

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 5th day of June 2024, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle (absent)
	Attorneys	Michael F. Ingham Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon (absent)
	Asst. Business Manager	Amanda Blum
	Engineer(s)	William D. Merklin James Van Horn

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: D&B is working with NCDOH for an approval to operate the facility through the GAC vessels only. Remaining electrical equipment installation will begin in fall. Sampling will begin before the end of the year with Substantial Completion early in 2025. OSHA report has not yet been received.

Mr. Logan then presented to the Commissioners Contract Modification No. 5 from Philip Ross Industries, Inc. for Contract No. C9-22, 1,4-Dioxane & PFOA Treatment at Stillwell Lane (Wells 20 & 21). This change modification is for cleaning of the GAC tank in the not to exceed amount of \$2,730.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract No. 5 from Philip Ross Industries, Inc. for Contract No. C9-22, 1,4-Dioxane & PFOA Treatment at Stillwell Lane (Wells 20 & 21) in the amount of \$2,730.00 to be charged to the general allowance line of the contract with no overall increase to the total cost of the project.

VOTE AYES: 2 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

2. Well 22 Facility Improvements & AOP Treatment: D&B is working to close out the terminated GC contract. The Substantial Completion date for all contracts is May 26, 2025. Change orders have been prepared providing time extensions for the MC and EC. The GC is installing the foundations.

Mr. Logan then presented to the Commissioners Contract Modification No. 2 from Philip Ross Industries, Inc. for Contract No. C14-22R, 1,4-Dioxane & PFOA Treatment at Well No. 22. This change order is for a no cost time extension to bring contract duration in line with new general construction contract contractor. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No.2 from Philip Ross Industries for Contract No. C14-22R, 1,4-Dioxane & PFOA Treatment at Well No. 22 at no cost.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

3. Kirby Lane AOP: NCDOH has approved the bypass operation of the facility. D&B is working with NCDOH to get permission to operate the AOP facility. Best case scenario is mid-July. Diffusion well installation continues to deeper depths in an effort to find suitable soils.
4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: Layne is scheduled to be on site June 17th to complete their work.
 - b. Treatment Facility Contracts: Building, piping and site work continues. Electrical equipment is estimated to arrive in March 2025. D&B is working with the EC to identify design changes to expedite the delivery, if possible.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): Wire to Water has indicated that the electrical equipment has been further delayed. There has been no delivery date provided. Discussion regarding EC delays. The generator coolant leak has been repaired and a new load test will be scheduled for this week. D&B will be requiring Wire to Water to supply JWD with proof the electrical equipment was ordered, a delay letter will be sent and possible liquidated damages assessed.

6. Split Rock Tank Booster Station: Patterson has indicated that the pump station will be shipped from their shop on July 12th. A meeting was held with the contractors to coordinate delivery and installation at the site.

Mr. Logan then presented to the Commissioners Contract Modification No. 6 from Bensin Contracting for Contract No. C3-22, Installation of the Pre-Fabricated Booster Pumping Station at Split Rock Standpipe. This change modification is for furnishing all labor and material to grind two large tree stumps level with grade and clear approximately 50' of brush along the North side of the driveway to provide access for the delivery of the booster pump building in the not to exceed amount of \$3,953.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No. 6 from Bensin Contracting for Contract No. C3-22, Installation of the Pre-Fabricated Booster Pumping Station at Split Rock Standpipe in the amount of \$3,953.00 to be charged to the general allowance line of the contract with no overall increase to the total cost of the project.

VOTE	AYES:	2	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		ABSENT				

7. Syosset Tank Replacement: The one-year anniversary inspection must be coordinated with the shutdown of the Jericho Tank for rehabilitation. Contract close out will commence after the one-year anniversary inspection. Paving will be installed after the new hatch is installed outside Well 3 along with some grading modifications and landscaping requested by JWD. Surveyor has indicated that they will provide the updated property line survey this week.
8. Pump Rehabilitation Projects:
 - Well 18: Water quality and GAC sample results are acceptable.
 - Well 19: Water quality and GAC sample results are acceptable.
 - Well 26 & 30: Installation will be performed in the fall.
 - D&B is preparing proposals for the next round of pump rehabilitations.
9. Convent Road Facility Architectural Improvements: Demolition work is underway along with shop drawings. Hazardous material remediation was commencing today and must be completed before next work can be performed. Barn Roof work is being scheduled.

Mr. Merklin then presented to the Commissioners Contract Modification Nos. 1 & 2 from Preferred Construction for Contract No. C2-24 Convent Road Architectural Improvements as follows:

Change Modification No. 1: To rent a jobsite restroom trailer for two months in the not to exceed fee of \$9,308.25.

Change Modification No. 2: To replace siding for east and west oil sheds in the not to exceed fee of \$8,625.00.

After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification Nos. 1 & 2 from Preferred Construction for Contract No. C2-24 Convent Road Architectural Improvements, in the total amount of \$17,933.25 to be charged to the general allowance line of the contract with no overall increase to the total cost of the project.

VOTE	AYES:	2	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		ABSENT				

10. Water Service Gooseneck Replacement: D&B is preparing the draft documents.

11. LIE Service Road Water Main Connection (Hunts Club Road): The existing easement on the east side of 50 Jericho Quadrangle is 10 ft. wide and overlaps with a larger utility easement with overhead electrical lines. Legal has confirmed that this easement is only for electric and water. Therefore, it is assumed there are no other utilities in the easement. This would be verified before proceeding with design work. JWD will reach out to the Meadow Brook Club for easement to connect to Hunt Drive.

12. Juneau Pump Station Improvements: The permanent equipment has been delivered to Bancker's yard and will be installed in the fall of 2024. Working with Bancker and security vendor to coordinate cameral installation details.

13. Wheatley Tank Altitude Valves: SCADA work is underway. D&B is coordinating outside punch list items.

14. Grant Opportunities:

- a. BIL Grant received for Well 12 PFAS project in the amount of \$5,000,000.00 (WIIA grant denied). D&B and JWD will evaluate water quality data over the coming months.
- b. D&B is working on the next round of WIIA grant applications due on June 14, 2024.

- c. Waiting for the outcome of Congressionally Directed Spending grant applications for four projects. Discussion regarding the Suozzi application process.

15. Wheatley Tank Anniversary Inspection: D&B met with Mike Ingham and JWD to discuss the latest letter from Caldwell. D&B prepared a draft response letter for review. Mr. Ingham will work with Miss Cannon to close out contract. The tank will be taken out of service in two years for inspection, and if the tank has deteriorated JWD will bid a contract for the repair and take legal action with Caldwell at that time.

16. Requirements Contracts: Bids were received for the GAC Media Purchasing Contract on March 29th. D&B has submitted a recommendation letter to award to Calgon. D&B is evaluating a potential rebid arrangement for 2025.

Mr. Van Horn then presented to the Commissioners a letter stating that he had reviewed the two (2) bid proposals received on March 29, 2024, for Contract No. G4-24 Requirements Contract for the Purchase of Carbon Media. In review of the received bid proposals, Carbon Activated Corporation did not submit a bid proposal for the specified products. It was determined that their bid proposal is not in compliance with the bid document and is therefore unresponsive. The apparent low bid was submitted Calgon Carbon. After thorough review of the bid proposals submitted and qualifications of the lowest bidder, D&B Engineers, and Architects D.P.C. recommended award of Contract No. G4-24 to Calgon Carbon in the total not to exceed amount of \$707,000.00. (Established with estimated quantities for bidding purposes only. The actual contract value will vary depending on the quantity of carbon change outs performed during the contract duration.) After discussion, and upon motion duly made and seconded, it was

RESOLVED that Contract No. G4-24 Requirements Contract for the Purchase of Carbon Media be awarded to Calgon Carbon, the lowest responsible bidder with a bid that conforms to the bid specifications of the District.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

17. PFAS Treatment at Wells 18, 19 & 29: D&B has received comments from NCDOH and NYSDOH on the BODR. A 60 percent design has been submitted to JWD. D&B is assisting JWD with responding to the EFC regarding the outstanding missing items required for the Grant Agreement.

18. Jericho Tank Rehabilitation: The 90 percent draft contract documents have been submitted to JWD. The intended schedule is to receive bids in early August and begin construction work in the fall of 2024.

19. GIS Improvements: D&B is working with JWD to obtain the required information and progress the work.

20. Wheatley Grading and Paving: Bids will be received on June 21st.

21. Exemption Reporting: The next report is due on July 10th. D&B is preparing a draft letter to request an extension to the Exemption. The letter will be on the agenda for the June 19th meeting for Commissioner approval and execution.

22. 2024 Capital Plan: A progress meeting was held on May 10th. Next meeting is scheduled for June 13th, 2024.

Status of Proposed Development Projects – Engineers Report

1. Engineers Country Club: D&B submitted a draft memorandum to JWD.
2. Country Club Developers: D&B and JWD are working with the developer to obtain an easement. Request to transfer budget from Design phase to Construction phase.

Mr. Merklin then requested authorization to reallocate the remaining engineering budget in Contract No. 11-23, Country Club Developers – Motts Cove Rd. Water Main of \$9,764.46 from the design & bid phase to bidding & construction phase, (\$6,000.00) and to part-time inspection phase, (\$3,764.46). After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners authorize the reallocation of the remaining engineering budget for Contract No. 11-23, Country Club Developers – Motts Cove Rd. Water Main from the design & bid phase to the bidding & construction phase and to part-time inspection phase in the total amount of \$9,764.46.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

3. Cove Edge Road Property Owners: D&B has submitted a draft report for JWD review.
4. National Grid Water Main Relocation: Water main has been installed. Testing and disinfection is underway.

5. Woodbury Hills: D&B will commence the work after the District has received payment from the developer. D&B will prepare a construction cost estimate for Mike Ingham's use in the developer's agreement as part of the draft design submittal. Mr. Logan sent out Agreement for Design last week.

Mr. Ingham then presented to the Commissioners the Intermunicipal Agreement with Plainview Water District for the purposes of memorializing the mutual understanding of (2) two shared interconnections, as well as to apply for intermunicipal grant funding through the 2024 Water Infrastructure Improvement Act grant (as approved by the Jericho Water District Commissioners in the Minutes of March 20, 2024). After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the Intermunicipal Agreement with Plainview Water District and authorized Chairman Abbate to execute the agreement on behalf of the Jericho Water District.

VOTE	AYES:	2	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		ABSENT				

Monthly Report of the Superintendent was read and ordered filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of May 15, 2024 to June 4, 2024 had been completed and all were within state and federal standards.

Mr. Logan then requested authorization to hire Richard Piovesan as a Water Servicer contingent upon Nassau County Civil Service approval and pre-employment drug test. His estimated start date is July 2, 2024. After discussion, and upon motion duly made and seconded, it was

RESOLVED that Richard Piovesan be hired as a Water Servicer as of July 2, 2024 contingent upon Nassau County Civil Service approval and pre-employment drug test.

VOTE	AYES:	2	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		ABSENT				

Mr. Logan then requested authorization to hire Marco Bamonte as a Water Servicer Trainee contingent upon Nassau County Civil Service approval and pre-employment drug

test. His estimated start date is July 2, 2024. After discussion, and upon motion duly made and seconded, it was

RESOLVED that Marco Bamonte be hired as a Water Servicer Trainee as of July 2, 2024 contingent upon Nassau County Civil Service approval and pre-employment drug test.

VOTE AYES: 2 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
 Commissioner Asmus AYE
 Commissioner Beckerle ABSENT

Mr. Logan reported that the District had put up for auction one of its older vehicles, a 2005 Chevy pickup truck with just about 102,000 miles on it. The winning bid of \$1,775.00 was from Ben Groel, from North Massapequa. The District will receive a check in that amount from Auctions International within the next few weeks.

Ms. Blum then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of June 3, 2024. After discussion, the report was ordered filed.

Ms. Blum presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between May 14, 2024 and June 3, 2024. After discussion, the report was ordered filed.

Ms. Blum then reported that the Bank Reconciliations for the month of May 2024 were completed. After discussion, the Commissioners ordered the Bank Reconciliations filed.

Ms. Blum then requested the Commissioners authorize the following budget transfer(s):

To fun Plant PT payroll expenditure line

A-8340-000-1100	Plant Full Time Salaries	(\$18,050.00)
A-8340-000-1200	Plant Part Time Salaries	\$18,050.00

To fund Plant Expense and Other Plant Expense thru 12-31-24

A-8340-000-4660	Plant Expense	\$ 5,000.00
A-8340-000-4760	Other Plant Expense	\$ 3,500.00
A-8340-000-4240	Diesel Fuel	(\$ 5,000.00)
A-8340-000-4652	Auto Repairs	(\$ 3,500.00)

After discussion, and upon motion duly made and seconded, the Commissioners authorized the budget transfer(s).

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			ABSENT			

Ms. Blum then presented to the Commissioners a calculation of the accrual payout for Mr. Alexander Serio, whose last day on payroll was June 3, 2024. Mr. Logan indicated that he received back all uniforms and keys from Mr. Serio. After discussion, and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners authorize the accrual payout be made to Alexander Serio on the pay date of June 21, 2024.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			ABSENT			

Ms. Blum informed the Commissioners that there are approximately 1,200 cellular endpoints currently not communicating for upwards of one month in the District. JWD staff has been proactive in working with Badger Meter from the start regarding the communication issues. Badger Meter is exploring all avenues to rectify the situation, however, it appears that JWD will need to go out and manually read approximately 250 meters this week in order to bill the 40-56 cycle accounts. Badger has identified the problem as an AT&T network issue, one cell tower in particular. They have also requested the District pull several endpoints from the field that failed on May 8th to send into engineering for testing and will also be sending their Field Support Supervisor out to JWD tomorrow.

At 9:00 a.m., Commissioner Abbate opened the public hearing to hear comments on appropriating funds from the Repair Reserve for the purpose of funding the maintenance, repair and replacement of flow control valves throughout the District in the amount of \$200,000.00.

At 9:10 a.m., Commissioner Abbate noted that there were no speakers and closed the hearing. After discussion, and upon motion duly made and seconded, the Commissioners unanimously enacted the following resolution:

RESOLUTION AUTHORIZING THE TREASURER TO APPROPRIATE FUNDS FROM THE REPAIR RESERVE FUND AND FROM THE EXCESS BALANCE IN A CAPITAL PROJECT ACCOUNT ORIGINALLY FUNDED FROM THE REPAIR RESERVE, FOR THE PURPOSE OF PROVIDING FUNDING FOR THE MAINTENANCE, REPAIR AND

REPLACEMENT OF FLOW CONTROL VALVES THROUGHOUT THE DISTRICT IN THE AMOUNT OF \$200,000.00.

WHEREAS, the Board of Commissioners approved appropriated funds be set aside for the purpose of establishing a Repair Reserve Fund in accordance with § 6-d of General Municipal Law; and

WHEREAS, effective May 15, 2024 the Repair Reserve Fund (A-0880) had a balance of \$1,013,556.21; and

WHEREAS, on February 4, 2022 the District received bid proposals for requirements contract for the maintenance and replacement of flow control valves effective through December 31, 2024, that the Superintendent utilized to estimate the cost to maintain or replace the valves in 2024 to be \$200,000.00, including engineering, legal, and a contingency allowance; and

WHEREAS, as of May 15, 2024 capital project account no. H-8397-878-2303 Woodbury Tank Altitude Valve had an excess balance of \$1,683.46 which was originally funded from appropriating funds from the Repair Reserve(A-0880); and

WHEREAS, the Superintendent of the District has reported that based on current flow measurements and maintenance records from each wellsite, the Cla-Val, Ross, and Watts flow control valves need to be rebuilt and recalibrated; and

WHEREAS, maintaining the District's flow control valves would accurately measure the water produced from each well as required by the NYSDEC permit to operate public water supply wells; and

WHEREAS, the District held a public hearing on the 5th of June, 2024 at 9:00 a.m. to consider appropriating moneys from the Repair Reserve Fund (A-0880) in the amount of \$198,316.54 and transferring \$1,683.46 from excess funds from capital project account no. H-8397-878-2303 Woodbury Tank Altitude Valve, for the purpose of funding flow control valve maintenance throughout the District in the estimated amount of \$200,000.00; and

WHEREAS, funds would be appropriated from the Reserve Fund Account without incurring any additional debt service payments for principal and interest and, therefore, be cost beneficial to the District taxpayers; and

WHEREAS, the funding of repair reserve projects in the Jericho Water District is a Type II action pursuant to SEQRA as defined by 6 N.Y.C.R.R. §617(c)(1)(2) and therefore no further SEQRA review is required; and

NOW THEREFORE,

BE IT RESOLVED that the Board of Commissioners hereby authorizes the Treasurer to appropriate \$198,316.54 from the Repair Reserve Fund (A-0880) and transfer \$1,683.46 from H-8397-878-2303 Woodbury Tank Altitude Valve to capital project account no. H-8397-886-2303 Flow Control Valve Maintenance.

VOTE	AYES:	2	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate		AYE				
Commissioner Asmus		AYE				
Commissioner Beckerle		ABSENT				

Ms. Blum then informed the Commissioners that she received a request for reduction to their 1st Quarter 2024 water bill on Account No. 21415400-0 by the owner due to a leak on their main service line. Ms. Blum informed the Commissioners that a reduction to this bill would be in line with the District's policy to allow excess water usage, in excess of the three (3) year average usage, be charged at a rate equal to the District's cost to pump 1,000 gallons of water. The adjustment to the first quarter 2024 water bill resulted in the total water charge being reduced to \$1,241.88 from \$2,149.70, a reduction equal to \$908.32. Ms. Blum explained that there was some confusion by the owner after receiving the leak alert from the District. The owner was looking for the leak in her main residence on Chicken Valley Road, however, the leak was actually in one of their cottages off of Old Lane. The leak was found and repaired in a timely manner, however, while the District was awaiting the documentation for the leak adjustment, a penalty of \$214.97 was also assessed erroneously on the account by the District. After discussion, the Commissioners approved the reduction and instructed Ms. Blum to waive the penalty on the account and to send a revised bill to the consumer.

Ms. Blum then informed the Commissioners of a billing discrepancy on Account No. 21304100-0. The service is located at 84 Chicken Valley Road and that homeowner is responsible for the water bill, however, there are three other houses tapped off of the service which all of the properties are outside the District boundaries. Up until July of 2023, the bill was being paid by one of the other houses (18 Pheasant Hill Ln.), who was then dividing the bill between the neighbors. In July of 2023, a final reading was requested by the owner of 18 Pheasant Hill Ln. because he was selling his home and the name on the main account was changed erroneously to the new owner of 18 Pheasant Hill Ln. Since the final reading was done, the bill has gone unpaid, and three (3) penalties have been assessed in the total amount of \$268.67. After discussion, the Commissioners authorized Ms. Blum to waive the penalties and send a revised bill to the consumer. In addition, they instructed Mr. Logan to send a letter informing them of their responsibility to pay for all water that passes through the meter located on their property as per the District's Name on Utility Account Policy.

Ms. Blum then informed the Commissioners that she received requests to waive the following penalties:

1. Account No. 30201800-2 in the amount of \$339.47.
2. Account No. 31365300-1 in the amount of \$57.47.
3. Account No. 36501440-0 in the amount of \$59.72.
4. Account No. 21303501-2 in the amount of \$169.60.
5. Account No. 21303501-1 in the amount of \$8.62.

Ms. Blum informed the Commissioners that no penalties on these accounts have been waived in the last five (5) years. After discussion, the Commissioners authorized Ms. Blum to waive the penalties and send a revised bills to the consumers.

Mr. Logan provided the Commissioners with an update on the Merry Lane AOP project with H2M. Mr. Logan reported that the Merry Lane AOP was online as of May 20th, 2024.

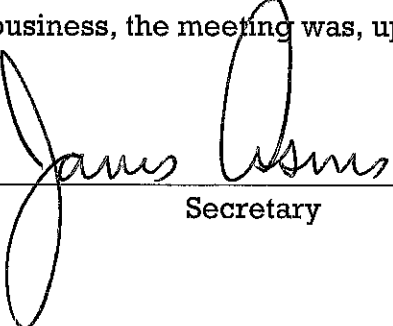
Mr. Logan then reported on several ongoing in-house construction projects:

- Kitchen & Bathrooms: The Kitchen has been completed, construction on the bathrooms will commence in the near future.
- Caustic Tank Replacement at 5 & 7: Contracts are being signed at Mr. Inghams office next week and then notice to proceed will be sent.
- Flow Control Valves: Now that funding has been made available, Mr. Ranaldo will begin working with the vendor to complete the list of well sites from D&B by year end.
- Purchase of New Trucks/Vans: Researching bids for one or two (if possible) work vans.

The pending agenda items list was read and completed items removed.

The following claims were then audited and approved for payment: General Fund #28489 to #28537, Construction Fund #2733 to #2736, and Installation Fund #4195.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary