

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 5th day of February 2025, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle
	Attorneys	Michael F. Ingham Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer(s)	William D. Merklin James Van Horn (absent)

Commissioner Abbate called the meeting to order at 8:30 a.m.

Attorney Michael Ingham made the bittersweet announcement to the Board that the March 19th, 2025 meeting will be his last official meeting with the District as he prepares for his well-deserved retirement. The Commissioners, along with Mr. Logan, Miss Cannon, Ms. Blum and Mr. Merklin expressed their sincere appreciation for all of Mr. Ingham's forty years of service and professionalism to the District; and wished him well as he embarks on this next chapter. Collectively, they noted how it has been an absolute privilege to work alongside such a skilled and respected attorney in the industry, whose exceptional experience, specific to Long Island ground water, is unparalleled and who has had a major impact on not only the Jericho Water District, but on many other Long Island Water Districts. To ensure a smooth transition, he committed to providing his full support to the District and to Attorney Gregory W. Carman Jr. as he assumes the role of District Counsel over the next several months. Luv ya, Bye.

Minutes of the previous meeting(s) were read and approved unanimously.

Bi-monthly report from the Engineer was read and ordered filed.

1. D&B Project Budgets Update: D&B has prepared a budget update summary table.
2. Well 20 & 21 AOP Treatment: The Well 20 permanent motor starter was delivered and installed on January 28th. The EC has completed the wiring. The Well 21 temporary motor starter is currently in place until performance testing is completed. The EC has indicated that the ATS will be delivered to their shop on

February 28th and subsequently installed. The AOP performance testing at Well 20 is scheduled for this week.

Mr. Merklin then presented to the Commissioners Contract Modification No. 3 from Newterra Corporation, Inc. for Contract No. C6-20, Requirements Contract for Purchase of Granular Activated Carbon System. This change modification is for relocating and rewiring of actuated valves (due to mis-installation in the factory) in the amount of a credit of (\$5,515.77), thereby decreasing the original contract from \$346,268.00 to \$340,752.23. The change modification reimburses the District for the costs associated with the rewiring in Change Modification No. 2 (below) from Bancker Electric. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 3 from Newterra Corporation, Inc. for Contract No. C6-20, Requirements Contract for Purchase of Granular Activated Carbon System in the net credit of (\$5,515.77) thereby decreasing the overall cost of the contract from \$346,268.00 to \$340,752.23.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Mr. Merklin then presented to the Commissioners Contract Modification No. 2 from Bancker Electric, Inc. for Contract No. C10-22, 1,4-Dioxane & PFOA Treatment at Stillwell Lane (Wells 20 & 21) Electrical Construction in the amount of \$5,515.77 to rewire electrically operated butterfly valves on the GAC piping manifold installed incorrectly in the amount of \$5,515.77. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 2 from Bancker Electric, Inc. for Contract No. C10-22, 1,4-Dioxane & PFOA Treatment at Stillwell Lane (Wells 20 & 21) Electrical Construction in the amount of \$5,515.77 to be charged to the general allowance line of the contract with no overall increase to the cost of the project.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Mr. Merklin then presented to the Commissioners Contract Modification No. 1 from Bancker Electric, Inc. for Contract No. C10-22, 1,4-Dioxane & PFOA Treatment at Stillwell Lane (Wells 20 & 21) Electrical Construction for NCDOH change request for overload switch removal and addition of combination motor starters in the amount of \$4,014.20. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve Contract Modification No. 1 from Bancker Electric, Inc. for Contract No. C10-22, 1,4-Dioxane & PFOA Treatment at Stillwell Lane (Wells 20 & 21) Electrical Construction in the amount of \$4,014.20 to be charged to the general allowance line of the contract with no overall increase to the cost of the project.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

3. Well 22 Facility Improvements & AOP Treatment: D&B and the attorney are working to close out the EEG contract. The building is now watertight. Exterior finishes are being applied. The site has been made available by the GC for work by the PC and EC. The GC has not responded to the delay letter and continues to be unable to produce a schedule that includes adequate time for the other prime contractors. It appears that the contractors will not meet the contractual Substantial Completion date of May 26, 2025. Commissioners instructed D&B to send a follow up delay letter copying the bonding company. No proposed contract modifications currently, some pending (generator storage).
4. Kirby Lane AOP: Contractors are working on punch list items. Liquidated damage letters sent to all prime contractors. Draft contract modifications pending.
5. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: D&B is working with the Contractor on contract close out.
 - b. Treatment Facility Contracts: Electrical and gas service installations continue to be coordinated. A temporary electrical service is being considered to help move the project forward. MCC deliver is scheduled for March 21, 2025. No proposed contract modifications currently, some pending.

Mr. Merklin then presented to the Commissioners Contract Modification No. 1 from Haugland Energy Group, LLC relating to Contract No. C15-22, Construction of the Well 22 Pump Station, Electrical Construction in the amount of \$7,560.81 to furnish and install a temporary transformer with fused disconnect switch and 200A panel with feeds from new permanent electrical service. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 1 from Haugland Energy Group, LLC relating to Contract No. C15-22, Construction of the Well 22 Pump Station, Electrical Construction in the amount of \$7,560.81 to be charged to the general allowance line of the contract.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

6. PTAS at the Wheatley Rd. Site (Well 6 & 16): D&B and JWD have been meeting regularly with the EC and Schneider Electric to discuss MCC delivery delays. Portions of the MCC were scheduled to be delivered last weekend and this week. Mr. Merklin confirmed that a lot of the equipment has been delivered. Demo will not commence until all equipment has been delivered. D&B has requested a schedule from the EC for the generator manufacturer's representative to visit the site to address gas pressure fluctuation issues.
7. Split Rock Tank Booster Station: Contractor is coordinating with PSEG to energize the facility. Startup and testing are estimated to begin in early March. No proposed contract modifications currently, some pending. Mr. Logan stated that he and the Asst. Superintendent, PJ Ranaldo, were considering installing the floor in the booster station with their own staff. Mr. Merklin said that he would have his staff assist Jericho with the preferred design.
8. Pump Rehabilitation Projects:
 - Well 26: Well cleaning has commenced this week and should be done by Friday.
 - Well 30: Pump work will be performed in fall 2025.
 - Well 3: JWD staff are in the process of replacing all of the bolts/gaskets on the distribution pipe in order to align it to meet the wellhead. Pump bowls appear to have an unapproved coating system applied. D&B has requested a submittal of the coating system for review.
 - Well 27: Work will be performed in fall 2025.
 - Kirby Booster Pumps: Work will be performed in fall 2025.
9. Convent Road Facility Architectural Improvements:
 - a. Architectural Contract: D&B prepared an updated punch list, and the Contractor is addressing it. JWD is working with the contractor regarding missed and poor-quality work. No proposed contract modifications anticipated through completion of the project.
 - b. Barn Roof: Punch list work is nearly completed. No proposed contract modifications anticipated through completion of the project.
10. Water Service Gooseneck Replacement: D&B is preparing a list of services for consideration of replacement. D&B is preparing a draft service line replacement contract for JWD review by the end of February. Mr. Logan has had several meetings with D&B to develop the scope and estimate of cost. Goal is to bid in July 2025.

11. The Hunt Club Road Water Main Connection: After fully investigating the existing ten foot (10') wide existing easement on 50 Jericho Tpke.'s property, JWD/D&B decided that it would not be possible to install a water main at that location. Mr. Logan proposed an alternate design to D&B. D&B is preparing an updated sketch and cost estimate for the revised route.
12. PFAS Treatment at Wells 18, 19 & 29: NYSDOH and EFC have indicated that the project grant cannot be used if the projects are separated. A discussion is needed to determine JWD's preferred approach for these projects. Discussion regarding BABA requirements for GAC equipment.
13. Juneau Pump Station Improvements: Electrical work on site is ongoing. Security work is pending.
14. Jericho Tank Rehabilitation: D&B has addressed the latest round of NCDOH comments. Contractors have been on site continuously except for some downtime related to equipment failures and weather. Work includes blasting and priming interior, erecting exterior containment system and balcony handrail installation. D&B is evaluating the roof rafters as the blasting is performed. Approximately 30% is completed to date. The Contractor responded to D&B's delay letter with a request for time extension. The Contractor submitted an updated schedule, which does not meet the contractual Substantial Completion date. No proposed contract modifications at this time, some pending.
15. GIS Improvements: D&B is working on tap card integration.
16. Wheatley Grading and Paving: Some work remains along with site restoration which will be performed in spring 2025. D&B is continuing with SWPP reporting on a monthly basis. D&B has requested a revised contract modification for remobilization costs.
17. Exemption Reporting: NYSDOH has granted an Exemption extension until April 25, 2025. Letters have been sent to request a correction to August 25, 2025. NYSDOH indicated they will provide a response by the end of January, which has past.
18. Sugar Toms Lane Water Main replacement: D&B is addressing JWD comments on draft drawings. NCDOH submittal is scheduled for next week. Targeting bidding in March.
19. Well 12 Grant: JWD is continuing to collect samples and monitor the water quality.

20. 2024 AWQR: D&B is working on the AWQR data table. The first draft is scheduled for the end of February.

21. PFAS Treatment at Wells 23: JWD received a BIL grant award in the amount of \$5,000,000.00. D&B is addressing comments from JWD on our draft proposal for the design and permitting of this new treatment facility.

22. PFAS Treatment at Wells 28: D&B is preparing a draft proposal for JWD review.

23. LIU Post Distribution Mapping: D&B sent a draft proposal for review for assisting the District with mapping of JWD and LIU Post water mains.

Status of Proposed Development Projects – Engineers Report

1. Country Club Developers: Attorney has prepared the easement documents and they have been executed.
2. Cove Edge Road Property Owners: No recent activity.
3. Woodbury Hills: Contract documents have been submitted to NCDOH for approval. D&B has identified the required easements on the contract drawings. A Developers Agreement will be prepared after receipt of NCDOH approval.
4. Silver Path Estates Subdivision: D&B is reviewing an in-house draft memorandum. Preliminary evaluations have indicated that the proposed development is at a relatively high elevation, which will result in low pressures.
5. Farnum Subdivision: JWD has discussed an option for looping the water main on an adjacent lot owned by the Farnum developer. D&B is preparing a sketch and proposal based on this approach.
6. Grandville Gardens Subdivision: D&B has requested updated information from the developer's engineer. Development is split with Liberty Water. Work will commence upon receipt.
7. TOB Miller Place Water Main Extension: D&B will commence work upon authorization from the District confirming receipt of payment from the Town.

Discussion was held regarding the District's process for Installation Fund Development projects, which is being redeveloped. Part of the new process will be for the Developer to complete an Application for Certificate of Water Availability at the time of request and submit to the District with a list of required documents. Mr. Ingham proposed that at this time, the District should collect an application fee of \$2,500.00 to secure the initial title search and cover administrative costs associated with the request. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners establish an application fee in the amount of \$2,500.00 to secure the initial title search and cover administrative costs associated with a developer's request for Certificate of Water Availability for an Installation Fund Project. It was

FURTHER RESOLVED, that the 2025 Price List and Fee Schedule (as part of Article XIV of the District's Ordinances) be updated to reflect the new fee.

VOTE	AYES	3	NOES	0	ABSECTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

The Board went into Executive Session at 9:40 a.m. to discuss pending legal and personnel matters and returned at 9:50 a.m. with no action taken.

Monthly report of the Superintendent was read and ordered filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of January 22, 2025 to February 4, 2025, had been completed and all were within state and federal standards.

Mr. Logan presented to the Commissioners a draft Complaint received from BMD LLC, attorneys for Unifirst Corporation regarding the District's alleged breach of contract for the Uniform Contract in the amount of \$13,056.66. In addition, the District also received a collection notice in the amount of \$3,259.93 from Caine & Weiner. As per District records, there was no balance due on the account at time of termination. Both documents were forwarded to Attorneys Ingham & Carman for their review and response.

Mr. Logan then presented to the Commissioners a letter from the owner of 64 East Avenue, Glen Cove regarding a rusty water claim which has been an intermittent problem over the years. Mr. Logan and the service department have been working with the homeowner to rectify the situation. The homeowner submitted a claim to the District for \$380.19 for cleaning out the heating system due to the rusty water. After discussion, the Commissioners authorized Mr. Logan to investigate further and report back to the Board.

VOTE	AYES	3	NOES	0	ABSECTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Mr. Logan then provided an update on the issue with the service located at 6 Rubin Lane in Woodbury, discussed at the last meeting. Mr. Logan had his staff reinspect the site

and it was determined that the project is outside the realm of the District's responsibility and the required work will need to be done by the property owner's plumber. After discussion, the Commissioners instructed Mr. Logan to proceed with adhering to the District's Policy for Non-Access to Meter.

Mr. Logan then requested that a bid date be set for Landscaping Maintenance. After discussion, the Commissioners set a bid date for Friday, February 28, 2025 at 9:00 a.m.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of February 3, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between January 18, 2025, and February 3, 2025. After discussion, the report was ordered filed.

Miss Cannon then reported that the Bank Reconciliations for the month of January 2025 were completed. After discussion, the Commissioners ordered the Bank Reconciliations filed.

Miss Cannon informed the Commissioners that the District received \$1,866,098.30 from NYS Environmental Facility Corporation under the NYS WIIA Grant program, Project No. 19003 Well 22 AOP, for expenses initially paid by the Town of Oyster Bay under the 2022 Bond Authorization. These expenses were initially paid through the 2022 Bond Authorization until Grant Agreements were signed and Utilization Plans were approved. Miss Cannon informed the Commissioners that she and Ms. Blum consulted with the Rob Darienzo, Director of Finance for the Town of Oyster Bay and Jill Lemke from JKL Municipal Accounting as to what the District's options were and determined that the best course of action for the District was to return the \$1,866,098.30 to the Town of Oyster Bay and request to apply the funds to the 2022 Bond Authorization and reduce the amount needed to borrow in total. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve returning \$1,866,098.00 in funds received from NYS EFC under the NYS WIIA Project No. 19003 Well 22 AOP and request the Town deposit said funds in the Districts account for the 2022 Bond Authorization to reduce the amount needed to borrow in total. It was

FURTHER RESOLVED that the Commissioners approve transferring \$500,000 from the District's NYCLASS Construction Fund Account to the FNBLI Construction Fund Account to keep adequate balance for ongoing projects after the return of funds.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE

Commissioner Beckerle

AYE

Miss Cannon informed the Commissioners that in light of recent news articles related to First National Bank of Long Island (FNBLI), she expeditiously arranged a review of District bank accounts as well as safeguards in place to prevent fraud. Miss Cannon, Ms. Blum & Ms. Galantini met with representatives from FNBLI to examine the results of their review. Miss Cannon informed the Commissioners that the District is taking advantage of all services currently offered by FNBLI to safeguard funds. She also reaffirmed that all internal controls to prevent fraud are being followed by District by personnel with online banking access. Staff will continue to be routinely educated to identify and prevent fraud. Miss Cannon also informed the Commissioners that she will be exploring the possibility of expanding the Districts Vendor ACH program to reduce the amount of paper checks being issued by the District.

Miss Cannon then presented and reviewed with the Commissioners the Employee Accrual Report for the year ended December 31, 2024. After discussion, the report was ordered filed.

Miss Cannon informed the Commissioners that all tax reporting, including forms W2, 1099-NEC & 1095 B, were all filed by the IRS deadline of January 31, 2025. Miss Cannon also informed the Commissioners that Ms. Blum had submitted the New York State Retirement System (NYSLRS) breakdown of Tier 6 overtime earnings for April 1, 2022 through March 31, 2024 by their filing deadline of January 31, 2025.

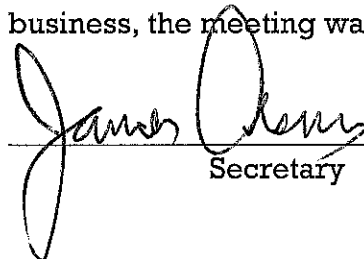
Miss Cannon reported that the Nassau County Civil Service Commission (NCCSC) Payroll Certification for the payroll dated January 28, 2025 was signed by Commissioner Abbate and will be submitted today.

Miss Cannon then informed the Commissioners that she received a request to waive a penalty on Account No. 45502200-0 in the amount of \$153.46. Miss Cannon informed the Commissioners that no penalty had been waived on the account in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive the penalty and send a revised bill to the customer.

The pending agenda items list was read, discussed, and filed.

The following claims were then audited and approved for payment: General Fund #29163 to #29203, Construction Fund #2787 to #2792 and Installation Fund #4211.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary