

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 22nd day of January 2025, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle
	Attorneys	Michael F. Ingham Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer(s)	William D. Merklin James Van Horn

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Monthly report from the Engineer was read and ordered filed.

1. Well 20 & 21 AOP Treatment: A temporary motor starter has been installed. Permanent starters are scheduled for delivery and installation this week. The ATS is estimated to be delivered at the end of February. AOP performance testing is scheduled for the week of February 3rd. D&B has submitted a budget reallocation request. No proposed contract modifications at this time, some pending.

Mr. Merklin then requested authorization to reallocate various under-expended engineering project phase budgets within the Well 20 & 21 AOP Treatment project to cover additional expenses in the construction services and 2025 construction phase (commissioning and start up) phases of the project in the total amount of \$143,541.00 with no overall increase to the total approved fee for engineering services (individual breakdown of transfers detailed in D&B's January 17, 2025 letter to the District). After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the reallocation of the engineering project phase budgets within the Well 20 & 21 AOP Treatment project in the total amount of \$143,541.00 with no overall increase to the total approved fee for engineering services.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

2. Well 22 Facility Improvements & AOP Treatment: D&B and the attorney are working to close out the EEG contract. The building is anticipated to be watertight this week. D&B sent a delay letter to the GC. It appears that the contractors will not meet the contractual Substantial Completion date of May 26, 2025. Hopefully the plant will be up and running mid-summer. No proposed contract modifications at this time.
3. Kirby Lane AOP: Most of the outstanding work items have been completed. Contractors are working on punch list. No proposed contract modifications at this time, some pending.
4. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: D&B is working with the Contractor on contract close out.
 - b. Treatment Facility Contracts: Electrical and gas service installations are being coordinated. Power should be active to the site within the next couple of weeks. MCC is scheduled for March 2025. No proposed contract modifications at this time, some pending.
5. PTAS at the Wheatley Rd. Site (Well 6 & 16): D&B and JWD met with the EC and Schneider Electric to discuss MCC delivery delays. Delivery date has been changed by the manufacturer on many different occasions. Weekly meetings will be held with the manufacturer until the MCC is delivered. D&B has requested a schedule from the EC for the generator manufacturer's representative to visit the site. A meeting will be held with National Grid to address the gas pressure fluctuation issues.
6. Split Rock Tank Booster Station: Transformer is in place. The contractor is coordinating with PSEG to energize the facility. Startup and testing are estimated to begin in early March. Proposed contract modifications include working with the GC to get an acceptable quote for installing the floor and handrail.
7. Pump Rehabilitation Projects:
 - Well 26: Well cleaning will start before the end of January.
 - Well 30: Pump work will be performed in fall 2025.
 - Well 3: Additional pipe work required to address existing alignment problem. Sampling and startup will proceed following completion of piping work. Mr. Logan and D&B are investigating further.
 - Well 27: Work will be performed in fall 2025.

- Kirby Booster Pumps: Work will be performed in fall 2025.
- 8. Convent Road Facility Architectural Improvements:
 - a. Architectural Contract: D&B is preparing an updated punch list. JWD is working with the contractor regarding missed and poor-quality work.
 - b. Barn Roof: Punch list work is nearly completed. No proposed contract modifications anticipated through completion of the project.
- 9. Water Service Gooseneck Replacement: D&B met with JWD last week to discuss the approach and schedule for this project.
- 10. The Hunt Club Road Water Main Connection: D&B is working with JWD to evaluate alternative routes.
- 11. PFAS Treatment at Wells 18 & 19: NCDOH comments have been received for the Wells 18, 19 & 29 BODR. D&B will respond by indicating that a new approach is being developed. D&B is developing a revised project scope for review with JWD. A proposal amendment will be prepared for the design of the proposed treatment facility. D&B and JWD had a meeting with EFC to discuss the impact of the proposed changes on the awarded grant.
- 12. PFAS Treatment at Well 29: D&B is preparing a proposal amendment to separate the work for Well 29 PFAS Treatment into a separate bid package from Wells 18 & 19. This project will be ready for bidding and construction prior to Wells 18 & 19.
- 13. Juneau Pump Station Improvements: Work has commenced on the installation of the permanent equipment. Security work is pending.
- 14. Jericho Tank Rehabilitation: D&B is addressing NCDOH comments. The Contractor has not officially responded to the delay letter. D&B is preparing a follow up letter as the schedule continues to slip. No proposed contract modifications at this time, some pending.
- 15. GIS Improvements: D&B is working on tap card integration.
- 16. Wheatley Grading and Paving: Some work remains with site restoration which will be performed in Spring 2025. D&B has submitted a budget transfer request. Proposed Contract Modification for drainage modifications. Change modification was tabled until the next meeting pending D&B's negotiation in cost to remobilize.

Mr. Merklin then requested authorization to reallocate various under-expended engineering project phase budgets (Detailed Design and Permitting and Bat Assessment) for the Wheatley Paving and Drainage project to Inspection Services in the total amount of \$7,856.62 with no overall increase to the total approved fee for engineering services. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the reallocation of the engineering project phase budgets in the Wheatley Grading and Paving project in the total amount of \$7,856.62 with no overall increase to the total approved fee for engineering services.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

17. Exemption Reporting: NYSDOH has granted an Exemption extension until April 25, 2025. Letters have been sent to request a correction for August 25, 2025. D&B emailed NYSDOH requesting a response. NYSDOH has indicated they are reviewing the request and will respond prior to April 2025.

18. Sugar Toms Lane Water Main replacement: D&B has submitted the final draft drawings for JWD review. Targeting bidding in March.

19. Well 12 Grant: JWD is continuing to collect samples and monitor the water quality.

20. 2024 AWQR: D&B has submitted a proposal for preparation of the 2024 Annual Water Quality Report.

Mr. Merklin then presented to the Commissioners a proposal for analyzing laboratory sampling results for inclusion in the 2024 Annual Water Quality Report (AWQR), for the District for the not to exceed fee of \$10,400.00 (2025 Expense). After discussion and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve D&B's proposal for engineering services for analyzing laboratory sampling results for inclusion in the 2024 Annual Water Quality Report, (AWQR) for the not to exceed fee of \$10,400.00 to be charged to Operating Account No. A-8340-000-4430 Engineering Services.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

21. GIS Database Maintenance: D&B has submitted a proposal to provide on-call GIS services as requested by the District.

Mr. Merklin then presented to the Commissioners a proposal for Annual GIS Maintenance in the total not to exceed amount of \$10,000.00 for 2025. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve D&B's proposal for Annual GIS Maintenance in the total not to exceed amount of \$10,000.00 to be charged to Account No. A-8340-000-4430 Engineering Services.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

22. Road Restoration Inspection: D&B has submitted a proposal to provide road restoration inspection services as requested by the District.

Mr. Merklin then presented the Commissioners with a proposal for engineering services for the construction and administration of the road restoration requirements contract for 2025. The fee for these services will be hourly at the rates identified in the retainer agreement with JWD, estimated at \$10,000.00 for 2025. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the proposal for engineering services for the construction administration of the road restoration requirements contract from D&B Engineers and Architects D.P.C. in the estimated amount of \$10,000.00 to be increased or decreased based on the number of road patches, to be charged to Operating Account No. A-8340-000-4430 Engineering Services.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

23. PFAS Treatment at Wells 23: JWD received a BIL grant award in the amount of \$5,000,000.00. D&B is addressing comments from JWD on our draft proposal for the design and permitting of this new treatment facility.

24. PFAS Treatment at Wells 28: D&B is preparing a draft proposal for JWD to review.

25. LIU Post Distribution Mapping: D&B sent a draft proposal for review for assisting the District with mapping of JWD and LIU Post water mains.

Status of Proposed Development Projects – Engineers Report

1. Country Club Developers: Attorney is preparing the easement documents for execution.
2. Cove Edge Road Property Owners: No recent activity. Mr. Logan informed the Commissioners that he responded to the C.E.R.O.P.A.'s request to reduce costs.
3. Woodbury Hills: Contract documents have been submitted to NCDOH for approval. D&B has identified the required easements on the contract drawings. A Developers Agreement will be prepared after receipt of NCDOH approval.
4. Silver Path Estates Subdivision: D&B is doing preliminary preparations for this work.
5. Farnum Subdivision: JWD has discussed an option for looping the water main on an adjacent lot owned by the Farnum developer. D&B is preparing a proposal based on this approach.
6. Grandville Gardens Subdivision: D&B is doing preliminary preparations for this work.
7. TOB Miller Place Water Main Extension: D&B will commence work upon authorization from the District confirming receipt of payment from the Town.

The Board went into Executive Session at 9:52 a.m. to discuss pending legal matters and returned at 9:58 a.m. with no action taken.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of January 8, 2025 to January 21, 2025, had been completed and all were within state and federal standards.

Mr. Logan discussed with the Commissioners an issue that came up with a water service located at 6 Rubin Lane in Woodbury. The owner had the water service replaced, most likely due to a leak, from the meter pit to the house, but failed to include a ring style valve (RSV) on the house side of the meter. The issue was brought to, and discussed with, the BOC back in 2020 during the meter change out program. The lack of an RSV prevented the meter from being changed efficiently and correctly; an iron pipe coupling, which has threads but not the same threads as the meter connection, was used in its place. Employees from JWD recently inspected the meter pit, looking to attempt to change the coupling for a new RSV, stated that there is a bush obstructing the meter pit. After discussion, the Commissioners instructed Mr. Logan to put the owner on notice regarding the bush and then have District staff change the meter.

Mr. Logan presented to the Commissioners a letter from JVR Electric, Inc. concerning delays they have encountered with the Well No. 22 AOP project. After discussion, the Commissioners instructed Mr. Ingham to prepare a response to the letter.

Mr. Logan informed the Commissioners that the District has been having issues with two (2) Nitrate monitors at the Merry Lane Nitrate Facility and they need to be replaced. Mr. Logan informed the Commissioners that the Nitrate monitors could be purchased from HACH Co. under NYS Contract No. PC70317 for a total cost of \$31,232.50. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the purchase of two (2) Nitratex Nitrate Monitors from HACH Co. under NYS Contract No. PC70317 for a total cost of \$31,232.50 to be charged to Operating Account No. A-8340-000-4650 Repairs to Wells & Distribution.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Mr. Logan then informed the Commissioners, as part of the 2025 Operating Budget, he was interested in pursuing an annual maintenance contract with HACH Co. under NYS Contract No. PC70317 for CL 17 and Nitrate Monitors in the total not to exceed fee of \$56,331.78. The maintenance contract includes semi-annual on-site preventative maintenance visits per year (including required parts) and unlimited technical support calls, firmware updates and calibrations. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize entering into a Maintenance Agreement with HACH Co. for CL 17 and Nitrate Monitors under NYS Contract No. PC70317 in the total not to exceed fee of \$56,331.78 to be charged to Operating Account No. A-8330-000-4475 Maintenance of Treatment Facilities.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of January 17, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between January 4, 2025, and January 17, 2025. After discussion, the report was ordered filed.

Miss Cannon then requested the Commissioners authorize the following budget transfer(s):

To fund negative balances in payroll expenditure lines (PP#2 2025 Accrual)

A-8340-000-1100	Plant Full Time Salaries	(\$14.29)
A-8340-000-1310	Night Call Pay	\$14.29

After discussion, and upon motion duly made and seconded, the Commissioners authorized the budget transfer(s).

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Miss Cannon reported that the January 2024 Nassau County Civil Service Commission Payroll Certification for the payroll dated January 19, 2024, was approved with no disapprovals or exceptions therefore extending the District's certification to January 2025.

Miss Cannon informed the Commissioners that backflow fines have been assessed to non-residential properties who failed to test their backflow device for 2024 and will be added to first quarter bills.

Miss Cannon then informed the Commissioners that she received the requests to waive the following penalties:

1. Account No. 21419301-0 in the amount of \$207.67.
2. Account No. 45556591-2 in the amount of \$198.31.
3. Account No. 50101830-1 in the amount of \$195.58.
4. Account No. 71070010-2 in the amount of \$2,427.97.

Miss Cannon informed the Commissioners that no penalty on any of the above accounts had been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive the penalty and send revised bills to the consumers.

VOTE AYES 3 NOES 0 ABSENTIONS 0

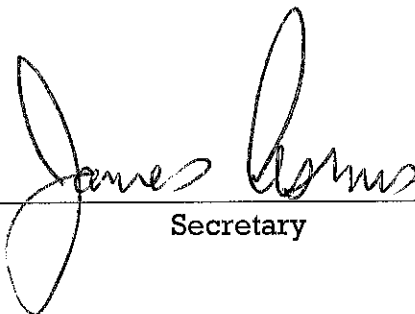
Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

Miss Cannon then informed the Commissioners that she received a request from the owner of Account No. 65509100-0 for a reduction in their first quarter 2025 water bill due to a house-side meter washer leak. Miss Cannon indicated that it is the District's policy to bill consumers based on their three (3) year average usage for that time period and not for all water that passes through the meter since the consumer has no control over the meter. Mr. Logan reported that a new washer was installed. The reduction would result in the total water charge being reduced to \$18.48 from \$239.65, a reduction equal to \$221.17. After discussion, the Commissioners approved the reduction and instructed Miss Cannon to send the consumer a revised bill.

The pending agenda items list was read, thoroughly discussed, and filed.

The following claims were then audited and approved for payment: General Fund #29137 to #29162 and Construction Fund #2781 to #2786.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.


Secretary