

MINUTES OF BID OPENING  
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 29th day of March 2024, at 9:00 A.M.

Present:	Commissioner	Thomas A. Abbate
	Commissioner	James Asmus (absent)
	Commissioner	Patricia Beckerle
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon (absent)
	Asst. Business Manager	Amanda Blum
	Engineer	Rob Schiember

At 9:00 A.M., the bid(s) for Contract No. I1-24, Water Main Offset Along Rte. 106 for National Grid, were received and opened. The following bids were received:

<u>Contractor</u>	<u>Bid Price</u>
A. I. I. Allen Industries, Inc.	\$639,795.00
Araz Industries Inc.	\$384,540.00
Bancker Construction Corp.	\$448,332.75
Merrick Utility Associates	\$510,419.00

The bid(s) for Contract No. G4-24, Requirements Contract for Purchase of Carbon Media, were received and opened. The following bids were received:

<u>Contractor</u>	<u>Bid Price</u>
Calgon Carbon Corp.	\$707,000.00
Carbon Activated Corp.	\$510,900.00

The above bid results were immediately posted on the District's website and given to D&B Engineering Architects for review and recommendation to the Board.

At 9:10 a.m., Commissioner Abbate opened the public hearing to hear comments on appropriating funds from the Repair Reserve for the purpose of funding emergency repairs to water mains throughout the District in the amount of \$200,000.00.

At 9:20 a.m., Commissioner Abbate noted that there were no speakers and closed the hearing. After discussion, and upon motion duly made and seconded, the Commissioners unanimously enacted the following resolution:

**RESOLUTION AUTHORIZING THE TREASURER TO APPROPRIATE FUNDS FROM THE REPAIR RESERVE FUND FOR THE PURPOSE OF PROVIDING FUNDING FOR**

**EMERGENCY REPAIRS TO WATER MAINS THROUGHOUT THE DISTRICT IN THE AMOUNT OF \$200,000.00**

**WHEREAS**, the Board of Commissioners approved appropriated funds be set aside for the purpose of establishing a Repair Reserve Fund in accordance with § 6-d of General Municipal Law; and

**WHEREAS**, effective March 11, 2024 the Repair Reserve Fund (A-0880) had a balance of \$1,197,677.56; and

**WHEREAS**, within the first two months of 2024 the District experienced three (3) major water main breaks that required the District to utilize the requirements contract for emergency water main repairs, contract #G2-23 with Bancker Construction Corp. at an estimated cost of \$160,000.00

**WHEREAS**, the first break occurred on January 4<sup>th</sup>, 2024 on Sugar Tom's Lane, East Norwich, when a 65-year-old cast iron water main broke, causing a flooding condition and loss of potable water to the residents in the surrounding area, and

**WHEREAS**, the water main was located approximately twelve (12) to fourteen (14) feet below ground, making the repair dangerous without the proper specialized shoring equipment, which is not part of the District's safety equipment inventory, and

**WHEREAS**, the two (2) other water main breaks (February 8<sup>th</sup> and 25<sup>th</sup>) occurred on New York State Road 25A, one west of Wolver Hollow Rd. and the other at the intersection with Ripley Lane, and

**WHEREAS**, traffic safety being a priority, especially due to the high rate of speed with which vehicles travel, limited sight distance, and the location in which the broken valve was situated, and

**WHEREAS**, the 2024 operating budget, based on a five (5) year average, only set aside \$45,000.00 for emergency water main repairs, leaving a shortfall of \$115,000.00 with ten (10) months of the year remaining, and

**WHEREAS**, the Commissioners would like to appropriate \$200,000.00 for the Repair Reserve to cover the budget shortfall and anticipated future 2024 water main breaks, and

**WHEREAS**, the District held a public hearing on the 29<sup>th</sup> of March, 2024 at 9:00 a.m. to consider appropriating moneys from the Repair Reserve Fund (A-0880) in the amount of \$200,000.00 for the purpose of funding emergency water main repairs throughout the District in the amount of \$200,000.00; and

**WHEREAS**, funds would be appropriated from the Reserve Fund Account without incurring any additional debt service payments for principal and interest and, therefore, be cost beneficial to the District taxpayers; and

**WHEREAS**, the funding of repair reserve projects in the Jericho Water District is a Type II action pursuant to SEQRA as defined by 6 N.Y.C.R.R. §617(c)(1)(2) and therefore no further SEQRA review is required; and

**NOW THEREFORE,**

**BE IT RESOLVED** that the Board of Commissioners hereby authorizes the Treasurer to appropriate \$200,000.00 from the Repair Reserve Fund (A-0880) to operating account no. A-8340-000-4650 Repairs to Wells & Distribution.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

Miss Blum then reported that Miss Cannon, based on the above appropriation of \$200,000.000 to A-8340-0004650, Repairs to Wells and Distribution, that the Commissioners approve the reversal of budget transfer #838 that transferred \$50,000.00 from A-8310-000-4000 Contingency to A-8340-0004650 Repairs to Wells & Distribution to fund the water main break on Wolver Hollow Rd. originally approved on February 21, 2024. After discussion, and upon motion duly made and seconded it was,

RESOLVED that the Commissioners approved reversing budget transfer #838 in the amount of \$50,000.00 as stated above.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

Mr. Logan then presented to the Commissioners Contract Modification No. 11 from Bensin Contracting Inc. for Contract No. C6-21 Kirby Lane AOP – Mechanical Construction, to furnish all material and labor to perform maintenance and repair work on the PTAS in the amount of \$10,000.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No. 11 from Bensin Contracting Inc. for Contract No. C6-21 Kirby Lane AOP – Mechanical Construction, in the amount of \$10,000.00 to be charged to Bid Line No. 7, allowance for repairs to existing PTAS and blower with no overall increase to the total cost of the project.

VOTE            AYES            2            NOES            0            ABSENTIONS            0

Commissioner Abbate            AYE  
Commissioner Asmus            ABSENT  
Commissioner Beckerle            AYE

Mr. Logan the presented to the Commissioners a proposal from Johnson Controls Security Solutions under NYS Contract No. PT68818 to upgrade the Exacqvision software used to monitor security cameras at all of the District's sites for a three (3) year contract in the amount of \$12,575.09. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the proposal from Johnson Controls Security Solutions under NYS Contract No. PT68818 to upgrade the Exacqvision software in the amount of \$12,575.09 to be charged to Operating Account No. A-8340-000-4610 Alarms Protection Systems. It was

FURTHER RESOLVED, that the Commissioners approve a budget transfer in the amount of \$7,500.00 from A-8340-000-4650 to A-8340-000-4610 Alarms Protection Systems to fund the upgrade.

VOTE            AYES            2            NOES            0            ABSENTIONS            0

Commissioner Abbate            AYE  
Commissioner Asmus            ABSENT  
Commissioner Beckerle            AYE

Mr. Logan informed the Commissioners that he received the Inter-Municipal Agreement with the Town of Oyster Bay (TOB). Under the IMA the Jericho Water District (JWD) agrees to maintain, repair, inspect and flush five (5) TOB owned fire hydrants at no cost. In exchange, the TOB agrees to provide commercial driver's license training to JWD employees, by qualified and certified Town personnel at no cost. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners, on behalf of the District, authorize Chairman Abbate to sign the Inter-Municipal Agreement with the Town of Oyster Bay for a period of four (4) years beginning on April 1<sup>st</sup>, 2024 and ending March 31, 2028. This agreement may be renewed for up to an additional (4) years at the same terms and conditions, upon mutually written agreements of the parties.

VOTE            AYES            2            NOES            0            ABSENTIONS            0

Commissioner Abbate            AYE  
Commissioner Asmus            ABSENT

Commissioner Beckerle                      AYE

Mr. Logan then presented to the Commissioners a letter from Mr. Michael Weber, P.E. of H2M architects + engineers dated March 27<sup>th</sup>, 2024, requesting additional construction administration, meeting and construction observation fees associate with additional effort expended for the AOP Treatment at Merry Lane project. H2M noted that they were confident the treatment systems will be fully functional and approved for operation in advance of the 2024 pumping season, however overall progress is behind schedule. Construction was anticipated to be substantially complete in June 2023. Longer than expected lead times for several electrical and control components and installation delays of the new natural gas service were the primary reasons the project did not meet the schedule. The additional fee request includes the following:

- Construction Administration for the lump sum fee of \$13,600.00.
- Meetings for the not to exceed fee of \$6,000.00 (billed hourly).
- Construction Observation for the not to exceed fee of \$23,500.00 (billed hourly).

After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve H2M's request for additional fees associated with the AOP Treatment at Merry Lane project for the total not to exceed fee of \$43,100.00 to be charged to Capital Project Account No. H-8397-012-2303 Merry Lane AOP System.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

Ms. Blum requested authorization to hire Kim Desantis as a Typist Clerk pending Nassau County Civil Service approval. Her estimated appointment date is May 20<sup>th</sup>, 2024. After discussion, and upon motion duly made and seconded, it was

RESOLVED that Kim Desantis be hired as a Typist Clerk as of May 20<sup>th</sup>, 2024.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			ABSENT			
Commissioner Beckerle			AYE			

Ms. Blum then presented and reviewed with the Commissioners the estimated District's cost to pump 1,000 gallons of water for the period ended 12/31/2023 of \$2.13 to

be utilized when calculating the amount of relief to consumer for leaks on their water service as of April 1, 2024. After discussion, the report was ordered filed.

Ms. Blum then presented to the Commissioners the 2024 Price List and Fee Schedule to be updated as part of Article XIV of the District's ordinances. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the District set the 2024 Price List and Fee Schedule and update Article XIV of the District Ordinances accordingly. A complete price list for water supplies sold by the District will be kept on file (2024 Price List and Fee Schedule for Article XIV of the District Ordinances is attached to the end of these minutes).

VOTE	AYES	2	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	ABSENT
Commissioner Beckerle	AYE

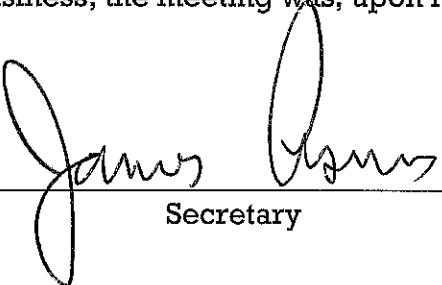
Ms. Blum informed the Commissioners that she received the following request to waive penalty:

1. Account No. 30052000-0 in the amount of \$203.35.

Ms. Blum informed the Commissioners that no penalty on the above accounts had been waived in the last five (5) years. After discussion, the Commissioners authorized Ms. Blum to waive penalties on the accounts listed above and instructed her to send revised bills to the consumers.

The following claims were then audited and approved for payment: General Fund #28310 to #28333 and Installation Fund #4188 to #4190.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.

  
Secretary