

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 21st day of August 2024, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate (absent) James Asmus Patricia Beckerle
	Attorneys	Michael F. Ingham Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer(s)	William D. Merklin James Van Horn

Commissioner Asmus called the meeting to order at 8:30 a.m.

Miss Cannon then presented to the Commissioners a draft of the 2025 Operating Budget for their consideration and approval. After detailed review and discussion, the Commissioners approved the draft and requested Miss Cannon prepare a final 2025 Operating Budget to be approved after the September 5th, 2024 Budget Hearing.

Monthly report of Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: Optimal testing of the AOP will be performed when the GAC vessels are 100% filled with carbon and the motor starters have been installed (estimated November 2024). Ongoing work includes site work, peroxide shelter, painting, sample lines and wiring equipment. Remaining electrical equipment installation will begin in the fall. Anticipated sampling will begin around the end of the year with Substantial Completion in early 2025.
2. Well 22 Facility Improvements & AOP Treatment: EEG has not submitted all the documentation required to close out their contract. D&B is preparing a final close out letter. The Substantial Completion date for all contracts is May 26, 2025. The GC is working on the first-floor slab. EC is installing conduit in the slab.
3. Kirby Lane AOP: Commissioning is underway. The facility should be fully operational in the coming weeks. AOP is partially up and running, pumping from Well No. 25 with water running through one train and a set of GACs. The motor

failed at Well No. 26, and A. C. Schultes replaced it with a new motor (which was on hand due to a pump rehab scheduled for that well this fall).

4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: Turbidity is improving, but still not meeting requirements.
 - b. Treatment Facility Contracts: Ongoing work includes gas piping and electrical work inside the building. HVAC installation and painting will begin next week. Waiting for PSEG to set transformer for new electrical service. The generator has been delivered and installed. MCC is scheduled for delivery in March 2025.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): Wire to Water has indicated that the ship date for the electrical equipment is October 8th, 2024. The generator is capable of operating under full plant load, but inlet pressures are lower than expected. Working with the generator manufacturer to identify cause and solution.
6. Split Rock Tank Booster Station: Delivery has been delayed due to quality control issues with the exterior coating. Working with contractor to address site grading issues adjacent to the transformer.
7. Syosset Tank Replacement: The one-year anniversary inspection will be scheduled in September and will be coordinated with the shutdown of the Jericho Tank for rehabilitation. Plan is to shut down Syosset Tank in the 2nd or 3rd week of September. Contract close out will commence after the one-year anniversary inspection. Final paving, trench drain, and hatch work remains to be completed (pending change order with Landmark/Wargo to switch).
8. Pump Rehabilitation Projects:
 - Well 18 & 19: Punch list has been confirmed. Working on contract close outs.
 - Well 26: ACS to mobilize soon to address motor failure. Pump installation will be performed in the fall.
 - Well 30: Discussions about using this pump at Well 3 due to problems at Well 3. Investigating prioritizing Well 3 for 2024 and switch Well 30 to 2025.
 - Well 3, 27 & Kirby Booster Pumps: Preliminary pump tests are being scheduled.
9. Convent Road Facility Architectural Improvements:
 - a. Architectural Contract: Basement and garage work is ongoing. Evaluating potential contract modification for upsizing of electrical panel.
 - b. Barn Roof: Installation is underway this week.

10. Water Service Gooseneck Replacement: D&B is finalizing the public outreach documents to address JWD comments. A draft inventory spreadsheet has been submitted to JWD. GIS map will be prepared after the inventory is finalized. Water service replacement contract documents will be updated to address pending NCDOH comments on a project for another water supplier in hopes this will streamline submittal process.
11. The Hunt Club Road Water Main Connection: JWD is coordinating with the Meadow Brook Club for an easement to connect to Hunt Drive. D&B will proceed with a mark out and survey of the existing utility easement in 50 Jericho Quadrangle to confirm that this is adequate space for the proposed water main.
12. Juneau Pump Station Improvements: The permanent electrical equipment will be installed in the fall of 2024. Working with Bancker and the security vendor to coordinate camera installations.
13. Wheatley Tank Altitude Valves: Punch list work has been completed. Working on contract close out.
14. PFAS Treatment at Wells 18, 19 & 29: D&B addressed DOH comments on BODR. A 60% design has been submitted to JWD. D&B is advancing the 90% design for submittal in early September.
15. Jericho Tank Rehabilitation: D&B has addressed comments from NCDOH. D&B has submitted a recommendation for award.

Mr. Merklin then presented to the Commissioners a letter from PJ Connell, P.E. of D&B Engineering and Architects D.P.C. stating that he reviewed the three (3) bid proposals received on August 2, 2024 for Contract No. C4-24, Rehabilitation of the 1.5 MG Jericho Tank. Atlas Painting and Sheeting Corp. was the lowest bidder for the contract with a total bid price of \$5,485,000.00. After thorough review, based on his findings of the contractor's past and present performances and his review of the bid proposal, Mr. Connell recommended award of the Rehabilitation of the 1.5 MG Jericho Tank be made to Atlas Painting and Sheeting Corp. for the total amount of \$5,485,000.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED, that Contract No. C4-24, Rehabilitation of the 1.5 MG Jericho Tank be awarded to Atlas Painting and Sheeting Corp., the lowest responsible bidder with a bid that conforms with the bid specifications of the District in the amount of \$5,485,000.00 to charged to Capital Account No. H-8397-027-2303 Jericho Tank Rehabilitation.

VOTE AYES: 2 NOES: 0 ABSENTIONS: 0

Commissioner Abbate ABSENT
 Commissioner Asmus AYE
 Commissioner Beckerle AYE

16. GIS Improvements: D&B is evaluating methods to import previously scanned tap card data into GIS. JWD shared a spreadsheet with D&B to link tap card and utility account data in order to automate the attachment process. D&B continues to work on other scope items.
17. Wheatley Grading and Paving: Conformed contracts have been prepared. Pre-construction meeting is being scheduled for next week. USFWS has approved the evaluation of the bat habitat, and the work will proceed without delay.
18. Exemption Reporting: NYSDOH has granted an Exemption extension until April 25th, 2025.

Mr. Logan presented to the Commissioners a letter from New York State Department of Health dated August 19th, 2024, regarding the conditional approval of the exemption request for 1,4-dioxane MCL under Title 10 of NYCRR5-1.92. The letter outlines the steps the District needs to take during the exemption period which has been granted until April 25, 2025. The District will publish a copy of the required public notice in the August 30th, 2024 issue of the Oyster Bay Guardian, the public notice will also be posted on the District's website and published in the Fall 2024 Newsletter and 2024 Annual Water Quality Report which will be made available to the public in May of 2025. The District will hold an in-person public hearing on September 4th, 2024 at 9:00 a.m. for the purpose of addressing the New York State Department of Health Exemption from the Maximum Contaminant Levels for 1,4-Dioxane. An additional notice will be placed in the Oyster Bay Guardian announcing the public hearing in the August 30th, 2024, edition. Discussion was held regarding the extension date, which should be August 25, 2025 (not April 25, 2025). Mr. Ingham will be drafting a follow-up letter to NYS regarding the discrepancy.

19. PFAS Treatment at Wells 23 & 28: D&B is preparing draft scope of work documents and proposals for discussion with JWD.
20. LIU Post Distribution Mapping: D&B sent a draft proposal for review for assisting the District with mapping of JWD and LIU Post water mains.
21. Sugar Toms Water Main Installation: D&B is preparing draft scope of work documents and proposal for discussion with JWD.

Status of Proposed Development Projects – Engineers Report

1. Country Club Developers: D&B is working with the developer and their surveyor to obtain an easement.
2. Cove Edge Road Property Owners: JWD sent the final memorandum to Cove Edge.

3. National Grid Water Main Relocation: D&B is working with JWD to close out the contract.
4. Woodbury Hills: D&B has addressed JWD's comments on the draft and submitted an updated draft. The documents will be submitted to NCDOH by the end of August.

The Board of Commissioners went into an executive session at 9:48 AM to discuss pending potential litigation and re-entered at 9:54 AM and re-entered with no actions taken.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of August 7, 2024 to August 20, 2024 had been completed and all were within state and federal standards.

Mr. Logan informed the Commissioners that he received notice from Nassau County Department of Health that Lawrence McCarthy passed his IIB License Certification and Justin Lohen passed his D License Certification.

Mr. Logan informed the Commissioners that the District was awarded a Work Zone Safety Grant from PERMA (the District's Workers Compensation Policy). The Work Zone Safety grant includes: (2) Pea-less whistles, (2) Air Horns, (2) Flagger handbook pocket guides, (2) Work Zone Safety pocket Guides, (6) ANSI Class II Vests, (6) Hard Hats, (2) 18-inch Stop/Slow paddles, (40) 28" Cones with stripes and (6) 36-inch roll-up signs (two of each Road Work Ahead, One Lane Road Ahead & Flagger Symbol). After discussion, the Commissioners were delighted to hear of the news of the grant award and pleased to expand the District's safety program.

Mr. Logan informed the Commissioners that he received a request from the Town of Oyster Bay to remove the fine for an untested backflow device on their utility account no. 61257890-1 as the meter was off at the curb at the time the fine was assessed to the account. After discussion, the Commissioners instructed Mr. Logan to waive the fine.

Mr. Logan then presented to the Commissioners revised (originally approved by the Commissioners at the August 7th, 2024 Board Meeting) Contract Modification No. 13 from Stalco Construction Inc. for Contract No. C4-21, Kirby Lane AOP for additional work including installing bollards around the generator, a stainless steel overhead garage door threshold, installation at Well 25 of a Bilco door for the venturi vault, additional concrete around the load banks for the gensets and concrete step at the PTAS building, and an upgrade to the sanitary pipe for Well 25 septic system for the total of \$54,780.73. This change order will not increase the overall contract price as there was a credit owed to the District by the contractor; for ACM Gasket Abatement in the amount of \$54,600.00 (which the work was not needed) and the balance of \$180.73 will be charged against the general allowance. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved revised Contract Modification No. 13 from Stalco Construction Inc. for Contract No. C4-21, Kirby Lane AOP in the amount of \$54,780.73 to be paid via \$54,600 credit for unused Bid Item 2- ACM Gasket abatement and \$180.73 from the general allowance with no increase to the total contract price.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			ABSENT			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Mr. Logan then presented to the Commissioners Contract Modification No. 3 from Preferred Construction for Contract No. C2-24 for Preferred Construction, Miscellaneous Architectural Improvements for Convent Road. The change modification includes the replacement of existing water heater with a new 25-gallon tanked water heater and add an instant hot water heater for the mechanics sink, removal of existing wall coverings in the admin building closet and install new gypsum board and shelving, additional sub-slab trenching required to run drain line and substitute one of the specified sinks for an enamel sink in the total amount of \$21,007.98. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 3 from Preferred Construction for Contract No. C2-24, Miscellaneous Architectural Improvements for Convent Road in the amount of \$21,007.98 to be charged to the general allowance line of the contract with no increase to the cost of the contract.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			ABSENT			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Mr. Logan then presented to the Commissioners Contract Modification No. 4 from Preferred Construction for Contract No. C2-24 for Preferred Construction, Miscellaneous Architectural Improvements for Convent Road. The purpose of the change order is to furnish and install (2) 60" diameter fans (8000CFM) in the Mechanic's Bay for Shop Building in the amount of \$1,753.75 thereby increasing the overall contract to \$948,695.01 from \$948,000.00, an increase of \$695.01 (\$1,058.77 charged to the general allowance line of the contract). After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 4 from Preferred Construction for Contract No. C2-24 for Preferred Construction, Miscellaneous Architectural Improvements for Convent Road in the amount of \$1,753.75, \$695.01 to be charged to Capital Project Account No. H-8397-887-2102 DH Architectural Improvements (and \$1,058.77 charged to the general allowance line of the contract).

VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			ABSENT			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of August 19, 2024. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between August 6th, 2024 and August 19th, 2024. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Budget to Actual Revenue and Expenditure reports for the month ended July 31, 2024. After discussion, the report was ordered filed.

Miss Cannon then informed the Commissioners that she received the second half tax payment from the Town of Oyster Bay in the net amount of \$1,126,793.66. Miss Cannon reported that the District's second half payment equaled \$5,042,433.66 less a debt service payment for principal and interest in the amount of \$3,915,640.00.

Miss Cannon then requested authorization to transfer \$1,200,000.00 from the General Fund Checking account to the Investment account to maximize interest earnings. After discussion, the Commissioners authorized Miss Cannon to make the bank transfer.

Miss Cannon then requested the Commissioners authorize the following budget transfer(s):

To Fund Engineering Services for Interconnection IMA Grant Application (nunc pro tunc)

A-8340-000-4430	Engineering Services	\$ 4,200.00
A-8340-000-4240	Diesel Fuel	(\$ 4,200.00)

To Fund Office OT (LTE Endpoint Project)

A-8310-000-1300	Office - Overtime	\$ 3,500.00
A-8340-000-1100	Plant FT Salaries	(\$ 3,500.00)

After discussion, and upon motion duly made and seconded, the Commissioners authorized the budget transfer(s).

VOTE	AYES	2	NOES	0	ABSENTIONS	0
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Commissioner Abbate	ABSENT
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Miss Cannon then requested authorization for her and Ms. Blum to attend the NYS GFOA Holiday Seminar on December 11th, 2024 at the Irish Coffee House, East Islip for a cost of \$100.00 per person. Additionally, Miss Cannon requested authorization to attend a "Prevailing Wage and Your Entity" webinar on October 1st, 2024 at a cost of \$75.00. After discussion, the Commissioners authorized Miss Cannon & Ms. Blum to attend the conference and the webinar.

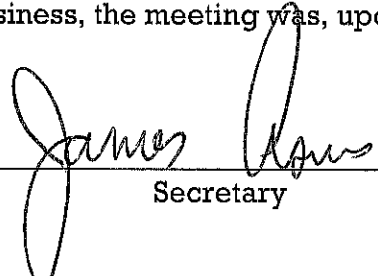
Miss Cannon informed the Commissioners that the District received an email from Schumer/Gillibrand regarding the Congressional Grant Award for Well Nos. 18, 19 & 29 PFOS Treatment. It appears that the District has the potential for earmarked funding of \$700,000.00 for this project. Miss Cannon will report more information as she receives it.

Miss Cannon informed the Commissioners that she received a request for a reduction of their 3rd Quarter 2024 water bill on Account No. 61103426-0 by the owner due to a leak on their main service line which was fixed on May 16th, 2024. Miss Cannon informed the Commissioners that a reduction to this bill would be in line with the District's policy to allow excess water usage, in excess of the three (3) year average usage, to be charged at a rate equal to the District's cost to pump 1,000 gallons of water. Miss Cannon indicated that all documentation had been received. The adjustment for the third quarter bill resulted in the total water charge being reduced to \$3,134.89 to \$5,391.70, a reduction equal to \$2,256.81. After discussion, the Commissioners approved the reduction to the consumers 3rd Quarter bill and instructed Miss Cannon to send a revised bill.

The pending agenda items list was read and filed.

The following claims were then audited and approved for payment: General Fund #28707 to #28737, Construction Fund #2747 to #2750 and Installation Fund #4199.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary