

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 2nd day of April 2025, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle Gregory W. Carman Jr. Peter F. Logan Kathleen Cannon Amanda Blum William D. Merklin James Van Horn
	Attorney	
	Superintendent	
	Business Manager	
	Asst. Business Manager	
	Engineer(s)	

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

The Commissioners then presented to Mr. Merklin and Mr. Van Horn a proclamation recognizing the Sixtieth Anniversary of D&B Engineers and Architects. All in attendance expressed their sincerest congratulations.

Chairman Abbate then mentioned that today, April 2nd, 2025, was Greg Carman's first Jericho Water District board meeting where he was flying solo as the District legal counsel, since Mike Ingham has now assumed the "of counsel" role. The Board of Commissioners, as well as Mr. Logan, Ms. Cannon & Ms. Blum, expressed their confidence in Mr. Carman's ability to carry on the legacy left by Mr. Ingham.

Bi-monthly report from the Engineer was read and ordered filed.

1. D&B Budget Report: D&B has prepared a monthly report of budgets for ongoing projects.
2. Well 20 & 21 AOP Treatment: The certification package will be submitted to NCDOH this week. A punch list inspection will be performed this week or next. Generator startup is scheduled within the next week. No proposed contract modifications at this time, some pending.
3. Well 22 Facility Improvements & AOP Treatment: A claim has been filed by EEG naming the District and D&B. The GC's updated schedule cannot be approved. Comments have been made. Waiting for a resubmittal. The GC has been unable

to install the two diffusion wells successfully. Contractor is not acknowledging the issues. Site settlement has caused damage to the existing neighboring property due to incorrect installation and compaction procedures. These issues may impact the schedule of the work for the MC and EC. The EC is installing conduit within the treatment building. The MC is installing large diameter piping in the building. Discussion was held regarding delays, the GC's workmanship issues and need for additional site inspection. Pending contract modification includes a credit for eliminating security gates.

The Board went into Executive Session at 8:40 a.m. to discuss pending legal matters and returned at 8:55 a.m. with no action taken.

4. Kirby Lane AOP: Contractors are working on punch list items. Discussion regarding District response to contractor delays. D&B is evaluating proposed contract modifications for PTAS recirculation piping, demolition of tank level bubbler system and sealing the ground storage tank and booster station walls.
5. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: D&B has prepared a draft memorandum regarding delays, financial impact to the District and the potential for a liquidated damages claim against Layne. This memo was tabled until next meeting.
 - b. Treatment Facility Contracts: The pump was installed last week. Gas service has been completed. The MCC has been shipped and was scheduled for delivery to the site on March 31st. Installation, wiring and commissioning will require 2 to 3 weeks. No proposed contract modifications at this time, some pending.
6. PTAS at the Wheatley Rd. Site (Well 6 & 16): D&B and JWD is meeting with Wire to Water regularly to discuss the completion of the project. Additional delays associated with procuring some required cables. The shop drawing was returned as "Revise and Resubmit." Field modifications to the installed equipment will be required. The EC did not schedule the generator manufacturer's representative to visit the site to address gas pressure fluctuation issues as requested. D&B will prepare a draft delay letter for review and request a meeting with the bonding company.
7. Split Rock Tank Booster Station: Startup and testing scheduled for April 15, 2025. SCADA RTU panel was to be delivered last week. JWD staff are working on the diamond plate floor installation. D&B is preparing an updated site grading and building access plan. No proposed contract modifications at this time, some pending.
8. Pump Rehabilitation Projects:
 - Well 26: Returned to service yesterday.

- Well 30: Pump work will be performed in fall 2025.
 - Well 3: Re-sampling is being scheduled.
 - Kirby Booster Pumps: Work will be performed in fall 2025.
 - D&B is preparing proposals for the Stone Hill and Juneau sites.
9. Convent Road Facility Architectural Improvements:
- a. Architectural Contract: D&B is reviewing a recent letter from the Contractor regarding contract close out. Punch list work is still outstanding.
 - b. Barn Roof: Punch list work is still outstanding. D&B is reviewing a proposed contract modification from the contractor.
10. Water Service Gooseneck Replacement: The draft service line replacement contract has been submitted to the District for review. The goal is to bid in July 2025. A revised cost estimate will be provided after any comments from the District are incorporated.
11. The Hunt Club Road Water Main Connection: Coordinating access to the private property portion of the proposed route for markout and survey.
12. Treatment at Wells 18, 19 & 29: New Terra has indicated that compliance with BABA will add approximately \$270,000.00 in total for the three sets, awaiting final written quote. Researching alternate valves. D&B and JWD to set a meeting with EFC to go over the pending changes to ensure grant guidelines are met. D&B will schedule a meeting with JWD to review the proposed scope of work. D&B will prepare an updated cost estimate and proposal amendment based on the revised scope of work.
13. Juneau Pump Station Improvements: PSEG was out at the site yesterday, April 1st, and made the crossover from the old service to the new. Great Rock was there to program the new starters and additional equipment, and by the end of the day, the site was back running. Security work is pending. Pending contract modification for unit heater is under review with D&B.
14. Jericho Tank Rehabilitation: Waiting for NCDOH final approval. Holiday testing of interior finish coating and installation of exterior scaffolding is underway. Contractor has not provided a written schedule but has indicated that they intend to commence with the exterior work as soon as the scaffolding is completed. D&B and JWD do not believe they can complete the exterior work with sufficient time to place the tank back into service by the end of May. A discussion is required regarding the need for written delay correspondence. No proposed contract modifications at this time, some pending.
15. GIS Improvements: D&B is working on licensing and scheduling training with JWD staff.

16. Wheatley Grading and Paving: The contractor intends to remobilize in May for final site restoration. No proposed contract modifications at this time.
17. Exemption Reporting: The next report is due April 10th.
18. Sugar Toms Lane Water Main replacement: We are waiting on NCDOH and NYSDOT comments, then a bid date will be set.
19. Well 12 Grant: JWD is continuing to collect samples and monitor the water quality.
20. 2024 AWQR: The first draft has been submitted for the District's review and comment.
21. PFAS Treatment at Wells 23: D&B is performing initial project organization.
22. PFAS Treatment at Wells 27 & 28: D&B is preparing a draft proposal for design and permitting phase services.
23. LIU Post Distribution Mapping: D&B sent a draft proposal for review for assisting the District with mapping of JWD and LIU Post Water Mains.
24. Capital Plan: D&B will meet with JWD on April 14th to discuss the projects.
25. Grant Funding Opportunities: D&B has submitted a proposal for the following grant applications.

Mr. Merklin then presented to the Commissioners a proposal from D&B Engineers and Architects D.P.C. for engineering services for the preparation of applications for funding and associated engineering reports for treatment for emerging contaminants at multiple facilities throughout the District. If awarded, the grant funding will come through the Environmental Facilities Corporation (EFC) under the NYS Water Infrastructure Improvement Act (WIIA) and/or the Drinking Water State Revolving Fund (DWSRF) through the Bipartisan Infrastructure Law (BIL) and/or through Congressionally Directed Spending (CDS) under a USEPA Community Grants. The CDS deadline was March 31st, and April 4th, 2025, and applications have been submitted. The application deadline has not been announced for WIIA. The deadline is May 30th, 2025, for BIL. As part of this proposal, D&B will prepare the following applications for a total not to exceed fee of \$51,000.00:

Congressional Directed Spending (CDS) Applications:

1. Well Nos. 18, 19 & 29 Treatment Facilities - Not to exceed fee of \$3,500.00
2. Wells 23 PFAS Treatment - Not to exceed fee of \$3,500.00

IUP Listings for BIL & WIIA:

3. Well 13 PFAS – Not to exceed fee of \$2,500.00
4. Well 17 PFAS - Not to exceed fee of \$2,500.00

BIL AND WIIA Applications and Engineering Report:

5. Convent Road Well No. 3 – Not to exceed fee of \$19,500.00
6. Well Nos. 27 & 28 – Not to exceed fee of \$19,500.00

After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve hiring D&B Engineers and Architects D.P.C. to provide engineering services for the preparation of grant applications and listings, along with associated engineering reports to potentially obtain grant funding for treatment for emerging contaminants at multiple facilities throughout the District in the not to exceed fee of \$51,000.00 to be charged to Capital Project Account No. H-8397-885-2303 NYS WIIA Grant Application Fees. It was

FURTHER RESOLVED that the Commissioners authorize a budget transfer from Capital Project Account No. H-8397-016-2303 Well Rehabilitation Program (Capital Reserve) to H-8397-885-2303 NYS WIIA Grant Application Fees in the amount of \$3,068.86.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Status of Proposed Development Projects – Engineers Report

1. Cove Edge Road Property Owners: No recent activity.
2. Woodbury Hills: Contract documents have been approved by NCDOH. A Developers Agreement has been sent to the developer. A bid date will be established after payment is received.
3. Silver Path Estates Subdivision: D&B is reviewing draft memorandum comments from JWD. JWD is in receipt of the \$2,500.00 Application Fee.
4. Farnum Subdivision: The property for the proposed main extension to complete the loop may be owned by the Village. The District is looking into ownership. Once resolved D&B will proceed accordingly.
5. Grandville Gardens Subdivision: A draft memorandum will be submitted to JWD this week.
6. TOB Miller Place Water Main Extension: Work will commence upon receipt of payment from the Town, on agenda for Tuesday.

Mr. Carman reported that the easement for Country Club Development has been recorded and received by the District. Mr. Logan will confirm that the site inspection was completed and inform Miss Cannon that the project can get closed out.

Monthly Report of the Superintendent was read and ordered filed.

Mr. Logan mentioned to the Board that there was a current construction project by PSEG, taking place on Southwoods Rd., Cold Spring Rd., 25A and Moore's Hill Rd., that may have an effect on the District's infrastructure. Apparently, Cold Spring Harbor Lab has requested more power from PSEG, and the only way to accomplish that is to run a separate 13kV primary cable from the substation on Southwoods and Syosset Woodbury Rd. to the Lab. The District was not given any notice from PSEG that this project was under design and construction; the District was informed by Bancker Construction, who is working for PSEG. Mr. Logan has had several discussions with PSEG and has been given assurances by PSEG that they will work with the District to try and keep a safe distance between the electric conduit and the District's mains and services. Mr. Logan will keep the Board informed of the situation.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of March 19, 2025 to April 1, 2025, had been completed and all were within state and federal standards.

Mr. Logan then informed the Commissioners that Miss. Cannon and Ms. Blum were notified by the Nassau County Civil Service Commissioner that Trent Knox and Chris Smith had passed the promotional Senior Water Plant Operator and Chief Water Plant Operator exams, respectively. Both have been in their respective titles provisionally since September of 2020 and successfully completed their probationary period. NCCSC required that they be retroactively appointed to these positions permanently as of March 31, 2025. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners authorize the promotion and salary increase for Trent Knox to the title of Senior Water Plant Operator and Christopher Smith to the title of Chief Water Plant Operator and instructed Miss Cannon to file the appropriate paperwork with Nassau County Civil Service Commission.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate	AYE					
Commissioner Asmus	AYE					
Commissioner Beckerle	AYE					

Mr. Logan discussed a prospective purchase of a one-acre property in Upper Brookville owned by the Inc. Village of Upper Brookville. Mr. Logan will review the property appraisal from a couple of years ago to discuss costs with the village.

Mr. Logan informed the Commissioners that he sent out an RFP for the Relocation of a fire hydrant located on Ann Drive in Syosset, due back by April 10th, 2025, at 4:00PM.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of March 31, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between March 18, 2025, and March 31, 2025. After discussion, the report was ordered filed.

Miss Cannon informed the Commissioners that the District received an extension of the Mechanic's Lien from Waverly Iron Corp. filed against East End Group. After discussion and upon advice of counsel, the Commissioners instructed Miss Cannon to continue to hold payments to East End Group until the Mechanics Lien is satisfied.

Miss Cannon informed the Commissioners that due to federal budget cuts, the \$700,000 Congressionally Directed Spending (CDS) Grant that was originally earmarked for the Jericho Water District for the Well 18, 19 & 29 PFAS Project has been cut from the NYS Budget for this year. JWD submitted CDS grant applications by the March 31st and April 4th deadlines for Senator Gillibrand, Congressman Suozzi and Senator Schumer to be considered for next year's budget.

Miss Cannon reported that the District is in receipt of the missing items list documents for NYS EFC for the Well 12 PFAS Project No. 19580 required for the Grant Agreement. The deadline to comply with missing items is April 9, 2025. A discussion was held regarding the Well 12 PFAS Project. After discussion, D&B will check sample results one last time, if no detect appears, the Commissioner requested Miss Cannon inform the EFC that the District will no longer be moving forward with this project and requested D&B supply JWD with a technical response to be included with the notification.

Miss Cannon informed the Commissioners that at the meeting of January 22, 2025, the Commissioners authorized reallocation of engineering budgets for the Well 20 & 21 AOP Project. Miss Cannon then requested to adjust D&B's PO#22-00582 to correct accounting issues. After discussion the Commissioners authorized Miss Cannon to reallocate expenses and budgets without increasing the overall amount approved for engineering services for this project.

Miss Cannon then requested authorization to extend the District's Website Maintenance Contract No. G8-24 with PMG Strategic Inc. in the amount of \$3,900.00/yr for the period April 1, 2025 through March 31, 2026, Website Hosting in the amount of \$650.00/yr for the period December 1, 2025 through November 30, 2026 and Website SSL Certificate \$140.00/yr for the period of February 1, 2025 through January 31, 2026. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the proposal from PMG Strategic Inc. for the District's Website Maintenance, Website Hosing and SSL Certificate Renewal in the total amount of \$4,690.00 to be charged to Operating Account No. A-8310-000-4420 IT Computer Services.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Miss Cannon presented and reviewed with the Commissioners the estimated District's cost to pump 1,000 gallons of water for the period ended December 31, 2024, of \$2.22 to be utilized when calculating the amount of relief to consumers for leaks that occur on their water service as of April 1, 2025.

Miss Cannon informed the Commissioners that she received a request for a reduction of their first quarter 2025 water bill on Account No. 55479830-0 from the owner due to a leak in their fire service. Miss Cannon informed the Commissioners that a reduction to this bill would be in line with the District's policy to allow excess water usage, in excess of the three (3) year average usage, be charged at a rate equal to the District's cost to pump 1,000 gallons of water. The adjustment to this account resulted in the total water charge being reduced to \$713.77 from \$1,109.50, a reduction equal to \$395.73. After discussion, the Commissioners approved the reduction and instructed Miss Cannon to send a revised bill.

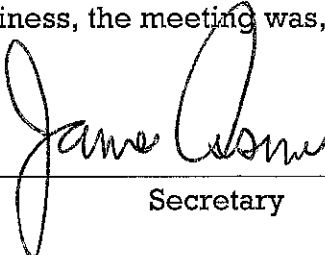
VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

The pending agenda items list was read, discussed, and filed.

The following claims were then audited and approved for payment: General Fund #29304 to #29364 and Construction Fund #2798.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary