

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS  
of  
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 10<sup>th</sup> day of December 2024, at 9:00 P.M.

Present:	Commissioners	Thomas A. Abbate
		James Asmus
		Patricia Beckerle
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum

Miss Cannon reported that at 9:00 PM on December 10th, 2024, polls were closed, and the following results of Election were read:

We, the undersigned, Inspectors of Election of the Jericho Water District, do hereby certify that the Annual Election was duly held on December 10th, 2024 between the hours of 4:00 PM and 9:00 PM at the Jericho Water District office in Syosset, New York.

We further certify that the following is a summary of the ballots cast at this election.

TOTAL NUMBER OF BALLOTS CAST FOR THE OFFICE  
OF COMMISSIONER FOR THREE YEARS: 39

TOTAL NUMBER OF BALLOTS CAST FOR	
Thomas A. Abbate	39
Write in	0
Affidavit Ballot	0
Spoiled Ballot	0
Void Ballot	0

We therefore certify that Thomas A. Abbate received the highest number of votes and is elected Commissioner of the Jericho Water District for a term of three years, commencing January 1, 2025.

Respectfully submitted,  
Karen Fletcher  
Vicky Emma  
Erica Napolitano  
Kim De Santis

Commissioner-Elect Abbate signed an Oath of Office.

After discussion, the Commissioners instructed Miss Cannon to file the results of the Election and the Oath of Office with the Town of Oyster Bay.

Mr. Logan then discussed with the Commissioners several draft Contract Modifications (No. 1-4) from Barrett Roofs Inc. for Contract No. C3-24 Roof Replacement Storage Garage as follows:

1. Draft Contract Modification No 1: To supply and install new metal conduit for new exhaust fan wiring in the amount of \$5,750.00.
2. Draft Contract Modification No. 2: To supply and install 6" gutters in lieu of 4" gutters as specified on the drawings in the amount of \$3,306.25.
3. Draft Contract Modification No. 3: To supply and install EPDM roofing products at opening where hot stack was removed in the amount of \$1,150.00.
4. Draft Contract Modification No. 4: Remove and replace existing shingle roofing system at shop building in the amount of \$1,983.75.

After discussion, the Commissioners approved the above draft contract modifications in the amount of \$ 12,190.00 and authorized the contractor to commence work. The final contract modifications will be approved at a future meeting once received by D&B.

Mr. Logan then reported that JWD Contract No. G1-24, Requirements Contract for Chemical Bulk Storage and Petroleum Bulk Storage Tank Alarm Maintenance and Repairs with Eagle Control Corp. was expiring on December 31, 2024 and included the option to renew for one (1) additional year at a 3% increase. Mr. Logan recommended extending the contract through December 31<sup>st</sup>, 2025. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve extending JWD Contract No. G1-24, Requirements Contract for Chemical Bulk Storage and Petroleum Bulk Storage Tank Alarm Maintenance and Repairs with Eagle Control Corp. for one (1) additional year at a 3% increase.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Mr. Logan then requested to renew the contract for the District's Geese Control Maintenance Program with Flyby Geese Control, LLC at a 0% increase for the year 2025. Included in the contract is an extension for an additional year, 2026, with an increase of five percent (5%). Mr. Logan mentioned that Flyby Geese has not had a price increase since we started with them in November of 2021, and they actually decrease their price from \$750.00 to the current \$725.00. The 5% increase

would amount to a total price of \$761.25 per month. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve extending the contract for Geese Control Maintenance Program with Flyby Geese Control, LLC at a 0% increase through December 31, 2025.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Miss Cannon then gave the Commissioners an update regarding the status of the District's Grant applications for NYS WIIA and BIL. The District received grant denial letters for Project No. 19474, Well Nos. 3,4 & 5 Treatment, Project No. 19582 Well 23 PFAS Treatment and Well 28 PFAS Treatment.

Miss Cannon then presented to the Commissioners the Final Employee Contract covering January 1<sup>st</sup>, 2025 through December 31<sup>st</sup>, 2030, with terms accepted and approved by the Commissioners and the Employee Negotiating Committee at the November 20<sup>th</sup>, 2024 Board Meeting. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the Employee Contract for the period of January 1, 2025 through December 31, 2030.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Miss Cannon then presented to the Commissioners the revised Cell Phone Policy for their consideration. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the District's revised Cell Phone Policy effective immediately.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Ms. Blum reported to the Commissioners that she sent out an RFQ for Graphic Design and Printing Services, Contract No. G4-25 to eleven (11) vendors and received (4) quotes. Quotes were due back on Friday November 8<sup>th</sup>, 2024 at 4:00PM. The lowest quote received was from Agrecolor, Inc. of Mineola, NY in the amount of \$12,521.00. (Established with estimated quantities for the RFQ. Actual contract value will vary depending on the quantity of orders placed during the contract duration). After thorough review, Ms. Blum recommended award of the Contract to Agrecolor Inc. After discussion, and upon motion duly made and seconded it was

RESOLVED, that the Commissioners award Contract No. G4-25 Graphic Design and Printing Services to Agrecolor Inc. for the period of January 1, 2025 through December 31, 2025 with an option to extend for one (1) additional year at a 6% increase.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

Miss Cannon then reported that the Bank Reconciliations for the month of November 2024 were completed. After discussion, the Commissioners ordered the Bank Reconciliations filed.

Miss Cannon informed the Commissioners that she received the following two (2) requests to waive penalties:

1. Account No. 30059710-0 in the amount of \$202.60.
2. Account No. 25817202-2 in the amount of \$109.39.

Miss Cannon informed the Commissioners that no penalty on any of the above accounts has been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive penalties on the accounts listed above and instructed her to send revised bills to the consumers.

Miss Cannon then requested the Commissioners authorize the following budget transfer(s):

To fund desktop computers

A-8310-000-4010	Computer Equipment	\$5,000.00
A-8310-000-2010	Computer, Software & Printers	(\$5,000.00)

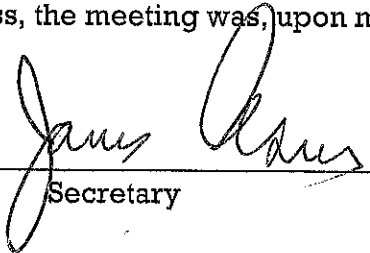
After discussion, and upon motion duly made and seconded, the Commissioners authorized the budget transfer(s).

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

The following claims were then audited and approved for payment: General Fund #29030 to #29053, Construction Fund #2773 to #2774 and Installation Fund #4207.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.

  
Secretary