

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 2nd day of August 2023, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle (absent)
	Attorneys	Michael F. Ingham Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon (absent)
	Asst. Business Manager	Amanda Blum
	Engineer	William D. Merklin (absent) James Van Horn

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: MWBE documents have been approved. Electrical equipment delivery date is currently scheduled for February 2024, which will result in the best-case Substantial Completion on May 1, 2024.
2. Well 22 Facility Improvements & AOP Treatment: D&B has responded to NCDOH and NYSDOH comments on contract documents. MWBE documents will be processed upon NYSDOH approval above. On site construction starts on September 5th.
3. Kirby Lane AOP: Preliminary AOP sampling to be performed this week. D&B is working on a diffusion well design to address on-site blowoff drainage issues.
4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: D&B is preparing letters to Layne and their bonding company addressing their failure to be responsive and the issues with the water quality.
 - b. Treatment Facility Contracts: D&B is addressing comments received from NCDOH. D&B has reviewed the retaining wall contract modification and will be making a recommendation this week.

5. PTAS at the Wheatley Rd. Site (Well 6 & 16): The MCC delivery date is uncertain and could be delayed again. Contractors are addressing punch list items and additional work requested by JWD.
6. Split Rock Tank Booster Station: Tentative delivery of pump station is mid-November.
7. Syosset Tank Replacement: Interior coating application is underway. Tank is scheduled to be operational in late September or early October. D&B is addressing comments from JWD on the demolition contract documents. The schedule is to receive bids in September.
8. Pump Rehabilitation Projects:
 - Well 29: Working on contract close out.
 - Well 18: The pump was used for an emergency repair at Well 27. A new pump will be ordered. Delivery time is 10 to 12 weeks.
 - Well 19: Pump installation will commence in the fall.
 - Well 26 & 30: D&B will send cost estimates to JWD this week.
 - Well 27: A new pump purchased for Well 18 was installed in Well 27. A purchase order is being prepared for the work at Well 27. Well 27 is expected to be online next week.
9. Convent Road Facility Architectural Improvements: D&B is preparing an updated proposal amendment to complete this work.
10. Water Service Gooseneck Replacement: D&B is preparing updated public outreach documents to address NCDOH's verbal comments.
11. Water Main Improvements: D&B submitted a proposal for a water main project to connect the LIE Service Road to the residential developments which was tabled until next meeting pending revised proposal. D&B is working with JWD to develop an alternative route to replace the 14-inch main on Roosevelt Avenue.
12. Main Plant SCADA Improvements: Contract close out underway.
13. Transfer Switch Replacements: Well 3 starter has been repaired and the final testing of transfer switches can now be scheduled.
14. Juneau Pump Station Improvements: The generator has been delivered to the site. Outdoor equipment is scheduled for delivery in late August. Installation will be performed in early September. Indoor MCC scheduled for delivery and installation in January 2024.

15. Merry Lane Water Main Delineators: Permanent markers must be purchased and installed by JWD.

16. Wheatley Tank Altitude Valves: Coordinating work with a planned shutdown for tank inspection in the fall.

17. Grant Opportunities:

- a. Waiting for announcement on BIL funding for Lead Service Line Replacement (LSLRP)
- b. D&B is preparing WIIA grant applications which are due on August 11th.

18. Wheatley Tank Anniversary Inspection: This work will be performed in the fall of 2023.

19. Compliance Deferral: D&B is preparing a draft exemption application for JWD review. Waiting on comments from Sher Edling.

20. Requirements Contracts:

- a. D&B is preparing the following requirements contract for bidding in October:
 - i. GAC Media Purchasing
 - ii. GAC Vessel Pre-purchasing
 - iii. SCADA Managed Service
- b. Supply and Delivery of Liquid Hydrogen Peroxide: A requirements contract bid document will not be prepared. D&B will commence negotiations with USP for sole source procurement similar to other districts on behalf of JWD.
- c. Scanning drawings for archiving purposes is underway.
- d. D&B has presented a proposal for Instrumentation and Controls to include SCADA changes. Consideration to be given to addressing SCADA Managed Services as a Professional Service.
- e. The potential for a HACH Maintenance Agreement was discussed and it was agreed that a decision whether to continue will be made after the initial period included in the Construction Contracts has expired. If it is desired, it can be completed under NYS Bid.

Mr. Van Horn then presented to the Commissioners a proposal for engineering services to update the Requirements Contracts for Instrumentation and Controls (\$9,000.00) and PBS/CBS Compliance (\$6,000.00) for the total not to exceed fee of \$15,000.00. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the proposal for engineering services to update the Requirements Contract for Instrumentation and Controls and CBS/PBS

Compliance in the total not to exceed fee of \$15,000.00 to be charged to Operating Account No. A-8340-000-4430 Engineering Services.

VOTE AYES 2 NOES 0 ABSENTIONS 1

Commissioner Abbate AYE
 Commissioner Asmus AYE
 Commissioner Beckerle ABSENT

Ms. Blum then requested that the Commissioners approve the following budget transfer(s):

To fund Engineering for CBS/PBS & Maintenance Requirements Contract

A-8340-000-4430	Engineering Services	\$15,000.00
A-8340-000-4160	Safety Supplies	(\$ 2,500.00)
A-8340-000-4150	B&M Supplies and Repairs	(\$ 2,500.00)
A-8340-000-2304	Motors & Pumps for Wells	(\$10,000.00)

VOTE AYES 2 NOES 0 ABSENTIONS 0

Commissioner Abbate AYE
 Commissioner Asmus AYE
 Commissioner Beckerle ABSENT

21. PFAS Treatment at Wells 18, 19 & 29: D&B has started work on the BODR and is preparing for a kick-off meeting with JWD.

22. Jericho Tank Rehabilitation: The detailed design is underway. A draft scope memorandum will be submitted to JWD in late August.

23. Evaluation of System Capacities: D&B is preparing a conceptual design. Table for discussion with JWD.

Status of Proposed Development Projects – Engineers Report

1. Country Club Developers: D&B updated the construction cost estimate and submitted a proposal to provide bidding and construction services for the water main project. Work will commence upon receipt of authorization from the developer.
2. Cove Edge Road Property Owners: D&B submitted a draft proposal for JWD to review.
3. Jericho Plaza Hotel: JWD has sent the letter of water availability.
4. Engineers Country Club: Final memorandum has been sent to JWD.

5. Tam O'Shanter Development: JWD sent a conditional letter of water availability.
6. Marriott at Milleridge Inn Water Main: No action required.
7. Farnum Subdivision: JWD has sent a letter of water availability. Design of water mains and loop connections will be discussed as part of the developers agreement.
8. Laurel Hollow Service Area Extension: No new activity since the last report.
9. Silver Path Estates Request for Water Availability: No new activity since the last report.
10. Aveley Residential Development: No new activity since the last report.

Mr. Ingham reported that on July 21, 2023 he sent a follow up acknowledgment letter responding to the June 23, 2023 letter from the New York State Department of Health acknowledge the District's eligibility to participate in the exemption under 10 NYCRR Part 5, Section 5-1.92-3. This exemption will afford the District a potential three (3) year extension to finalize our treatment systems securing compliance with the new MCLs of 1,4-dioxane and PFAS. Mr. Ingham reported that he had worked with PJ O'Connell and Mr. Logan in finalizing the District's formal application for the exemption.

Monthly report of the Superintendent was read and ordered filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period July 19, 2023 to August 1, 2023 had been completed and all were within state and federal standards.

Mr. Logan then requested permission to send three (3) employees (James Wenzel, Justin Lohen and Matthew McCarthy) to plant operator certification school to obtain "D" licenses at a cost of \$500.00/per person plus the cost of the instruction manuals to be charged to Operating Account No. A-8340-000-4640 Education, Meetings & Dues.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

Mr. Logan informed the Commissioners that he received the cost estimate for the pump at Well No. 27 utilizing the District's Requirements Contract No. G3-23R Requirements Contract for Well and Booster Pump Maintenance with A.C. Schultes in the amount of \$ 82,545.00. (Pump will be installed at Well 18 to replace the one that was

borrowed to get Well No. 27 up and running.) After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the issuance of a purchase order in the amount of \$82,545.00 for the rehabilitation of the pump at Well No. 27 to A. C. Schultes to be charged to Capital Project Account No. H-8397-016-2303 Well Rehabilitation Program.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

Ms. Blum then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of July 28, 2023. After discussion, the report was ordered filed.

Ms. Blum then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between July 18, 2023 and July 31, 2023. After discussion, the report was ordered filed.

Ms. Blum informed the Commissioners that the District received a "Notice and Demand for Payment of Tax Due" July 20th, 2021 for removal of hazardous waste from the Split Rock Standpipe facility. The District unknowingly did not file the required tax return and was assessed with \$1,718.40 plus \$1,029.70 in interest and penalties. Miss Cannon spoke to the EPA who recommended paying to stop penalty and interest charges while the District attempts to reduce penalties and interest fees and investigates if NUCO Painting is responsible to pay. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize payment of the taxes plus interest and penalties in the amount of \$2,748.10 to be charged to Capital Project Account No. H-8397-003-2303 Split Rock Tank Rehabilitation.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

Ms. Blum then reported that the following contracts were expiring as of December 31st, 2023 with the option to renew for one (1) additional year as follows:

1. Contract No. G1-22, Office Cleaning with Professional Cleaning People at 0% increase.

2. Contract No. G4-22, Requirements Contract for the Maintenance and Replacement of Flow Control Valves, with A.C. Schultes at a 20% increase.
3. Contract No. G7-22, Landscaping Maintenance on District Sites with DGB Landscaping Inc. at a 3% increase.
4. Contract No. G8-22, Semi-Annual Newsletter and AWQR with Progressive Marketing Group at a 3% increase.
5. Contract No. G1-23, Requirements Contract for the Permanent Restoration of Road Pavements with DeRosa Paving at a 0% increase.
6. Contract No. G2-23, Requirements Contract for Emergency Water Distribution System Repairs with Bancker Construction at a 5% increase.
7. Contract No. G3-23R, Requirements Contract for Well and Booster Pump Maintenance with A.C. Schultes at a 2% increase.
8. Contract No. G4-23R, Requirement Contract for Supply and Delivery of Liquid Sodium Hypochlorite with Twin County Swimming Pool Maintenance and Supply Company at an increase not to exceed 5%.
9. Contract No. G7-23, Requirements Contract for Electrical Work at Various District Sites with Bensin Contracting Inc. at a 3% increase.

After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve extending the contracts listed above for one (1) additional year as per the terms listed in the contractors original bid specifications.

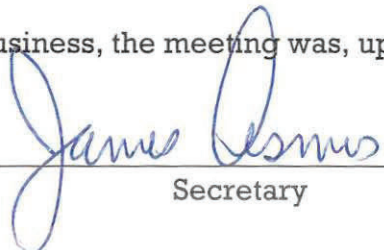
VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			ABSENT			

Ms. Blum then informed the Commissioners that she received a request to waive a penalty on Account No. 46446100-0 in the amount of \$160.12. Ms. Blum informed the Commissioners that no penalty had been waived in the last five (5) years on this account. After discussion, the Commissioners authorized Ms. Blum to waive the penalty on the account and instructed her to send a revised bill to the consumer.

Pending agenda items list was read and filed.

The following claims were then audited and approved for payment: General Fund #27643 to #27671 and Construction Fund #2671 to #2673.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.



 Secretary