

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 7th day of August 2024, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus (remote) Patricia Beckerle
	Attorneys	Michael F. Ingham Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer(s)	William D. Merklin (absent) James Van Horn

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Miss Cannon then presented to the Commissioners with a Draft of the 2025 Capital Budget for their consideration and approval. After detailed review and discussion, the Commissioners approved the draft and requested Miss Cannon prepare a final 2025 Capital Budget to be approved after the September 5th, 2024 Budget Hearing.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: Optimal testing of the AOP will be performed when the GAC vessels are completely filled with carbon and the motor starters have been installed (Estimated November 2024). Ongoing work: Site work, peroxide shelter, painting, sample lines and wiring. Remaining electrical equipment installation will begin in the fall. Anticipated sampling will begin around the end of the year with Substantial Completion early in 2025.
2. Well 22 Facility Improvements & AOP Treatment: EEG has not submitted all the documentation required to close out their contract. D&B is preparing a final close out letter. The substantial completion date for all contracts is May 26, 2025. The MC change order has been executed with no additional costs. Working with EC on time extension and claim for delay. The GC is working on the first-floor slab. EC is installing conduit in the slab. PC placing large diameter piping in the basement for installation after the GACs are placed.

3. Kirby Lane AOP: NCDOH and NYSDOH have approved the AOP facility for operation. Final startup is underway.
4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: Development continues.
 - b. Treatment Facility Contracts: Ongoing work includes installing piping and conduit. Filling perchlorate and nitrate vessels. Window and door installation. Gas header will be installed after generator is on site. The electrical service is behind schedule. Now anticipated at the end of August. Generator is scheduled in the coming weeks. MCC is scheduled for March 2025.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): D&B and JWD met with Wire to Water regarding delays on August 6th. Generator is capable of operating under full plant load, but inlet pressures are lower than expected. Working with the generator manufacturer to identify cause and solution.
6. Split Rock Tank Booster Station: Coordinating final delivery and installation schedule from vendor and contractor. Working with contractor to address site grading issues adjacent to the transformer.
7. Syosset Tank Replacement: The one-year anniversary inspection will be scheduled in September and will be coordinated with the shutdown of the Jericho Tank for rehabilitation. Contract close out will commence after the one-year anniversary inspection. Final paving, trench drain, and hatch work remains to be completed.
8. Pump Rehabilitation Projects:
 - Well 18 & 19: D&B will confirm that punch list is completed before closing out contracts.
 - Well 26 & 30: Installation will be performed in the fall.
 - Well 3, 27 & Kirby Booster Pumps: Preliminary pump tests are being scheduled.
9. Convent Road Facility Architectural Improvements:
 - a. Architectural Contract: Basement and garage work is ongoing. Working on contract modification for upsizing of electrical panel.
 - b. Barn Roof: Materials have been delivered to the site. Requested shop drawings for roof fans and schedule for work to begin.
10. Water Service Gooseneck Replacement: D&B is finalizing the public outreach documents to address JWD comments. A draft inventory spreadsheet has been submitted to JWD. GIS map will be prepared when inventory is finalized. Water service replacement contract docs will be updated to address pending NCDOH

comments on a project for another water supplier in hopes to streamline the submittal process.

11. The Hunt Club Road Water Main Connection: JWD is coordinating with the Meadow Brook Club for an easement to connect to Hunt Drive. D&B will proceed with a mark out and survey of the existing utility easement in 50 Jericho Quadrangle to confirm that this is adequate space for the proposed water main.
12. Juneau Pump Station Improvements: The permanent electrical equipment will be installed in the fall of 2024. Working with Bancker and security vendor to coordinate camera installations.
13. Wheatley Tank Altitude Valves: Some punch list items were not completed. An updated punch list has been issued.
14. PFAS Treatment at Wells 18, 19 & 29: D&B is addressing DOH comments on the BODR. A 60 percent design has been submitted to JWD. D&B is advancing the 90 percent design for submittal before the end of August.
15. Jericho Tank Rehabilitation: D&B is addressing comments from NCDOH. Bids were received on August 2nd. D&B is evaluating the bids prior to making a recommendation.
16. GIS Improvements: D&B is evaluating methods to import previously scanned tap card data into GIS.
17. Wheatley Grading and Paving: Conformed contracts have been prepared. USFW has approved the tree removal plan.
18. Exemption Reporting: The current exemption expires on August 25th, 2024. The request for an Exemption extension has been submitted to NCDOH and NYSDOH. There has been no response to date.
19. PFAS Treatment at Wells 23 & 28: D&B is preparing draft scope of work documents and proposals for discussion with JWD.
20. LIU Post Distribution Mapping: D&B is preparing a proposal for assisting the District with mapping of JWD and LIU Post water mains.

Status of Proposed Development Projects – Engineers Report

1. Country Club Developers: D&B is working with the developer and their surveyor to obtain an easement.
2. Cove Edge Road Property Owners: JWD sent the final memorandum to Cove Edge.

3. National Grid Water Main Relocation: D&B is working with JWD to close out the contract.
4. Woodbury Hills: A draft has been submitted to JWD for review.

Mr. Ingham reported that he had been working with Mr. Logan and Miss Cannon to develop a revised Hegemans Lane Irrigation Agreement and will present it to the Commissioners to execute once finalized.

Monthly report of the Superintendent was read and ordered filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of July 24, 2024 to August 6, 2024 had been completed and all were within state and federal standards.

Mr. Logan then discussed with the Commissioners a second request from the owner of 20 Ann Drive, requesting that the hydrant next to his driveway be moved several feet away from the apron. The owner explained that he was concerned that if the hydrant were left in the current location, it would cause a hazard to anyone backing out of the driveway. The Commissioners asked Mr. Logan to investigate if similar situations have been previously brought to the attention of the Board, and what the outcome was. Mr. Logan will inform the owner that the request is under investigation.

Mr. Logan informed the Commissioners that he received a request from the Town of Oyster Bay to remove the fine for an untested backflow device on their utility account no. 61257890-2. The Town tested their device on October 26th, 2023, and the test was not entered correctly by the District. After discussion, the Commissioners instructed Mr. Logan to waive the fine.

Mr. Logan then presented to the Commissioners a letter from the Law Office of Keith J. Conway regarding the Lopez, Christal, et al. v. County of Nassau, et al. (Date of Loss: 4/13/2022, Claim No. 9340027428) informing the Jericho Water District that the matter had been voluntarily discontinued against the District. The District was provided with a copy of the Stipulation of Discontinuance.

Mr. Logan then presented to the Commissioners Contract Modification No. 13 from Stalco Construction Inc. for Contract No. C4-21, Kirby Lane AOP for additional work including installing bollards around the generator, a stainless steel overhead garage door threshold, installation at Well 25 of a Bilco door for the venturi vault, additional concrete around the load banks for the gensets and concrete step at the PTAS building, and an upgrade to the sanitary pipe for Well 25 septic system for the total of \$54,780.73. This change order will not increase the overall contract price as there were two (2) credits owed to the District by the contractor; one for line item #2 in the contract - ACM Gasket Abatement in the amount of \$54,600.00 (which the work was not needed), and \$11,487.75

(which was a result of the contractor double-billing for a previous CO). After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No. 13 from Stalco Construction Inc. for Contract No. C4-21, Kirby Lane AOP in the amount of \$61,269.73 with no increase to the total contract price.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
------	------	---	------	---	------------	---

Commissioner Abbate	AYE
Commissioner Asmus	ABSENT
Commissioner Beckerle	AYE

Mr. Logan then presented to the Commissioners Contract Modification No. 1 from JVR Electric, Inc. for Contract No. C13-22R for 1,4-Dioxane & PFOA Treatment at Well 22 to extend the substantial and final completion dates of the Contract to bring contract total duration in line with the contract time associated with the new GC contractor. Both the District and the contractor mutually agree to preserve their positions and reserve their rights going forward as follows. The Contractor may submit increases in costs associated with the contract extension in addition to extensions of insurance and/or bonds depending on the progression and completion of the work under the contract. The District reserves its rights under Article 12.5 of the Contract. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 13 from JVR Electric, Inc. for Contract No. C13-22R for 1,4-Dioxane & PFOA Treatment at Well 22 at no increase to the cost of the contract.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
------	------	---	------	---	------------	---

Commissioner Abbate	AYE
Commissioner Asmus	ABSENT
Commissioner Beckerle	AYE

Mr. Logan then reported that the auction, held by Auctions International (AI), for the sale of Unit 14, a 2001 Ford F250, 4x4 pickup truck with a plow, had closed on Friday, August 2nd, with a top price of \$2,600.00. Mr. Logan felt that that was a very good price for what was offered and accepted the bid. The District also had two (2) 30+ year old, 150 hp electric motors up for bid. The highest bid came in at \$115.00 for each motor, for a total of \$230.00 for both. Mr. Logan, after speaking with the representative from AI, felt that there was an opportunity to possibly get a few more dollars, and countered with a price of \$150.00 for each motor. Mr. Logan will keep the Board apprised of the outcome. Mr. Logan then requested that the Board allow him to try and sell the original diesel genset for the Wheatley site, located in Well 6 pumphouse. This genset is no longer needed due to a

new natural gas genset which was installed for the PTAS. After a discussion, the Board approved of putting the genset up for bid.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of August 5, 2024. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between July 23rd, 2024 and August 5th, 2024. After discussion, the report was ordered filed.

Miss Cannon informed the Commissioners that the Bank Reconciliations for the month of July 2024 were completed.

Discussion was held with regards to appointing a second authorized representative of the District to handle financial and administrative matters for NYS EFC grants administered under the DWSRF for all grants including but not limited to NYS WIIA Grants and BIL Grants. After discussion the Commissioners approved the following resolution:

WHEREAS, one of the requirements of the NYS Environmental Facility Corporation (EFC) is that the Commissioners appoint an authorized representative of the District to handle all financial and administrative requirements for NYS WIIA Grants and BIL Grants administered by the DWSRF, and

WHEREAS, The Commissioners previously appointed Superintendent Peter F. Logan as the authorized representative of the District; and

WHEREAS, the Commissioners desire to additionally appoint Business Manager, Kathleen Cannon as an authorized representative of the District for all previously approved grants, (including but not limited to active grants known as project no. 17861, project no. 18686, project no. 18782, project no. 19003, project no. 19005, project no. 19081, project no. 19393 and project no. 19580).

NOW THEREFORE, after discussion and due deliberation, and in consideration of the above recitals, the Board Unanimously:

RESOLVED, that the Board of Commissioners of the Jericho Water District assigns Business Manager, Kathleen Cannon as an additional authorized representative of the District to handle all financial and administrative matters for NYS EFC grants administered under the DWSRF including but not limited to NYS WIIA Grants and BIL Grants.

VOTE	AYES:	2	NOES:	0	ABSTENTIONS:	0
	Commissioner Abbate		AYE			
	Commissioner Asmus		ABSENT			

Commissioner Beckerle

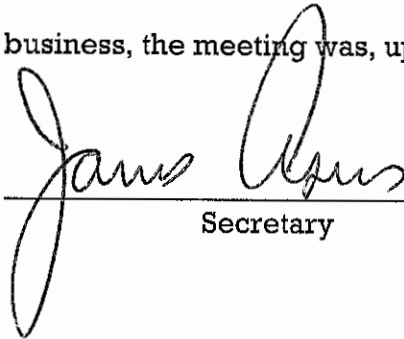
AYE

Miss Cannon then presented to the Commissioners an email from consumer, Iris Blumenthal, to new employee, Hope McManamy, thanking her and those responsible for staffing and management at the District. She continued to say that every contact she had ever had with the Jericho Water District since moving to Syosset in 1970 has been a delightful experience. That every single person she's ever spoken with over the years has been pleasant, polite, quickly helpful and knowledgeable. The Commissioners were thrilled to hear the positive feedback from Ms. Blumenthal.

The pending agenda items list was read and filed.

The following claims were then audited and approved for payment: General Fund #28679 to #28706, Construction Fund #2744 to #2746 and Installation Fund #4198.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary