

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 18th day of October 2023, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle
	Attorneys	Michael F. Ingham (absent) Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer	William D. Merklin

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment:

- a. Construction Accident: Waiting for OSHA report regarding the accident on site. D&B provided a drawing to the contractor for structural enhancements to address cracking caused by falling trusses. This work is to be done at no cost to the District.
- b. Construction related to AOP and Well 21 buildings is ongoing.
- c. Electrical equipment delivery date is currently scheduled February 2024, which will result in a best-case Substantial Completion on May 1, 2024. The existing facility will remain operational until the new treatment is approved for operation.

2. Well 22 Facility Improvements & AOP Treatment: Waiting for NCDOH and NYSDOH approvals. Scheduling hazardous material abatement work in the coming weeks. Substantial completion date is September 24, 2024.

3. Kirby Lane AOP: Controls testing and shake out will be performed by Trojan next week. Performance testing will be performed the following week. The goal is to be substantially complete in March 2024. The initial proposal for a diffusion well to address on-site blowoff drainage issues is higher than expected. D&B will request a separate proposal from the Mechanical Contractor.

4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: Layne will be on site this week to repair the misaligned upper casing and will be doing a plumbness and alignment test. Layne has not addressed many of the other open issues. D&B is attempting to set up a meeting with Layne to discuss these items.
 - b. Treatment Facility Contracts: D&B has addressed comments from NCDOH. An approval is expected shortly. Construction activities underway.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): The MCC was scheduled to be delivered last month but wasn't. D&B is having a follow up meeting with the EC and equipment vendor today, as they have given the District an equipment delivery date of May 2024, which is over two years since the order was placed. Contractors are addressing punch list items and additional work requested by JWD.
6. Split Rock Tank Booster Station: The Contractor has indicated that the revised shipping date for the booster station of February 19, 2024.
7. Syosset Tank Replacement: The tank has been approved by NCDOH and has been placed into service. Contractor will begin site restoration and punch list activities. D&B has made a recommendation for Award of the demolition contract.

Mr. Merklin then presented to the Commissioners a letter from PJ Connell, P.E. of D&B Engineering and Architects D.P.C. stating that he reviewed the four (4) bid proposals received on September 29, 2023 for Contract No. C2-23, Demolition of the Syosset Elevated Water Storage Tank. Genrus Corp. was the apparent low bidder, however on October 6th, 2023, they informed D&B that an error was made in their bid and their formal request to withdraw their bid was accepted by the District. Wargo Enterprises, Inc. of Akron, New York was the second lowest bidder for the contract with a total bid price of \$1,015,000.00. After thorough review of the bid proposals, D&B and JWD reviewed the scope of work with Wargo Enterprises to determine potential avenues to save cost on the project as the bids came in higher than their initial engineers estimate. After discussion, the project scope was adjusted to include removal of only the top 4 feet of tank foundation, and not the complete foundation, which resulted in a reduction of the project cost by \$127,000.00 thereby amending the bid from Wargo from \$1,015,000.00 to \$888,000.00. Based on his findings of the contractor's past and present performances and his review of the bid proposal, Mr. Connell recommended award of the contract for the Demolition of the Syosset Elevated Water Storage Tank for the revised bid amount of \$888,000.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED, that Contract No. C2-23 Demolition of the Syosset Elevated Water Storage Tank be awarded to Wargo Enterprises of 5055 Havens Road, Akron, New York the lowest responsible bidder with a bid that conforms with the bid specifications of the

District in the revised amount of \$888,000.00 to be paid from Capital Account No. H-8397-017-2303 Tank Rehabilitations.

VOTE AYES: 2 NOES: 0 ABSENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus ABSENT
Commissioner Beckerle AYE

8. Pump Rehabilitation Projects:

- Well 18: D&B is reviewing the certified shop test report.
- Well 19: Pump installation will be scheduled with JWD in the coming weeks.
- Well 26: Scheduling the initial pump test.
- Well 30: D&B is working with the contractor to establish the final pump design.

9. Convent Road Facility Architectural Improvements: A 90 percent draft will be submitted by the end of the month.

10. Water Service Gooseneck Replacement: D&B is preparing updated public outreach documents to address NCDOH's verbal comments.

11. Water Main Improvements:

- LIE Service Road Connection: Working with property owner regarding water main location and easement.
- National Grid Water Main Relocation: Work will commence upon completion of a developer's agreement and receipt of payment from National Grid.
- Roosevelt Avenue: D&B is working with JWD to develop an alternative route to replace the 14-inch main.

12. Main Plant SCADA Improvements: Contract close out underway.

13. Transfer Switch Replacements: A punch list has been prepared and contract close out is underway.

14. Juneau Pump Station Improvements: Outdoor switchgear has been installed. Indoor MCC scheduled for delivery and installation in January 2024.

15. Merry Lane Water Main Delineators: JWD will be installing markers this week.

16. Wheatley Tank Altitude Valves: Contractor will be on site this week to continue the work with a goal of substantial completion in early November.

17. Grant Opportunities:

- a. Waiting for announcement on BIL funding for Lead Service Line Replacement (LSLRP)
- b. Waiting for responses on WILA applications.

18. Wheatley Tank Anniversary Inspection: On-site work is scheduled for this week.

19. Requirements Contracts:

- a. Bids will be received for the following requirements contracts on October 20th:
 - i. GAC Vessel Pre-purchasing
 - ii. Instrumentation and Controls
 - iii. PBS/CBS Compliance
 - iv. Hydrogen Peroxide Purchasing
- b. GAC Media Purchasing: A draft will be submitted in mid-October. Potential bid date of November 17th, 2023.
- c. SCADA Managed Services will be negotiated as a professional service.

20. PFAS Treatment at Wells 18, 19 & 29: A draft BODR will be submitted in early November.

21. Jericho Tank Rehabilitation: A 60 percent draft will be submitted in late November.

22. Evaluation of System Capacities: D&B is working with JWD to develop a detailed scope of work.

23. Election Database: Work will commence upon receipt of updated database from Nassau County.

24. GIS Improvements: D&B is working with JWD to develop a scope of work and proposal for enhancements to the GIS database.

25. Wheatley Grading and Paving: D&B is preparing a proposal for design of final grading and paving of the site.

Status of Proposed Development Projects – Engineers Report

- 1. Engineers Country Club: D&B has started the additional evaluation work.
- 2. Country Club Developers: D&B has started with drawing modifications and revised NCDOH submittal.

3. Cove Edge Road Property Owners: A meeting was held, via Teams, on Tuesday afternoon with D&B, JWD and Cliff Chabina, who was representing C.E.R.P.O.A. As soon as the District has received payment for the system evaluation, D&B will be given the go ahead to commence with the work.
4. Jericho Plaza Hotel: JWD has sent the letter of water availability.
5. Tam O'Shanter Development: JWD sent a conditional letter of water availability.
6. Marriott at Milleridge Inn Water Main: No action required.
7. Farnum Subdivision: JWD has sent a letter of water availability. Design of water mains and loop connections will be discussed as part of the developer's agreement.
8. Laurel Hollow Service Area Extension: No new activity since the last report.
9. Silver Path Estates Request for Water Availability: No new activity since the last report.
10. Aveley Residential Development: No new activity since the last report.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period October 4, 2023 to October 17, 2023 had been completed and all were within state and federal standards.

Mr. Logan then requested that a bid date be set for Contract No. G6-24 Requirements Contract for Water Supplies. After discussion, the Commissioners set a bid date for Friday, November 17th, 2023 at 9:00AM.

Mr. Logan then requested authorization to hire Riley Snolis of Smithtown, New York as Water Meter Servicer Trainee, with a two-year probationary period as per Rule XVII with Nassau County Civil Service Commission. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the appointment of Riley Snolis of Smithtown, New York to the position of Water Meter Servicer Trainee contingent upon approval from Nassau County Civil Service Commission, pre-employment drug test and background check.

VOTE AYES: 2 NOES: 0 ABSENTIONS: 0

Commissioner Abbate AYE
 Commissioner Asmus ABSENT
 Commissioner Beckerle AYE

Mr. Logan discussed with the Commissioners a property encroachment issue with a neighboring property on Sherman Drive, Syosset. The homeowner was denied a permit from the Town of Oyster Bay due to a shed, deck, and pond encroaching on the District's Convent Road property line. Mr. Logan will discuss with counsel on how to rectify the issue with the homeowner and explore the possibility of a boundary agreement, hold harmless agreement or license agreement.

The Change Modification No. 5 from WEB Construction Corp. for Contract No. C4-22 AOP at Merry Lane – General Construction in the amount of \$35,541.50 was tabled until Friday, October 20, 2023.

Mr. Logan discussed with the Commissioners a potential change modification with Philip Ross Industries on Contract No. C6-22 Merry Lane AOP Plumbing Construction which was also discussed at the September 20th meeting. Mr. Logan explained that he received a cost estimate from the contractor for the upsizing of the existing overflow pipe in the amount of \$65,000. Mr. Logan is exploring other options to keep the costs down and will report back to the Commissioners with a formal change modification from H2M.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of October 16, 2023. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between September 30, 2023 and October 16, 2023. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Budget to Actual Revenue and Expenditure Reports for the quarter ended September 30, 2023. After discussion, the reports were ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Construction Fund Report and Installation Fund Report for the quarter ended September 30, 2023. After discussion the report was ordered filed.

Miss Cannon discussed with the Commissioners the Installation Fund developer's deposit balances from 2010 and prior as follows:

1. Hamlet Estate (Underhill Property) in the amount of \$8,311.16, completed in 2006.
2. Horizon at Jericho in the amount of \$9,206.50, completed in 2006.
3. Huntington Hills/Woodbury Estates in the amount of \$2,357.97, completed in 2007.
4. Reynolds Farm in the amount of \$2,545.91, completed in 2006.
5. Swan Estates/Tara Drive in the amount of \$5,592.10, completed in 2009.

6. Valentine's Farm (Coleman Property) in the amount of \$7,066.42, completed in 2002.
7. Van Allen Property in the amount of \$9,164.62, completed in 2005.
8. Welch Property in the amount of \$5,890.17, completed in 2009.
9. Whitehaven in the amount of \$5,608.35, completed in 2006.
10. Tam O'Shanter Golf Club in the amount of \$1.82; miscellaneous balance

After discussion, the Commissioners authorized the close out of the above installation fund balances (2010 and prior) as per the Developer's Agreement on file with the District. Accordingly, the remaining funds will be transferred to the District's General Fund; Unclassified Revenue, (A-8310-2770).

VOTE AYES: 2 NOES: 0 ABSECTIONS: 0

Commissioner Abbate AYE
 Commissioner Asmus ABSENT
 Commissioner Beckerle AYE

Miss Cannon then presented and reviewed with the Commissioners the Employee Accrual Report for the quarter ended September 30, 2023. After discussion, the report was ordered filed.

Miss Cannon reported that the Bank Reconciliations for the month of September 2023 were completed. After discussion, the Commissioners ordered the Bank Reconciliations filed.

Miss Cannon then requested that the Commissioners approve the following budget transfer(s):

To Reclass Budgets to separate Bond Issuance Costs by Authorization for costs 2014 - present (nunc pro tunc)

Expense	H-8397-000-1380	Bond Issuance Costs	(\$18,062.61)
Expense	H-8397-010-1380	Bond Issuance Costs - 2010 Auth	\$18,062.61
Expense	H-8397-000-1380	Bond Issuance Costs	(\$55,000.00)
Expense	H-8397-013-1380	Bond Issuance Costs - 2013 Auth	\$55,000.00
Expense	H-8397-000-1380	Bond Issuance Costs	(\$20,000.00)
Expense	H-8397-018-1380	Bond Issuance Costs - 2018 Auth	\$20,000.00
Expense	H-8397-000-1380	Bond Issuance Costs	(\$50,000.00)
Expense	H-8397-019-1380	Bond Issuance Costs - 2019 Auth	\$50,000.00
Expense	H-8397-000-1380	Bond Issuance Costs	(\$55,570.00)
Expense	H-8397-020-1380	Bond Issuance Costs - 2020 Auth	\$55,570.00
Expense	H-8397-000-1380	Bond Issuance Costs	(\$50,000.00)
Expense	H-8397-022-1380	Bond Issuance Costs - 2022 Auth	\$50,000.00

To Reclass Budgets from Separate Project Accounts (pre-2014) for 2010 Authorization to designated Expenditure Account for 2010 Authorization for Bond Issuance Costs (nunc pro tunc)

Expense	H-8397-001-2303	Well Nos. 25 & 26 Packed Tower	(\$3,586.39)
Revenue	H-7001-5710	Well Nos. 25 & 26 Packed Tower	(\$3,586.39)
Expense	H-8397-004-2030	Telemetry System Upgrade	(\$1,146.74)
Revenue	H-7004-5710	Telemetry System Upgrade	(\$1,146.74)
Expense	H-8397-005-2303	Well Capacity Increase 6,7, & 16	(\$ 774.70)
Revenue	H-7005-5710	Well Capacity Increase 6,7, & 16	(\$ 774.70)
Expense	H-8397-006-2305	Well No. 5 GAC & PH Rehabilitation	(\$1,229.53)
Revenue	H-7006-5710	Well No. 5 GAC & PH Rehabilitation	(\$1,229.53)
Expense	H-8397-007-2302	New Well No. 28	(\$2,679.53)
Revenue	H-7007-5710	New Well No. 28	(\$2,679.53)
Expense	H-8397-002-2303	Wheatley Tank Rehabilitation	(\$2,837.13)
Revenue	H-7002-5710	Wheatley Tank Rehabilitation	(\$2,837.13)
Expense	H-8397-003-2303	Split Rock Tank Rehabilitation	(\$ 15.80)
Revenue	H-7003-5710	Split Rock Tank Rehabilitation	(\$ 15.80)
Expense	H-8397-010-1380	Bond Issuance Costs – 2010 Auth	\$12,269.82
Revenue	H-7000-5710	Bond Issuance Costs – All Auth	\$12,269.82

To Transfer Funds to Bond Issuance Expenditures Lines by Authorization

Expense	H-8397-008-2303	Nitrate Removal Facility	(\$100,000.00)
Revenue	H-7008-5710	Nitrate Removal Facility	(\$100,000.00)
Expense	H-8397-009-2020	Meter Change Out Program – Parts	(\$ 50,000.00)
Revenue	H-7009-5710	Meter Change Out Program – Parts	(\$ 50,000.00)
Expense	H-8397-003-2303	Split Rock Rehabilitation	(\$125,000.00)
Revenue	H-7003-5710	Split Rock Rehabilitation	(\$125,000.00)
Expense	H-8397-010-2303	PTAS @ Well No. 6 & 16	(\$ 75,000.00)
Revenue	H-7010-5710	PTAS @ Well No. 6 & 16	(\$ 75,000.00)
Expense	H-8397-013-2302	Southwoods Road Test Well	(\$125,000.00)
Revenue	H-7013-5710	PTAS @ Well No. 6 & 16	(\$ 125,000.00)
Expense	H-8397-016-2303	Water Main Replacement	(\$ 25,000.00)
Revenue	H-7016-5710	Water Main Replacement	(\$ 25,000.00)
Expense	H-8397-019-2305	GAC Treatment for Wells	(\$ 25,000.00)
Revenue	H-7019-5710	GAC Treatment for Wells	(\$ 25,000.00)
Expense	H-8397-021-2303	Well No. 20 & 21 AOP	(\$ 150,000.00)
Revenue	H-7021-5710	Well No. 20 & 21 AOP	(\$ 150,000.00)
Expense	H-8397-020-2303	Well No. 22 AOP	(\$ 100,000.00)
Revenue	H-7020-5710	Well No. 22 AOP	(\$ 100,000.00)
Expense	H-8397-013-1380	Bond Issuance Costs – 2013 Auth	\$ 100,000.00
Expense	H-8397-018-1380	Bond Issuance Costs – 2018 Auth	\$ 50,000.00
Expense	H-8397-019-1380	Bond Issuance Costs – 2019 Auth	\$ 200,000.00
Expense	H-8397-020-1380	Bond Issuance Costs – 2020 Auth	\$ 175,000.00
Expense	H-8397-022-1380	Bond Issuance Costs – 2022 Auth	\$ 250,000.00
Revenue	H-7000-5710	Bond Issuance Costs – All Auth	\$ 775,000.00

After discussion, and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners approve the above listed budget transfer(s).

VOTE	AYES	2	NOES	0	ABSECTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

Miss Cannon informed the Commissioners that she received the following two (2) requests to waive penalties:

1. Account No. 45435100-0 in the amount of \$65.72.
2. Account No. 45435200-0 in the amount of \$53.15.

Miss Cannon informed the Commissioners that no penalty on any of the above accounts have been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive penalties on the accounts listed above and instructed her to send revised bills to the consumers.

Miss Cannon then requested authorization to renew the District's Dental Plan with Cigna Health Care effective January 1st, 2024 to December 31st, 2024 at a 4.4% increase over the current policy including an increase of the annual maximum for employees from \$2,000 to \$3,000 per year. After discussion and upon motion duly made and seconded, it was

RESOLVED that the District renew its Dental Insurance Plan with Cigna Healthcare effective January 1, 2024 to December 31, 2024 at a 4.4% increase over the current year.

VOTE	AYES	2	NOES	0	ABSECTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

Miss Cannon then reported that the District's Petroleum Storage Tank Pollution Liability Insurance policy with ACE Commercial Risk Services is due to expire on November 4, 2023. The cost to renew the policy is \$4,799.00. Salerno Brokerage Corp., the District's Insurance Broker, recommended the District renew the policy. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the District renew their storage Tank Liability Insurance Policy with ACE Commercial Risk Services for the period of November 4, 2023 through November 4,

2024 at an annual cost of \$4,799.00 to be charged to Operating Account No. A-8310-000-4300 Insurance.

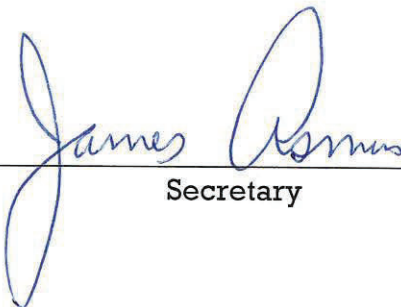
VOTE	AYES	2	NOES	0	ABSECTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

Commissioner Asmus joined the meeting at 9:40 a.m. to sign checks and vouchers.

Pending agenda items list was read and filed.

The following claims were then audited and approved for payment: General Fund #27856 to #27896, Construction Fund #2688 to #2690 and Installation Fund #4179.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary