability: No new activity since the last report.
10. Country Club Developers: No new activity since the last report.
11. Aveley Residential Development: No new activity since the last report.

Mr. Carman reported that he is finalizing the Intermunicipal Agreement between the Town of Oyster Bay and the Jericho Water District for the town to provide the District with CDL training for employees and the District to provide maintenance on fire hydrants located on Town of Oyster Bay properties.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period June 7, 2023 to June 20, 2023 had been completed and all were within state and federal standards.

Mr. Logan then discussed personnel matters with the Commissioners. After discussion and upon motion duly made and seconded it was

RESOLVED, that the Commissioners authorize the promotion of employee Alexander Serio to the internal title of Assistant Foreman effective June 20<sup>th</sup>, 2023.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Mr. Logan informed the Commissioners that he received a call from Mark Underberg the developer for Country Club developers/Motts Cove Road WM Installation Project that they are ready to move forward with the project. The original cost estimate was done by D&B Engineers and Architects D.P.C. back in September of 2020. The developers agreement was executed and a 25% deposit of estimated costs were received. Since the estimate was done almost three years ago, the Commissioners requested Mr. Merklin to submit a proposal to update D&B's original cost estimate with today's prices for their review and approval.

At the last meeting, the Commissioners approved a draft contract modification from Philip Ross Industries, however, the amount of the contract modification changed.

Mr. Logan then presented to the Commissioners a revised Contract Modification No. 1 from Philip Ross Industries for Contract No. C6-22 Merry Lane AOP Mechanical Construction to supply and install a new chlorine tank for the not to exceed fee of \$5,688.00. After discussion and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners approve Contract Modification No. 1 from Philip Ross Industries for Contract No. C6-22 Merry Lane AOP Mechanical Construction in the amount of \$5,688.00 to be charged to the contingency allowance of the contract.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Mr. Logan then presented to the Commissioners Draft Contract Modification No. 4 from Landmark Structures for JWD Contract No. C7-22, Replacement of the 1.5MG Syosset

Elevated Tank for additional fees associated with the alarm system in the amount of \$1,700.00 (\$25,000 bid line was included in the contract but actual cost on NYS Contract No. PT68818 with Johnson Controls Security Solutions came in at \$26,700.00 after discounts). After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No. 4 from Landmark Structures for JWD Contract No. C7-22, Replacement of the 1.5MG Syosset Elevated Tank in the amount of \$1,700.00 to be charged to the \$75,000.00 General Allowance in the contract.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Mr. Logan then presented to the Commissioners Draft Contract Modification No. 11 from Stalco Construction, Inc. for Contract No. C4-21 Kirby AOP- General Construction in the amount of \$35,253.17 to remove and replace one (1) double door and two (2) single doors at Well 26. After discussion and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners approve Draft Contract Modification No. 11 from Stalco Construction, Inc. for Contract No. C4-21 Kirby AOP- General Construction in the amount of \$35,253.17 to be charged to the general allowance line of the contract.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Mr. Logan then presented to the Commissioners Draft Contract Modification No. 12 from Stalco Construction, Inc. for Contract No. C4-21 Kirby AOP- General Construction in the amount of \$6,489.00 to supply and install a stainless steel threshold for one of the overhead garage doors. After discussion and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners approve Draft Contract Modification No. 12 from Stalco Construction, Inc. for Contract No. C4-21 Kirby AOP- General Construction in the amount of \$6,489.00 to be charged to the general allowance line of the contract.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of June 19, 2023. After discussion, the report was ordered filed.

Miss Cannon then requested to transfer \$350,000.00 from the Investment Account to the General Fund Checking Account to cover cash disbursements. After discussion, the Commissioners approved the cash transfer.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between June 6, 2023 and June 19, 2023. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed the Commissioners the Budget to Actual Report for the month ended May 31, 2023. After discussion, the report was ordered filed.

Miss Cannon informed the Commissioners that she had received a request from Mr. David Lievre requesting sign in sheets, certified payrolls, surety bonds and OSHA certifications for WEB Construction, General Contractor on the Merry Lane AOP project. Miss Cannon sent Mr. Lievre a letter acknowledging receipt of his FOIL request within five (5) days of the receipt of his request as required under Section 89 (3) of the Freedom of Information Law, stating that his request will be granted or denied, (in whole or part), within approximately thirty (30) days. The Commissioners instructed Miss Cannon to compile the requested information to comply with the FOIL request.

Miss Cannon then informed the Commissioners that employee Anthony Camardi was out due to foot surgery for the period of April 13<sup>th</sup>, 2023 through June 9<sup>th</sup>, 2023. Miss Cannon indicated that the District is self-insured for short term disability and follows the New York State Policy for short term disability and follows the New York State Policy for short term disability which is \$170.00 per week after the first seven (7) days. In addition, Miss Cannon reported that the District allows the employee to use their accumulated accrued time when out on disability and then reimburses the employee the prorated amount equivalent to \$170.00 per week. Miss Cannon indicated that Mr. Camardi utilized 270 hours of accrued time and is entitled to have 35.14 hours added back to his accruals. After discussion, the Commissioners approved reimbursing Mr. Camardi 35.14 sick hours for the time he used for surgery.

The Commissioners expressed their deepest appreciation and greatest thanks to the District's staff for a very successful Centennial Celebration and Ceremony which took place at the District's Headquarters on June 7<sup>th</sup>, 2023. The District received citations from the Town of Oyster Bay, Nassau County, Nassau County District 18 Legislator Joshua Lafazan, Nassau County District 16 Legislator Arnold Drucker and were also recognized by Jericho Fire District and Landmark Structures. Nine of the Twelve Winners of the District's Centennial Poster Contest were in attendance with their families and recognized during the ceremony. A selection of special guests and staff placed items into the District's time

capsule which will be located in the foundation of the new Syosset Elevated Storage Tank and will not be opened until 2123. The District's official 100<sup>th</sup> Anniversary will take place on July 3, 2023. Below are some quotes from the Centennial Edition of our newsletter:

*"Times change... but the need for safe clean potable water does not. Today, 100 years after our inception, the Jericho Water District is providing more water, to more people with full compliance at higher standards than ever before".*

*Board Chairman Thomas Abbate, a Jericho Water District Commissioner since 2004 observed, "I thank each and every one of our employees, associates and supporters whose energies have enabled us to effectively supply our consumers through the years. Water supply is an everyday effort, 24/7/365, and above all it requires dedication and meticulous follow through. I salute our current team of professionals and all the people who have given parts of their lives to public service and to maintaining the JWD standard."*

*Commissioner Patricia Beckerle stated, "Water is so often taken for granted, and yet it is Earth's greatest natural resource. We recognize what it takes to bring water to all our residents and businesses. This Jericho Water District centennial of success could never happen without the dedicated efforts of generations of people. I extend a heartfelt thank you to all who have helped us to attain our goals and to the public for allowing us to serve you and continue the legacy all these years."*

*Commissioner James Asmus said "a century of success is difficult to achieve, let alone replicate. Our goal is to continue the superlative efforts of our predecessors. I believe the legacy of hard work, foresight and the wisdom of the JWD staff and industry professionals is marked by efficiency and reliability even during unforeseen events like Superstorm Sandy."*

*District Superintendent Peter F. Logan's responsibility is providing the community with clean, potable water, something he has done precisely for 45 years. Pete rose through the ranks and his knowledge of the water industry and the JWD is immeasurable. "When I look back I wonder what daily operations were like in those first days, months and years. We were just emerging from 'The Great War', and Long Island was mostly farmland. In our community, several like-minded individuals had the foresight and initiative to create a community water system and the wherewithal to turn their vision into a reality which continues today. Each Board member since then has brought similar vision to the task. And I can't forget all the employees who have given their best for the District. Without them, we truly would not be here today. I am extremely thankful to have been a part of this history."*

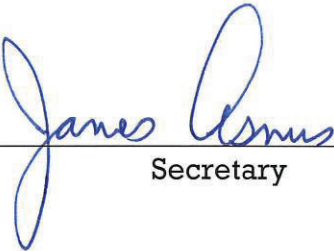
*Business Manager Kathleen Cannon, CPA, oversees the District's financial and business operations and manages administrative staff. Kathleen reflected "looking back on my 15 years of service, it's incredible to see the advancements in technology and the multitude of changes in the water industry and governmental accounting practices. As our infrastructure ages, our District will continue to rise to all challenges thanks to a hardworking and dedicated staff, community support and proactive administration. I feel honored to be a part of this District family in our centennial year, and I look forward to what the future holds."*



Pending agenda items list was read and filed.

The following claims were then audited and approved for payment: General Fund #27518 to #27569, Construction Fund #2666 and Installation Fund #4175.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.

  
Secretary