

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 17th day of April 2024, at 8:30 A.M.

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| Present: | Commissioners | Thomas A. Abbate James Asmus Patricia Beckerle (Absent) |
| | Attorneys | Michael F. Ingham Gregory W. Carman Jr. |
| | Superintendent | Peter F. Logan |
| | Business Manager | Kathleen Cannon |
| | Asst. Business Manager | Amanda Blum (Absent) |
| | Engineer(s) | William D. Merklin James Van Horn |

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: Ongoing work is focused on getting the facility to service summer operating only through the GAC. The EC is installing the electrical equipment, some of which has been delivered. It is anticipated that the AOP will be operational in the fall, after the remaining electrical equipment is installed and testing has been completed. Waiting for OSHA report regarding the accident on site.
2. Well 22 Facility Improvements & AOP Treatment: D&B is working to close out the terminated GC Contract. Contracts have been executed for the new GC contract. The new Substantial Competition goal is May 2025. A more specific date will be determined soon. D&B is working to identify any additional costs associated with the PC and EC related to the delays caused by the GC.

Mr. Merklin then presented to the Commissioners a proposal for additional engineering services for the revised scope of work associated with the construction phase services for the 1,4 Dioxane and PFAS Treatment at Well No. 22 for the additional not to exceed fee of \$213,000.00 thereby amending their original fee from \$991,000.00 to \$1,204,000.00. Additional scope items include: NYS EFC grant management assistance, Initial bid rejection and rebid document preparation, initial extended construction duration from 12 months to 18 months for electrical equipment procurement, additional meetings &

correspondence throughout construction, additional site visits throughout construction, contract termination assistance with East End Group, the third re-bid document preparation, extended construction duration for an additional 13 months for the new GC and extended startup and commissioning of the new equipment. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve D&B's proposal for additional engineering services for the 1,4 Dioxane and PFAS Treatment at Well No. 22 in the amount of \$213,000.00 to be charged to Capital Project Account No. H-8397-020-2303 Well No. 22 AOP System.

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|-----------------------|------|---|--------|---|------------|---|
| VOTE | AYES | 2 | NOES | 0 | ABSENTIONS | 0 |
| Commissioner Abbate | | | AYE | | | |
| Commissioner Asmus | | | AYE | | | |
| Commissioner Beckerle | | | ABSENT | | | |

3. Kirby Lane AOP: Waiting for results from optimal runs. If results are acceptable, D&B will request NCDOH approval in mid-May.
4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: Layne will be on site to complete the well work when the building is accessible.
 - b. Treatment Facility Contracts: Building, piping, and site work continues.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): MCC delivery is scheduled for May 24, 2024, which will be installed in the fall. A meeting will be held with National Grid to evaluate the cause of gas supply limitations for the generator. Operational tests will be performed under maximum load for confirmation. D&B has requested that the EC prepare the generator for these tests. Contractors are addressing punch list items and additional work requested by JWD.
6. Split Rock Tank Booster Station: Waiting for electrical equipment delivery.
7. Syosset Tank Replacement: The one-year anniversary inspection must be coordinated with the shutdown of the Jericho Tank rehabilitation. Contract close out will commence after the one-year anniversary inspection. D&B is coordinating the schedule for paving, grading, and grass restoration with the Contractors. The surveyor is working on correcting the property line survey.
8. Pump Rehabilitation Projects:
 - Well 18: Pump installation is underway this week. The right-angle drive will be installed in the fall.
 - Well 19: Pump installation is completed.

- Well 26 & 30: Installation will be performed in the fall.

9. Convent Road Facility Architectural Improvements: Contracts have been executed for the Barn Roof Replacement. JWD will issue a Notice to Proceed. D&B has prepared an Award recommendation letter.

Mr. Merklin then presented to the Commissioners a letter from Ms. Jennifer Gienau, P.E. of D&B Engineers and Architect D.P.C. stating that she had reviewed the ten (10) bid proposals received on January 19, 2024 for Contract No. C2-24 Miscellaneous Architectural Improvements at Convent Road – General Construction. S.J. Hoening Construction made an error in calculating the total price for the bid; however, the correction did not affect whether or not S.J. Hoening Construction is the low bidder. The apparent low bid was submitted by J-Cole Construction; however, they withdrew their bid on the date of the bid and the Board accepted this letter at their meeting on January 24th, 2024. The second lowest bidder was TDI Construction, Inc, which D&B determined to be non-responsive, and it was decided to proceed to the next lowest bidder. After thorough review of the bid proposals submitted and qualifications of the third lowest bidder, D&B Engineers, and Architects D.P.C. recommended award of Contract No. C2-24 to Preferred Construction, Inc. in the total not to exceed amount of \$948,000.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that Contract No. C2-24 Miscellaneous Architectural Improvements at Convent Road – General Construction be awarded to Preferred Construction, Inc., the lowest responsible bidder with a bid that conforms to the bid specifications of the District in the bid amount of \$948,00.00 to be charged to Capital Project Account No. H-8397-887-2102 DH-Architectural Improvement.

| VOTE | AYES | 2 | NOES | 0 | ABSECTIONS | 0 |
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| Commissioner Abbate | | | AYE | | | |
| Commissioner Asmus | | | AYE | | | |
| Commissioner Beckerle | | | ABSENT | | | |

10. Water Service Gooseneck Replacement: D&B is preparing a proposal to assist the District with completing the inventory document, finalize the public outreach documents and rebid the water service replacements.
11. LIE Service Road Water Main Connection (Hunts Club Road): The existing easement on the east side of 50 Jericho Quadrangle is 10 ft wide and overlaps with a larger utility easement with overhead electrical lines. An investigation is required to identify other utilities already located in the easement. Legal review of the easement has been requested to confirm if it can be used for the water main. JWD will reach out to Meadow Brook Club for an easement to connect to Hunt Drive.

12. Juneau Pump Station Improvements: The temporary electrical equipment installation is underway. The permanent electrical equipment is scheduled for delivery in June and will be installed in the fall of 2024. D&B is working with the District's security vendor to provide information regarding their work.
13. Wheatley Tank Altitude Valves: Punch list and outstanding SCADA work remains to be completed.
14. Grant Opportunities:
 - a. BIL Grant received for Well 12 PFAS project in the amount of \$5,000,000.00 (WIIA grant denied). D&B and JWD will evaluate water quality data over the coming months.
 - b. D&B is working on the next round of WIIA grant applications due on June 14, 2024.
 - c. Congressionally Directed Spending grant applications were submitted for four projects.
15. Wheatley Tank Anniversary Inspection: D&B and JWD met with Caldwell and Tnemec on March 21st. A follow up letter has been sent to Caldwell.
16. Requirements Contracts: Bids were received for the GAC Media Purchasing Contract on March 29th. D&B is evaluating the bids.
17. PFAS Treatment at Wells 18, 19 & 29: The BODR was submitted to NCDOH and NYSDOH in February. A 60 percent design submittal is scheduled for May. D&B is assisting JWD with responding to the EFC regarding the outstanding missing items required for the Grant Agreement.
18. Jericho Tank Rehabilitation: D&B is performing an in-house review of the 90 percent draft contract documents. The intended schedule is to receive bids in early August and begin construction work in fall of 2024.
19. GIS Improvements: D&B is working with JWD to obtain the required information and progress the work.
20. Wheatley Grading and Paving: D&B submitted updated draft drawings including the entrance modifications for review. The project schedule will be coordinated with the removal of the caustic tank at Well 7 being addressed by JWD. D&B is preparing a proposal amendment for the additional design work related to the entrance modifications. An updated cost estimate will be prepared with the final draft contract documents.
21. Exemption Reporting: The April 19th report has been completed. D&B is preparing a draft letter to request an extension to the Exemption.

22. 2024 Bond Issue: Final Report was presented to the Commissioners for review and approval.

Mr. Merklin then presented to the Commissioners with a draft of the Engineer's Bond Report from D&B Engineers and Architects D.P.C. for funding in the amount of \$58,391,000.00 for needed improvements in various well stations, tanks and distribution infrastructure as initially identified and prioritized in the District's 10-year capital plan. After discussion, and due consideration and upon motion duly made and seconded, it was

RESOLVED, that the following preambles and resolution be adopted:

WHEREAS, D&B Engineers and Architects D.P.C. presented a 2024 Bond Report identifying priority projects for improvements to various well stations, tanks, and distribution infrastructure along with treatment facilities to remove emerging contaminants; and

WHEREAS, after review and due deliberation upon reading the Engineer's Report, the following resolution was duly moved, seconded, and unanimously adopted. And

NOW THEREFORE in consideration of the above recitals be it unanimously resolved:

FIRST, that the 2024 Bond Report prepared by D&B Engineers and Architects D.P.C. be duly approved and adopted as the District's official titled plan to make capital improvements to the District;

SECOND, that the District's counsel is directed to prepare a formal petition to the Town Board of Oyster Bay for capital improvements financing as described in the 2024 Engineer's Report in an amount not to exceed \$58,391,000.00.

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| VOTE | AYES | 2 | NOES | 0 | ABSENTIONS | 0 |
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| Commissioner Abbate | AYE |
| Commissioner Asmus | AYE |
| Commissioner Beckerle | ABSENT |

23. 2024 Capital Plan: Kick off meeting took place on April 15th with JWD.

24. 2023 AWQR: D&B has completed this work.

Status of Proposed Development Projects – Engineers Report

1. Engineers Country Club: D&B is reviewing the in-house draft memorandum.
2. Country Club Developers: NCDOH has approved the water main to be placed into service. D&B and JWD are collaborating with the developer to obtain an easement following completion of the work.

3. Cove Edge Road Property Owners: D&B is preparing a draft memorandum for review by the District.
4. National Grid Water Main Relocation: Contract was awarded on April 12th by the BOC. Conformed contracts have been prepared. Waiting for comments from NCDOH and NYSDOT. JWD is waiting for payment from National Grid.
5. Woodbury Hills: D&B will commence the work after the District has received payment from the developer. D&B will prepare a construction cost estimate for Mike Ingham's use in the developer's agreement as part of the draft design submittal.

Mr. Ingham presented to the Commissioners the draft of the 2024 Bond Petition for their review and approval. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners adopt the 2024 Bond Petition and instructed Mr. Ingham to execute the petition for formal filing with the Town of Oyster Bay. Bond Counsel will prepare the order calling the Public Hearing for the Town of Oyster Bay's agenda on May 7th, 2024 with the public hearing to be scheduled for May 21st, 2024 at 10:00AM.

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| VOTE | AYES | 2 | NOES | 0 | ABSENTIONS | 0 |
| Commissioner Abbate | | | AYE | | | |
| Commissioner Asmus | | | AYE | | | |
| Commissioner Beckerle | | | ABSENT | | | |

**AUTHORIZING JERICHO WATER DISTRICT'S FACILITIES IMPROVEMENT BOND
PURSUANT TO TOWN LAW §216 AND
RESOLUTION UNDER SEQRA FOR CAPITAL IMPROVEMENTS AUTHORIZED UNDER
THE DISTRICT'S PROPOSED MUNICIPAL IMPROVEMENTS FINANCING BOND**

WHEREAS, on August 26, 2020, the New York State Department of Health (NYSDOH) adopted Maximum Contaminant Levels (MCLs) of 1.0 ug/L (0.0010 mg/L) for 1,4-dioxane and 10.0 ng/L (0.0000100 mg/L) for both PFOA and PFOS; and

WHEREAS, on April 10, 2024, the Environmental Protection Agency ("EPA") issued its own MCLs for PFOS and PFOA more than twice as strict as the NYSDOH at 4.0 parts per trillion [ppt or nanograms per liter (ng/L)]; and

WHEREAS, based on these new standards, several of the District's wells have been directly impacted by these emerging contaminants; and

WHEREAS, in response to these new MCLs, the District's engineer, D & B Engineers and Architects, PC, prepared a report dated April 2024 (the "D & B Report") recommending necessary upgrades and improvements to maintain the District's current infrastructure; and

WHEREAS, the D & B Report delineated the seven (7) specific high priority projects to be accomplished under this bond petition as follows:

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| 1. | Well 12 PFAS Treatment |
| 2. | Wells 18, 19 and 29 PFAS Treatment |
| 3. | Well 23 PFAS Treatment and New Caustic Tank |
| 4. | Kirby Lane Wells 25 and 26 Nitrate Treatment |
| 5. | Well 28 PFAS Treatment |
| 6. | Jericho Elevated Water Storage Tank Rehabilitation |
| 7. | Service Gooseneck Connection Replacements |

WHEREAS, the D & B Report also listed in the alternative four (4) contingency projects as follows:

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| 1. | Well 13 PFAS Treatment, Raising of Well and Replacement of Caustic Tank |
| 2. | Well 17 PFAS Treatment |
| 3. | Kirby Lane Station Wells 25 and 26 Nitrate Treatment (Construction) |
| 4. | Woodbury Standpipe Rehabilitation and Property Purchase |

WHEREAS, the Board had previously and thoroughly reviewed drafts of the D & B Report in contemplation of its submission to the Town of Oyster Bay under Town Law §216 in support of the District's application for municipal financing for the above referenced projects; and

WHEREAS, SEQRA review for the project is a requirement of the Town bonding protocol; and

WHEREAS, the Board received advice from D & B that eight (8) of the projects constitute Type II Actions with no significant adverse environmental impacts (Memorandums annexed hereto as Exhibit A); and

WHEREAS, general counsel concurred with the memorandums submitted by D & B and advised the Board of the following legal precedents in New York addressing Type II "replacements in kind" are applicable to the above referenced projects;

- a. Anderberg v. NYSDEC, 533 N.Y.S.2d 828 (Albany County 1988) (“Anderberg”) which sanctioned a SEQRA Type II for the enlargement and modernization of a traffic bridge.
- b. Coney-Brighton Boardwalk Alliance v. NYC Department of Parks and Recreation, 122 A.D.2d 924 (2nd Dept. 2014) citing Anderberg for the proposition that the City’s upgrade of an existing boardwalk was a Type II project and “no further SEQRA review is required”.
- c. In Village of Munsey Park v. Manhasset-Lakeville Water District, (Sup. Ct. Nassau County Index # 6670/2014 July 11, 2015) (“Munsey Park”) where the court, on nearly identical facts, sustained a determination by the Water District that its replacement of an elevated water storage tank constituted a Type II under SEQRA.

WHEREAS, the District reviewed the Short Environmental Assessment Form (EAF) submitted in accordance with SEQRA Regulations 6 NYCRR Part 617 (a copy of EAF annexed hereto as Exhibit “B”) which analyzed the environmental impacts of the Well 12 project and concluded same constituted an Unlisted Action with no significant adverse environmental impacts; and

WHEREAS, the District reviewed the Short Environmental Assessment Form (EAF) submitted in accordance with SEQRA Regulations 6 NYCRR Part 617 (a copy of EAF annexed hereto as Exhibit “C”) which analyzed the environmental impacts of the Wells 18, 19 and 23 projects and concluded same constituted Unlisted Actions with no significant adverse environmental impacts; and

NOW THEREFORE in consideration of the above recitals, be it unanimously resolved:

FIRST, that the D & B Bond “Report on the Need for Improvements at Various Water Supply Facilities for the 2024 Bond Authorization” dated April 2024 be duly approved and adopted as the District’s official plan analyzing the recommendation for the seven projects to be submitted to the Town of Oyster Bay in the District’s capital improvement bond;

SECOND, that the District’s counsel be directed to prepare a formal petition to the Town Board of the Town of Oyster Bay for capital improvements financing the projects described in the D & B Report in a total aggregate amount not to exceed \$58,391,000.00

THIRD, that eight (8) projects set forth in Exhibit A all constitute Type II Actions thus requiring no further action;

FOURTH, that the Well 12 project and the Wells 18, 19 and 23 projects all constitute Unlisted Actions under SEQRA with no significant adverse environmental impacts thus requiring no further action; and

FIFTH, that the District Superintendent is authorized to execute and file with the District's annexed Environmental Assessment Forms supporting the Board's conclusions.

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| VOTE | AYES | 2 | NOES | 0 | ABSECTIONS | 0 |
| Commissioner Abbate | | | AYE | | | |
| Commissioner Asmus | | | AYE | | | |
| Commissioner Beckerle | | | ABSENT | | | |

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of April 3, 2024 to April 16, 2024 had been completed and all were within state and federal standards.

Mr. Logan then presented to the Commissioners a letter from a homeowner located in Hidden Ridge Condominium regarding damage incurred to their interior plumbing due to the repair to a water service the District made on April 9th, 2024 in the complex. The homeowner experienced damage to (3) three bathrooms in their home due to sand and pebbles in their fixtures. Repairs were made by Maccarone Plumbing in the amount of \$808.80. Mr. Logan reported that during the repair sand and dirt apparently did get into the service line and recommended the District reimburse affected consumers for repairs made to their internal plumbing that were caused by this. After discussion, the Commissioners agreed with Mr. Logan's recommendation and authorized Miss Cannon to reimburse all consumers that were affected by sand and dirt in the service line. The Commissioners authorized Mr. Logan to approve each claim after reviewing supporting documentation submitted. The Commissioners also requested they be notified of the total amount of claims and the total cost of the reimbursements to the District.

Mr. Logan then then informed the Commissioners that he reviewed the four (4) bid proposals received on April 12th, 2024 for Contract No. C7-24 Removal of Caustic Tanks at Wells 5 & 7. After thorough review of the bid proposals submitted and qualifications of the lowest bidder, Mr. Logan recommended award of Contract No. C7-24 to Innovative Recycling Technologies in the total not to exceed amount of \$80,250.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that Contract No. C7-24 Removal of Caustic Tanks at Wells 5 & 7 be awarded to Innovative Recycling Technologies, the lowest responsible bidder with a bid that conforms to the bid specifications of the District in the bid amount of \$80,250.00 to be charged to Capital Project Account No. H-8397-890-2303 Removal of Caustic Tanks.

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| VOTE | AYES | 2 | NOES | 0 | ABSECTIONS | 0 |
| Commissioner Abbate | | | AYE | | | |
| Commissioner Asmus | | | AYE | | | |
| Commissioner Beckerle | | | ABSENT | | | |

Miss Cannon then requested authorization to transfer funds within the Capital Improvement Reserve Fund to Capital Account No. H-8397-890-2303 Removal of Caustic Tank to fund the project. After discussion, and upon motion duly made and seconded the Commissioners passed the following resolution:

RESOLUTION AUTHORIZING THE TREASURER TO TRANSFER FUNDS WITHIN THE CAPITAL IMPROVEMENT RESERVE FUND FOR THE PURPOSE OF PROVIDING FUNDING FOR THE REMOVAL OF CAUSTIC TANKS AT WELL NO. 5 AND 7 IN THE AMOUNT OF \$93,000.00

WHEREAS, the Board of Commissioners approved appropriated funds be set aside for the purpose of Capital Improvements by establishing a Capital Improvement Reserve Fund in accordance with § 6-c of General Municipal Law; and

WHEREAS, effective April 12, 2024 the Capital Improvement Reserve Fund (A-0878) had a balance of \$6,688,815.19; and

WHEREAS, the District desires to remove two (2) six thousand (6,000) gallon, in-ground sodium hydroxide storage tanks that are no longer being utilized; and

WHEREAS, both tanks are nearing the end of their useful life, requiring them to be replaced with new tanks in the near future; and

WHEREAS, the wells that are associated with these tanks, Well #5 (N-570) and Well #7 (N-3475) have not been used in the production of potable water for well over five (5) years; and

WHEREAS, should these wells need to be returned to service due to an increase demand for water, treatment to remove chemical and organic contamination would need to be installed and new structures would need to be constructed to house the new equipment; and

WHEREAS, new, above ground chemical bulk storage (CBS) sodium hydroxide tanks would then be installed within the new treatment facility at each site; and

WHEREAS, by removing these tanks, the District would be saving money that is spent every year having the required cathodic protection tested and certified; and

WHEREAS, removing the tanks will eliminate the potential hazard of a chemical spill or leak happening at either of these well sites due to possible tank failure; and

WHEREAS, the District received bids on April 12, 2024 for contract no, C7-24 for the Removal of Caustic Tanks at Well Nos. 5 & 7; and

WHEREAS, on April 17, 2024 the Commissioners awarded contract no. C7-24 to the lowest responsible bidder, Innovative Recycling Technologies, Inc. in the amount of \$80,250.00; and

WHEREAS, the Board of Commissioners desires to fund the cost to remove these caustic tanks of \$80,250.00 plus a contingency of approximately 15% or \$ \$12,750.00 for a total estimated cost of \$93,000.00; and

WHEREAS, as of April 12, 2024 the capital project accounts, (originally funded by appropriating the capital reserve fund), had the following excess balances:

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| 1. H-8397-850-2303 | Rehabilitation of Well No. 12 | \$28,715.74 |
| 2. H-8397-879-2303 | Transfer Switch Replacement | \$35,791.44 |
| 3. H-8397-881-2303 | Well No. 18 & 19 Drywells | <u>\$28,492.82</u> |
| | Total | \$93,000.00 |

WHEREAS, funds would be transferred from the excess balance in the existing capital project account initially funded form the Capital Improvement Reserve Fund (A-0878) without incurring any additional debt service payments for principal and interest and, therefore be cost beneficial to the District taxpayers; and

WHEREAS, this resolution is adopted subject to permissive referendum as set forth in Town Law Section 90 and shall take effect thirty (30) days after its adoption or, if a referendum is held, upon the affirmative vote of a majority of the qualified electors of the issuer voting on the referendum; and

WHEREAS, the funding of capital improvement projects in the Jericho Water District is a Type II action pursuant to SEQRA as defined by 6 N.Y.C.R.R. §617.5 (c)(5) and therefore no further SEQRA review is required; and

NOW THEREFORE,

BE IT RESOLVED, that the Board of Commissioners hereby authorizes the transfer of \$93,000.00 from the following capital projects:

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| 4. H-8397-850-2303 | Rehabilitation of Well No. 12 | \$28,715.74 |
| 5. H-8397-879-2303 | Transfer Switch Replacement | \$35,791.44 |
| 6. H-8397-881-2303 | Well No. 18 & 19 Drywells | <u>\$28,492.82</u> |
| | Total | \$93,000.00 |

to capital project account no. H-8397-890-2303 Removal of Caustic Tanks.

FURTHER BE IT RESOLVED THAT the Treasurer/Clerk is hereby authorized and directed to, within ten (10) days after the adoption of this resolution, cause this resolution to be published in the District's official newspaper and (b) posted on the District's sign board

and on the District's website pursuant to Town Law, together with a notice of adoption thereof.

Mr. Logan discussed the 2nd request from Account No. 25457400-0 for a reduction in the water bill due to a service leak in their water service. After a thorough discussion, the Commissioners denied the consumers' request for an additional reduction to their water bill for the first quarter of 2024 as they did not repair the leak in a timely manner.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of April 15, 2024. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between April 2, 2024 and April 15, 2024. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Construction Fund Report and Installation Fund Report for the quarter ended March 31, 2024. After discussion, the report was ordered filed.

Miss Cannon then reported that the Bank Reconciliations for the month of March 2024 were completed. After discussion, the Commissioners ordered the Bank Reconciliations filed.

Miss Cannon then requested the Commissioners authorize the following budget transfer(s):

To fund new laptop for the Superintendent

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| A-8340-000-4480 | Other Professional Services | (\$2,000.00) |
| A-8340-000-4010 | Computer Equipment | \$2,000.00 |

After discussion, and upon motion duly made and seconded, the Commissioners authorized the budget transfer(s).

VOTE AYES 2 NOES 0 ABSENTIONS 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle ABSENT

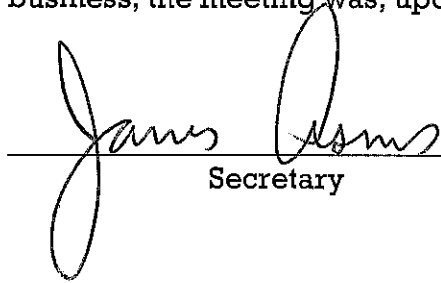
Miss Cannon informed the Commissioners that the District received a Mechanic's Lien from Waverly Iron Corp. against East End Group. After discussion and upon advice of counsel, the Commissioners instructed Miss Cannon to make no further payments to East End Group until the Mechanics Lien is satisfied.

Miss Cannon then informed the Commissioners that she received a request to waive a penalty on account #61258201-2 in the amount of \$81.85 and that no penalty on this account was waived in the last five (5) years. After discussion, the commissioners authorized Miss Cannon to waive the penalty and send a revised bill to the consumer.

The pending agenda items list was read and completed items removed.

The following claims were then audited and approved for payment: General Fund #28396 to #28415, Construction Fund #2725 to #2727 and Installation Fund #4191.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary