

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 5th day of July 2023, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus (absent) Patricia Beckerle
	Attorneys	Michael F. Ingham (absent) Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer	William D. Merklin

Commissioner Abbate called the meeting to order at 8:30 a.m.

Mr. Logan informed the Commissioners that today is a historic meeting, the first meeting of the Jericho Water District Commissioners in the next century of service to our residents. The District celebrated the 100th anniversary of its inception on July 3, 2023.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: Waiting for NCDOH and NYSDOH approval of the plans and specs. MWBE documents will be processed upon NYSDOH approving the plans. Mr. Logan informed the Commissioners that he is hoping to have the existing facility up and running in the next couple of days, which would signify the completion of phase 1 of the project. Electrical equipment for the AOP building is still delayed; the lead time is currently 60 weeks from the placement of the order. D&B is working with the contractor to come up with alternatives to get the AOP treatment online for next summer. There is an issue with the rupture discs for both GAC pairs of vessels preventing the existing facility from being placed into operation. Mr. Logan is hoping to have this resolved in the next day or so.
2. Well 22 Facility Improvements & AOP Treatment: Responding to NCDOH and NYSDOH comments on contract documents. MWBE documents will be processed upon NYSDOH approval above. On site construction starts on August 25th. Progress meetings are being held in the interim. D&B and JWD met with the three (3) contractors last week.
3. Kirby Lane AOP: The existing facility is operational while work continues on the AOP facility. Some outstanding issues with the existing facility are still being

resolved. AOP shakeout work is beginning this week. D&B is working on a diffusion well design to address on-site blowoff drainage issue.

4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: A third party contractor will be on site today to start removing sediment from the well and to perform a second video inspection.
 - b. Treatment Facility Contracts: D&B is addressing comments received from NCDOH. D&B is reviewing the cost proposal received from the GC to address the grading issues.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): Permanent electrical equipment will be installed in the fall. Contractors are addressing punch list items.
6. Split Rock Tank Booster Station: Tentative delivery date is mid-November.
7. Syosset Tank Replacement: Tank is scheduled to be operational in late September or early October. D&B is reviewing comments from JWD on the demolition contract documents. The schedule is to receive bids in September.
8. Pump Rehabilitation Projects:
 - Well 29: Working on contract close out.
 - Well 18 & 19: Pump installations will commence in the fall.
 - Well 26 & 30: The schedule is to issue draft work orders at the end of June.
9. Convent Road Facility Architectural Improvements: Design work is on hold pending direction on funding availability on additional scope items requested by the District. Proposal was tabled until next meeting.
10. Water Service Gooseneck Replacement: D&B is preparing updated public outreach documents to address NCDOH's verbal comments. D&B has prepared a draft cost estimate including the Public Outreach effort, assuming the same will be approved by NCDOH. This will be incorporated into the Capital Plan.
11. Water Main Improvements: A meeting has been requested with the Engineers Country Club to discuss easement alternatives. The owner has been unresponsive. JWD working with property owner at 1 Roosevelt to discuss an easement. D&B is preparing a proposal for a water main project to connect the LIE Service Road to the residential developments.
12. Main Plant SCADA Improvements: Contract close out underway.

13. Transfer Switch Replacements: Punch list items are being addressed by the Contractors. D&B will confirm.
14. Juneau Pump Station Improvements: The generator has been delivered to the site. Outdoor equipment scheduled for delivery and installation in late August. Indoor MCC scheduled for delivery and installation in January 2024.
15. Merry Lane Water Main Delineators: Site work is underway.
16. Wheatley Tank Altitude Valves: Coordinating outstanding work with a planned shutdown for tank inspection in the fall.
17. Grant Opportunities:
 - a. Waiting for announcement on BIL funding for Lead Service Line Replacement (LSLRP)
 - b. D&B is preparing WIIA grant applications for the following projects:
 - i. Convent Road Wells 3,4 & 5 – Large Scale Treatment Facility
 - ii. Jericho Turnpike Well 12 – Treatment for PFAS compounds with GAC
 - iii. Jericho Turnpike Well 13 – Treatment for PFAS compounds with GAC
 - iv. Sunnyside Well 23 – Treatment for PFAS compounds with GAC
 - v. Glen Cove Road Wells 27 & 28 – Treatment for PFAS compounds with GAC
18. GAC Media Pilot Testing: Alternative media options will be incorporated into the GAC media purchasing requirements contract.
19. Wheatley Tank Anniversary Inspection: This work will be performed in the fall of 2023.
20. 2023 Capital Plan: A final review meeting was held last week. D&B is finalizing the cost summary table.
21. Compliance Deferral: This discussion was tabled until the next Board meeting.
22. Requirements Contracts:
 - a. D&B is preparing the following requirements contract for bidding in October:
 - i. GAC Media Purchasing
 - ii. GAC Vessel Pre-purchasing
 - iii. SCADA Managed Service
 - iv. Supply and Delivery of Liquid Hydrogen Peroxide
 - b. D&B is working on a separate proposal for the following:

- i. Chemical Bulk Storage (CBS) Compliance
- ii. Scanning drawings for archiving purposes
- iii. Hach equipment maintenance requirements contract

Mr. Merklin then presented to the Commissioners a proposal from D&B Engineers and Architects D.P.C. for engineering services for document digitizing and organization-Phase 2 in the amount of \$3,000.00, After discussion, and upon motion duly made and seconded it was

RESOLVED, that the Commissioners approve the proposal from D&B for engineering services for document digitizing and organization Phase 2 in the amount of \$3,000.00 to be charged to Operating Account No. A-8340-000-4430 Engineering Services.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

23. PFAS Treatment at Wells 18, 19 & 29: D&B is preparing for a kick-off meeting with JWD.

24. Jericho Tank Rehabilitation: A kick-off meeting was held with JWD.

Status of Proposed Development Projects – Engineers Report

1. Cove Edge Road Property Owners: D&B is working on submitting a proposal for a feasibility study to ascertain the potential impact on the District to provide water to this area and to estimate the costs to the C.E.R.P.O.A (to be funded by the association).
2. Jericho Plaza Hotel: JWD has sent the letter of water availability.
3. Engineers Country Club: Final memorandum was approved by the BOC in May with the approved draft being sent to Mr. Steve Hyman, P.E. of H2M, who is handling this portion of their project.
4. Tam O'Shanter Development: JWD sent a conditional letter of water availability.
5. Northcoast Civil: Mr. Logan informed the Commissioners after further review of the request for water availability that a developers agreement is not necessary as there is an existing looped water main and existing easement in place that can service this request. JWD will send a conditional letter of water availability.
6. Marriott at Milleridge Inn Water Main: No new activity since the last report.

7. Farnum Subdivision: JWD has sent a letter of water availability. No action until authorized by the Board.
8. Laurel Hollow Service Area Extension: No new activity since the last report.
9. Silver Path Estates Request for Water Availability: No new activity since the last report.
10. Country Club Developers: D&B working on submitting a proposal to update original cost estimate for Commissioner approval.
11. Aveley Residential Development: No new activity since the last report.

The Board went into Executive Session at 8:51 am to discuss pending litigation matters and re-entered at 8:55 am with no actions taken.

Monthly report of Superintendent was read and ordered filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period June 21, 2023 to July 4, 2023 had been completed and all were within state and federal standards.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of July 3, 2023. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between June 20, 2023 and July 3, 2023. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the 2nd Quarter Grant Report. After discussion, the report was ordered filed.

Miss Cannon then requested that the Commissioners approve the following budget transfer(s):

To fund Tank Registration Renewal Fees for CBS Tanks. (nunc pro tunc)

A-8340-000-4640	Education Meetings & Dues	(\$ 2,500.00)
A-8340-000-4740	Health Department-NYSDEC Permits	\$ 2,500.00

To Transfer Funds to Consolidate Capital Projects

Expenditure Accounts

H-8397-883-2102	DH - Building Renovations (Basement)	(\$35,000.00)
H-8397-887-2102	DH- Architectural Improvements	\$35,000.00

Revenue Accounts

H-6883-5031	DH-Building Renovations (Basement)	(\$35,000.00)
H-6887-5031	DH-Architectural Improvements	\$35,000.00

VOTE	AYES	2	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	ABSENT
Commissioner Beckerle	AYE

Miss Cannon then presented to the Commissioners the following resolution to authorize the District to commit to bonding for the construction of PFAS Treatment at Well No(s) 18, 19 & 29 to conform to the requirements of the Drinking Water State Resolving Fund (DWSRF)-2022 Bi-Partisan Infrastructure Law Emerging Contaminants (BIL-EC) Grant in the amount of \$5,000,000.00 awarded on March 15, 2023.

RESOLUTION OF THE JERICHO WATER DISTRICT, AUTHORIZING THE CONSTRUCTION OF PFAS TREATMENT AT WELL NOS. 18, 19 AND 29, STATING THE ESTIMATED COST THEREOF IS \$18,841,000.00, APPROPRIATING SAID AMOUNT FOR SUCH PURPOSES, AND AUTHORIZING THE ISSUANCE OF BONDS IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$18,841,000.00 TO FINANCE SAID APPROPRIATION

WHEREAS, the Jericho Water District was notified by the New York State Department of Health (NYSDOH) on March 15, 2023 that they were eligible to receive a 2022 BIL-EC grant award of up to \$5,000,000.00 issued and administered through the Drinking Water State Resolving Fund (DWSRF) based on the District's filing of an Intended Use Plan for PFAS Treatment at Well No(s) 18, 19 & 29, (Project No. 19393); and

WHEREAS, as part of the Grant requirements, the Jericho Water District hereby commits to providing the difference between the total cost of the project and funds which may be received through the Grant; and

WHEREAS, the maximum amount to be funded through the Grant is \$5,000,000.00 (five million dollars) for eligible project costs and the current estimated project cost submitted by D&B Engineers and Architects in June of 2023 is \$18,841,000.00, (eighteen million eight hundred forty-one thousand dollars), requiring the District, at a minimum, to fund the difference of \$13,841,000.00 (thirteen million eight hundred forty-one thousand dollars); and

WHEREAS, it is the District's intention to submit a Bond Petition to the Town of Oyster Bay requesting they pass a Bond Resolution authorizing to fund the entire cost of the project or \$18,841,000.00 less any BIL-EC Grant awarded and less any reallocation of previous approved bond authorizations; and

NOW, IT THEREFORE BE IT

RESOLVED, that the Jericho Water District has the ability to bond the \$18,841,000.00 (eighteen million eight hundred forty-one thousand dollars) through the Town of Oyster Bay and will decrease the actual amount of funds borrowed by any 2022 BIL-EC Grant funding received.

VOTE AYES: 2 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus ABSENT
Commissioner Beckerle AYE

Miss Cannon then discussed with the Commissioners a draft of the 2024 Calendar of Board Meetings. After discussions, the Commissioners authorized Miss Cannon to finalize the calendar for 2024.

Miss Cannon then reported to the Commissioners that the District received a \$18,695.70 dividend check from Utica National Insurance for the Worker's Compensation Insurance Policy for the period of 11/29/21 to 11/29/22 due to an excellent experience rating for claims. Miss Cannon recorded the check in Revenue Account No. A-8310-2701 Refund of Prior Year Expenditures.

Miss Cannon informed the Commissioners that the District received notification from the NYS Education Department Local Government Records Management Improvement Fund (LGRMIF) that the District's application was not recommended for funding in the latest LGRMIF grant cycle. The District requested a debriefing letter on the selection process which will provide the District a written summary of the proposal's strengths and weaknesses as well as recommendations for improvement for future grant applications.

Miss Cannon informed the Commissioners that she had received a revised request from Mr. David Lievre requesting sign in sheets, certified payrolls, surety bonds and OSHA certifications for WEB Construction, General Contractor on the Merry Lane AOP project through the end of the job. Miss Cannon reported she informed Mr. Lievre, once the job is completed she would forward the remaining documents to him to comply with his continuing FOIL request.

Mr. Logan then gave the Commissioners a project status report on behalf of H2M architects + engineers:

Mr. Logan then presented to the Commissioners Contract Modification Nos. 1 & 2 from WEB Construction Corp. for Contract No. C4-22 Merry Lane AOP General Construction as follows:

1. Contract Modification No. 1: For additional labor, material, services and equipment costs for pruning four (4) trees along the south perimeter of the Well No. 9 site in the amount of \$2,000.00.
2. Contract Modification No. 2: For additional labor and material for installation of steel clip angles for attachment of FRP handrailing in the amount of \$2,830.99.

After discussion and upon motion duly made and seconded, it was

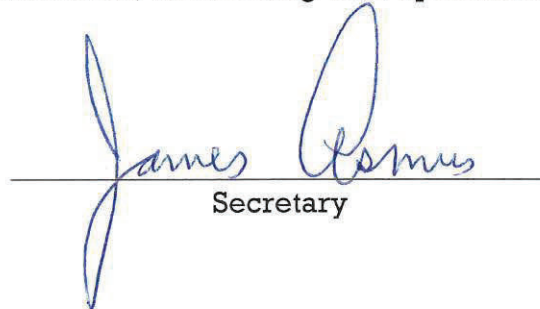
RESOLVED, that the Commissioners approve Contract Modification Nos. 1 & 2 from WEB Construction Corp. for Contract No. C4-22 Merry Lane AOP General Construction in the amount of \$4,830.99 to be charged to the contingency allowance of the contract.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

Pending agenda items list was read and filed.

The following claims were then audited and approved for payment: General Fund #27570 to #27607 and Construction Fund #2667 to #2670.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.



 Secretary