

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS  
of  
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 19th day of July 2023, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle
	Attorneys	Michael F. Ingham Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer	William D. Merklin

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Miss Cannon presented to the Commissioners the proposed 2024 Five (5) Year Capital Plan. After discussion, the Commissioners adopted the 2024 Five (5) Year Capital Plan.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: NCDOH and NYSDOH have approved contract documents. MWBE documents will be processed upon NYSDOH approval above. The existing facility is operating into the system. D&B is working with the Electrical contractor to get the equipment delivered in early 2024.
2. Well 22 Facility Improvements & AOP Treatment: D&B has responded to NCDOH and NYSDOH comments on contract documents. MWBE documents will be processed upon NYSDOH approval above. On site construction starts on August 25<sup>th</sup>. A progress meeting was held earlier this week to discuss scheduling.
3. Kirby Lane AOP: The existing wells are operational while work continues on the AOP facility. Some outstanding issues with the existing facility are still being resolved. Booster pumps are not yet operational.
4. Southwoods Road - New Well and Treatment Facility:
  - a. Well Construction Contract: A third party Contractor removed sediment from the well and performed a second video inspection.

- b. Treatment Facility Contracts: D&B is addressing comments received from NCDOH. D&B is reviewing the cost proposal received from the GC to address the grading issues.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): The MCC has not yet been delivered for anticipated installation in the fall. Contractors are addressing punch list items.
6. Split Rock Tank Booster Station: Tentative delivery date is mid-November.
7. Syosset Tank Replacement: Coatings contractor will be on site this week to paint the roof and interior. Working on interior stairs and miscellaneous appurtenances. Tank is scheduled to be operational in late September or early October. D&B is addressing comments from JWD on the demolition contract documents. The schedule is to receive bids in September.
8. Pump Rehabilitation Projects:
  - Well 29: Working on contract close out.
  - Well 18 & 19: Pump installations will commence in the fall.
  - Well 26 & 30: The schedule is to issue draft work orders at the end of June.
  - Well 27: Emergency pump repairs underway.
9. Convent Road Facility Architectural Improvements: D&B has scheduled a meeting with JWD to discuss the details of the revised scope. An updated proposal amendment will be prepared based on the outcome of that meeting.
10. Water Service Gooseneck Replacement: D&B is preparing updated public outreach documents to address NCDOH's verbal comments. D&B has prepared a draft cost estimate including Public Outreach effort, assuming the same will be approved by NCDOH. This will be incorporated into the Capital Plan.
11. Water Main Improvements: A meeting has been requested with the Engineers Country Club to discuss easement alternatives. Owner has been unresponsive. JWD working with property owner at 1 Roosevelt to discuss an easement. D&B is preparing a proposal for a water main project to connect the LIE Service Road to the residential developments.
12. Main Plant SCADA Improvements: Contract close out underway.
13. Transfer Switch Replacements: Final testing has been delayed by unrelated electrical issues at Well 3.
14. Juneau Pump Station Improvements: The generator has been delivered to the site. Outdoor equipment scheduled for delivery and installation in late August. Indoor MCC scheduled for delivery and installation in January 2024.

15. Merry Lane Water Main Delineators: Site work is completed. A walkthrough was performed with JWD.

16. Wheatley Tank Altitude Valves: Coordinating work with a planned shutdown for tank inspection in the fall.

17. Grant Opportunities:

- a. Waiting for announcement on BIL funding for Lead Service Line Replacement (LSLRP)
- b. D&B is preparing WIIA grant applications which are due on August 11<sup>th</sup>.

18. Wheatley Tank Anniversary Inspection: This work will be performed in the fall of 2023.

19. 2023 Capital Plan: This work has been completed.

20. Compliance Deferral: Discussion required regarding application for exemption.

21. Requirements Contracts:

- a. D&B is preparing the following requirements contract for bidding in October:
  - i. GAC Media Purchasing
  - ii. GAC Vessel Pre-purchasing
  - iii. SCADA Managed Service
  - iv. Supply and Delivery of Liquid Hydrogen Peroxide
- b. D&B has submitted a proposal for the (CBS) Compliance requirements contract which was tabled for a decision at the next board meeting.
- c. The Hach equipment maintenance requirements may not be required – options to be discussed with JWD.

22. PFAS Treatment at Wells 18, 19 & 29: D&B has started work on the BODR and is preparing for a kick-off meeting with JWD.

23. Jericho Tank Rehabilitation: The detailed design is underway. A draft scope memorandum will be submitted to JWD in late August.

#### Status of Proposed Development Projects – Engineers Report

- 1. Country Club Developers: D&B updated the construction cost estimate and submitted a proposal to provide bidding and construction services for the water main project. A bid date can be discussed upon receipt of funding and agreement execution.



2. Cove Edge Road Property Owners: D&B is preparing a proposal for evaluation of the request.
3. Jericho Plaza Hotel: JWD has sent the letter of water availability.
4. Engineers Country Club: Final memorandum has been sent to JWD.
5. Tam O'Shanter Development: JWD sent a conditional letter of water availability.
6. Marriott at Milleridge Inn Water Main: No new activity since the last report.
7. Farnum Subdivision: JWD has sent a letter of water availability. Design of water mains and loop connections will be discussed as part of the developers agreement.
8. Laurel Hollow Service Area Extension: No new activity since the last report.
9. Silver Path Estates Request for Water Availability: No new activity since the last report.
10. Country Club Developers: D&B submitted a proposal to update original cost estimate for Commissioner approval.

Mr. Merklin then presented to the Commissioners a proposal from D&B Engineers and Architects D.P.C. for bidding, construction and part-time inspection services for the water main improvements at the proposed Country Club Developers project in the not to exceed fee of \$25,000.00. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve D&B's proposal for bidding, construction and part-time inspection services in the not to exceed amount of \$25,000.00 to be charged against the Developer's deposit on file with the District.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

11. Aveley Residential Development: No new activity since the last report.

The Board went into Executive Session at 9:37 a.m. to discuss pending litigation matters and personnel and reentered at 9:54 a.m. with no action taken.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period July 5, 2023 to July 18, 2023 had been completed and all were within state and federal standards.

Mr. Logan informed the Commissioners via email back on July 5<sup>th</sup>, that there was an issue with Well 27. Production from the well diminished significantly and JWD staff went to investigate. Metal shavings were found in the blowoff screen. Mr. Logan reported that he contacted A.C. Schultes under the District's Requirements Contract No. G5-20 for Well and Booster Pumps and Motors. Mr. Logan reported that they were able to take the pre-built motor from Well No. 19 and use it at Well No. 27 in order to get the well back online. Mr. Logan is awaiting a final invoice for the cost of the replacement motor from A.C. Schultes.

Mr. Logan also informed the Commissioners via email on July 7<sup>th</sup> that the 200hp motor and starter for Well 3 failed. Mr. Logan contacted A.C. Schultes to pull the motor from Well 3 and replace it with a spare motor that was located at Well 27 (under the District's Requirements Contract No. G5-20 for Well and Booster Pumps and Motors). After startup, it was determined that the starter was also bad. Mr. Logan contacted Bensin Electric to replace the starter under the District's Requirements Contract No. G6-22 for Electrical Maintenance and Repairs. Mr. Logan is awaiting a final invoice from A.C. Schultes and Bensin Electric.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of July 17, 2023. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between July 4, 2023 and July 17, 2023. After discussion, the report was ordered filed.

Miss Cannon reported that the Bank Reconciliations for the month of June 2023 were completed. After discussion, the Commissioners ordered the Bank Reconciliations filed.

Miss Cannon then presented and reviewed with the Commissioners the Budget to Actual Report for the month ended on June 30, 2023. After discussion the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Construction Fund Report and Installation Fund Report for the quarter ended June 30, 2023. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Employee Accrual Report for the quarter ended June 30<sup>th</sup>, 2023. After discussion the report was ordered filed.

Miss Cannon then requested that the Commissioners approve the following budget transfer(s):

Correction to the Meter Change Capital Project Accounts

H-8397-009-2020	Meter Change Parts	(\$ 10,960.97)
H-8397-009-2025	Meter Change Labor	\$ 10,960.97

After discussion, and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners approve the above listed budget transfer(s).

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

**RESOLUTION OF THE JERICHO WATER DISTRICT, AUTHORIZING THE CONSTRUCTION AND INSTALLATION OF TREATMENT SYSTEMS FOR THE REMOVAL OF 1,4-DIOXANE, PER- AND POLYFLUOROALKYL SUBSTANCES, NITRATES, AND CHLORINATED SOLVENTS AT THE CONVENT ROAD WELLS 3, 4, AND 5 FACILITY STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$47,407,000, APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE, AND AUTHORIZING THE ISSUANCE OF BONDS IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$18,962,800 TO FINANCE SAID APPROPRIATION**

**WHEREAS**, the Jericho Water District is applying for a funding grant issued through the New York State Department of Health's Environmental Facilities Corporation through the Water Infrastructure Improvement Act (WIIA); and

**WHEREAS**, as part of the Grant Application, the Jericho Water District will commit to providing the difference between the total project cost and funds which may be received through the Grant; and

**WHEREAS**, the maximum amount to be funded through the Grant is 60% of net eligible project costs or \$28,444,200 (twenty-eight million four hundred forty-four thousand and two hundred dollars) and the estimated maximum project cost is \$47,407,000 (forty-seven million and four hundred seven thousand dollars), requiring the District, at a minimum to fund the difference of \$18,962,800 (eighteen million nine hundred sixty-two thousand and eight hundred dollars); and

**NOW, THEREFORE BE IT**

**RESOLVED**, that the Jericho Water District has the ability to bond \$18,962,800 (eighteen million nine hundred sixty-two thousand and eight hundred dollars) through the Town of



Oyster Bay if the project receives grant funding from the NYS Environmental Facilities Corporation.

VOTE            AYES            3            NOES            0            ABSENTIONS            0

Commissioner Abbate            AYE  
Commissioner Asmus            AYE  
Commissioner Beckerle            AYE

**RESOLUTION OF THE JERICHO WATER DISTRICT, AUTHORIZING THE CONSTRUCTION AND INSTALLATION OF A TREATMENT SYSTEM FOR THE REMOVAL OF PER- AND POLYFLUOROALKYL SUBSTANCES AT THE WELL 12 FACILITY STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$8,371,000, APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE, AND AUTHORIZING THE ISSUANCE OF BONDS IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$3,371,000 TO FINANCE SAID APPROPRIATION**

**WHEREAS**, the Jericho Water District is applying for a funding grant issued through the New York State Department of Health's Environmental Facilities Corporation through the Water Infrastructure Improvement Act (WIIA); and

**WHEREAS**, as part of the Grant Application, the Jericho Water District will commit to providing the difference between the total project cost and funds which may be received through the Grant; and

**WHEREAS**, the maximum amount to be funded through the Grant is \$5,000,000 (five million dollars) and the estimated maximum project cost is \$8,371,000 (eight million three hundred seventy-one thousand dollars), requiring the District, at a minimum to fund the difference of \$3,371,000 (three million three hundred seventy-one thousand dollars); and

**NOW, THEREFORE BE IT**

**RESOLVED**, that the Jericho Water District has the ability to bond the \$3,371,000 (three million three hundred seventy-one thousand dollars) through the Town of Oyster Bay if the project receives grant funding from the NYS Environmental Facilities Corporation.

VOTE            AYES            3            NOES            0            ABSENTIONS            0

Commissioner Abbate            AYE  
Commissioner Asmus            AYE  
Commissioner Beckerle            AYE

Miss Cannon requested the Commissioners to authorize the return of unspent funds to the five agencies (Jericho Fire Department, Old Brookville Police Department, East Norwich Fire Company, Nassau County FireCom, Incorporated Village of Old Brookville)

who put up funding to install a radio repeater and antenna on the new Wheatley Tank in the total amount of \$36,529.22 (split evenly). After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the return of funds to Jericho Fire Department, Old Brookville Police Department, East Norwich Fire Company, Nassau County FireCom, Incorporated Village of Old Brookville in the total amount of \$36,529.22.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Miss Cannon presented to the Commissioners a list of obsolete/broken, fully depreciated computer equipment which was disposed of in June of 2023 (attached to the end of these minutes). After discussion, the Commissioners approved the disposal of the broken and obsolete items.

Miss Cannon then presented the Commissioners with a revised IT Policy to incorporate changes to the District's password criteria for logging into Windows to make it more complex and secure. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners adopt the revised IT Policy.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

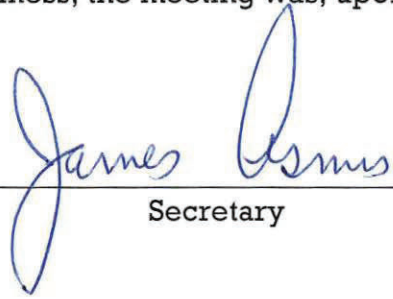
Miss Cannon then discussed with the Commissioners a request from a consumer on Account No. 70083400-0, for a reduction to their water bill due to a leak in the back part of the property, not on their main water service. Miss Cannon informed the Commissioners that a reduction would not fall in line with District policy. After discussion, the Commissioners instructed Miss Cannon to prepare a letter to the customer denying their request for a reduction.

Pending agenda items list was read and filed.

The following claims were then audited and approved for payment: General Fund #27608 to #27642.



There being no further business, the meeting was, upon motion duly made and seconded and adjourned.

  
Secretary

Jericho Water District  
 List of IT Equipment Discarded (Nunc Pro Tunc)  
 Approved by BOC 7-19-2023

JWD Tag ID#	Item Description	Serial #
	Audiovox Old Nighcall Cell Phone	1177223398B
	Audiovox Old Foreman's Call Phone	1277214967B
	Dell Monitor	CN-0T9MJ3-74445-23S-CKXL
	Dell Monitor	CN-0CC388-71618-819-ABG1
000453	Dell Optiplex 7050 Desktop PC	BND99N2
000457	Dell Optiplex 7050 Desktop PC	BQ489N2
	Motorola Cell Phone	HV521715483
	Lenovo Keyboard	8SSD50L79935AVLC96C0530
	Dell Monitor	CN-0CC388-71618-819-AB4B
	Dell Monitor	CN-0Y4299-71618-5A3-AS20
000455	Dell Optiplex 7050 Desktop PC	BPH89N2
	Lenovo ThinkCentre M720s	MJ09NJDE
000299	MAC Tool Mentor Scanner System	MFE43661813
000447	Dell Optiplex 7040 Desktop PC	B8M31F2
000449	Dell Optiplex 7040 Desktop PC	B3M31F2