

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 5th day of March 2025, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle
	Attorneys	Michael F. Ingham Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer(s)	William D. Merklin James Van Horn

Commissioner Abbate called the meeting, which happens to be as Chairman Abbate so eloquently stated, "the penultimate meeting for Mike Ingham", to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Bi-monthly report from the Engineer was read and ordered filed.

1. D&B Project Budgets Update: D&B has prepared a budget update summary table which was reviewed and ordered filed.
2. Well 20 & 21 AOP Treatment: Waiting for the performance testing sample results. The GC and PC are completing miscellaneous work and punch list items. The EC is wiring the ATS and completing all MCC terminations. The ATS was delivered on February 11th. No proposed contract modifications at this time, some pending.
3. Well 22 Facility Improvements & AOP Treatment: D&B and the attorney are working to close out the EEG contract. A claim has been filed by EEG naming the District and D&B. The GC responded to the follow up delay letter indicating that they will be increasing their manpower and provide a revised work schedule. At this point it still appears that the contractors will not meet the contractual Substantial Completion date of May 26, 2025. Current work includes the GC completing drainage work and the EC installing conduit within the treatment building. The PC will begin site piping after drainage work is completed. An issue came up with the installation of one of the diffusion wells. One of the rings

is out of alignment at about 40 feet below grade. D&B verified that the installation of this diffusion well, at 10%+ deflection from vertical, does not meet contract specifications, and therefore the contractor must do whatever needs to be done to make the diffusion well meet the specifications. No proposed contract modifications at this time.

Mr. Ingham reported that the District received a Summons and Complaint from East End Materials LLC F/K/A East End Materials, Inc, d/b/a East End Group naming the Jericho Water District and D&B Engineers and Architects D.P.C. Mr. Ingham will respond by the deadline of March 14, 2025 and will keep the Commissioners informed of the situation.

4. Kirby Lane AOP: Contractors are working on punch list items. Delay meetings with Contractors are being conducted this week. Proposed contract modifications include transfer of funds from GC to PC, receipt of funds from GC to PC, replacement of existing yard valve and rerouting Well 26 sump pump discharge.

Mr. Logan then presented to the Commissioners Contract Modification No. 14 from Stalco Construction, Inc. for Contract No. C4-21, Kirby Lane AOP, General Construction in the credit amount of \$25,000.00 to move funds from bid item 6 allowance for clearwell repairs to Bensin's general allowance. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 14 from Stalco Construction, Inc. for Contract No. C4-21, Kirby Lane AOP, Mechanical Construction in the credit amount of \$25,000.00 thereby decreasing the overall cost of the contract from \$4,780,000.15 to \$4,755,000.15, a decrease of \$25,000.00, to be credited to Capital Project Capital Project Account No. H-8397-011-2303 Kirby Lane AOP System.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Mr. Logan then presented to the Commissioners Contract Modification No. 16 from Bensin Contracting, Inc. for Contract No. C6-21, Kirby Lane AOP, Mechanical Construction in amount of \$25,000.00 accepting funds from Stalco's bid item 6 for allowance for clearwell repairs, to Bensin's general allowance. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 16 from Bensin Contracting, Inc. for Contract No. C6-21, Kirby Lane AOP, Mechanical Construction in the amount of \$25,000.00 thereby increasing the overall cost of the contract from \$3,913,699.25 to \$3,938,699.25, an increase of \$25,000.00, to be charged to Capital Project Capital Project Account No. H-8397-011-2303 Kirby Lane AOP System.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

Mr. Logan then presented to the Commissioners Contract Modification No. 17 from Bensin Contracting, Inc. for Contract No. C6-21, Kirby Lane AOP, Mechanical Construction in amount of \$7,950.00 to remove existing 12" buried gate valve and install new valve and sleeve, supplied by the District. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 17 from Bensin Contracting, Inc. for Contract No. C6-21, Kirby Lane AOP, Mechanical Construction in the amount of \$7,950.00 to be charged to the general allowance line of the contract.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

Mr. Logan then presented to the Commissioners Contract Modification No. 18 from Bensin Contracting, Inc. for Contract No. C6-21, Kirby Lane AOP, Mechanical Construction in amount of \$5,438.00 to add valves prior to sample station pinch valves for the HACH analyzer and to re-route sump in the Well 26 building so that it goes directly into the sump. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 18 from Bensin Contracting, Inc. for Contract No. C6-21, Kirby Lane AOP, Mechanical Construction in the amount of \$5,438.00 to be charged to the general allowance line of the contract.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

5. Southwoods Road - New Well and Treatment Facility:

- a. Well Construction Contract: D&B is working with the Contractor on contract close out.
- b. Treatment Facility Contracts: The PC is scheduling for the pump installation. Electrical and gas service installations continue to be

coordinated. The gas meter installation and generator startup are tentatively scheduled for March 10th. MCC delivery is scheduled for March 21, 2025. No proposed contract modifications at this time, some pending.

6. PTAS at the Wheatley Rd. Site (Well 6 & 16): The remaining four MCC sections were delivered on February 26th; however, the EC is indicating that some components are missing. We are waiting on a date for receipt of the missing parts. D&B is reviewing the shop drawing for the MCC and has notified the EC that installation of the equipment is at their own risk because it has not been approved. D&B has requested a schedule from the EC for the generator manufacturer's representative to visit the site to address gas pressure fluctuation issues.
7. Split Rock Tank Booster Station: The Contractor is coordinating startup and testing. They are waiting on the SCADA RTU panel which is expected in two weeks. Once installed commissioning can begin. After reviewing an alternate composite flooring system, it was decided that JWD will proceed with the diamond plate floor. The work will be completed by JWD staff. D&B is preparing a proposal amendment for engineering services to request additional funds.
8. Pump Rehabilitation Projects:
 - Well 26: Well inspection has been completed. Pump installation, testing and sampling are expected later in the month. We are waiting for a schedule from ACS.
 - Well 30: Pump work will be performed in fall 2025.
Well 3: JWD has completed piping modifications to address the pump head alignment issue. The Contractor has removed the pump and is currently removing the unapproved coating system on the bowl assembly. Once complete the pump will be reinstalled, tested and sampled to be returned to service.
 - Well 27: It was decided to complete the work as part of the PFAS treatment project at the station. D&B will be providing proposals to complete rehabs of the Stone Hill and Juneau boosters instead of the Well 27 work. D&B will be providing a proposal for the two booster pump rehabs at a future meeting and the purchase order with A.C. Schultes for the Well 27 work will be cancelled.
 - Kirby Booster Pumps: Work will be performed in fall 2025.
9. Convent Road Facility Architectural Improvements:
 - a. Architectural Contract: D&B has prepared an updated punch list. JWD is working with the Contractor regarding missed and poor-quality work. JWD is considering accepting a credit for some of the deficient work. D&B has submitted a budget transfer request. Proposed contract modifications, depending on the outcome of the credit discussed above.

- b. Barn Roof: Contractor is addressing open work items. No proposed contract modifications at this time, some pending to remove concrete stack and patch hole.

Mr. Merklin then requested authorization to reallocate budget for part-time inspection services for the Miscellaneous Architectural Improvements at 125 Convent Road Facility project to cover additional expenses in the bidding and construction services in the total amount of \$10,000.00 with no overall increase to the total approved fee for engineering services. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the reallocation of the engineering project phase budgets for the Architectural Improvements at 125 Convent Road Facility project in the total amount of \$10,000.00 with no overall increase to the total approved fee for engineering services.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

10. Water Service Gooseneck Replacement: The draft service line replacement contract will be sent to the District for review this week. The goal is to bid in July 2025. A revised cost estimate will be provided after any comments from the District are incorporated and the contract is final.

11. The Hunt Club Road Water Main Connection: The mark out and survey work are underway.

12. Treatment at Wells 18, 19 & 29: D&B discussed with a representative from New Terra what needed to be done in order for them to meet BABA requirements for GAC's ordered for this project. New Terra is evaluating options and will be providing associated costs to comply. D&B is proceeding with the design of the full facility for the Wells 18 & 19 site and will be providing a revised cost estimate and schedule. D&B continues to complete the work within the existing budget.

Discussion was held regarding the D&B memo regarding Treatment at Wells 18, 19 and 29 that was presented to the Commissioners at the February 19th, 2025 meeting. Mr. Van Horn clarified several of the questions related to the memo which presented three options for the Commissioners to consider. After discussion, the Commissioners decided that alternative three which entailed an expanded scope to include additional treatment at Wells 18 & 19 (still including Well 29 in the project) would be the best course of action for the District. The EFC has indicated that the District would retain the existing \$5,000,000.00 BIL-EC grant and would provide an extension beyond the current September 30th, 2025

agreement deadline to allow time for incorporation of the additional scope. The District also has potential for an additional \$700,000.00 Congressional Directed Spending grant for this project as well. Mr. Van Horn and Mr. Logan will review water quality data to determine if nitrate treatment needs to be included in the project scope or if this can be delayed for a future phase. D&B will then provide a revised cost estimate, schedule, and proposal amendment to account for the additional design effort.

13. Juneau Pump Station Improvements: Electrical work appears to have stalled. Contractor is not responding. Security work is pending. No proposed contract modifications at this time, unit heater pending.
14. Jericho Tank Rehabilitation: D&B has addressed the latest round of NCDOH comments and received verbal approval. Final approval will follow. The Contractor has continued to perform interior blasting and priming as well as some exterior metal work. D&B evaluated the roof rafters and replacement is not required. The Contractor will be repairing the damaged areas. The Contractor provided a revised schedule that shows completion of the interior work and bringing the tank online for summer operation; however, it is missing some critical path items. D&B is asking for additional detail to be incorporated so a determination can be made regarding timeline for completion of the exterior work. No proposed contract modifications at this time, some pending.
15. GIS Improvements: D&B is working on tap card integration.
16. Wheatley Grading and Paving: Site restoration work will commence in the spring. No proposed contract modifications at this time, some pending.
17. Exemption Reporting: NYSDOH corrected the Exemption Extension to August 25th, 2025. The next report is due in April.
18. Sugar Toms Lane Water Main replacement: We are waiting on NCDOH and DOT comments, then a bid date will be set.
19. Well 12 Grant: JWD is continuing to collect samples and monitor the water quality.
20. 2024 AWQR: The first draft will be provided by the end of the week for the District's review and comment.
21. PFAS Treatment at Wells 23: JWD received a BIL grant award in the amount of \$5,000,000.00. D&B submitted a proposal for design and permitting phase services.

Mr. Merklin then presented to the Commissioners a proposal for engineering services to prepare a Basis of Design Report (BODR), plans and specifications and assist

with permitting for the construction of a granular activated carbon (GAC) treatment system for the removal of per- and polyfluoroalkyl substances (PFAS) at Well No. 23 for the not to exceed fee of \$631,000.00. The fees include the following phases:

- Basis of Design Report (BODR) Updates in the not to exceed fee of \$18,000.00.
- Detailed Design and Permitting in the not to exceed fee of \$535,000.00.
- Outside Services including Tree Clearing, Mark Out, Survey and Soil Borings in the not to exceed fee of \$69,000.00.
- EFC Assistance in the not to exceed fee of \$9,000.00.

After discussion, and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners approve D&B's proposal for engineering services related to PFAS Treatment at Well No. 23 for the not to exceed fee of \$631,000.00 to be charged to Capital Project Account No. H-8397-024-2303 PFAS Treatment for Well No. 23.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle AYE

22. PFAS Treatment at Wells 27 & 28: The new project scope will include treatment for Well 27. D&B is preparing a revised cost estimate to include the treatment of Well 27 and will be providing a draft proposal for design and permitting phase services.

23. LIU Post Distribution Mapping: D&B sent a draft proposal for review for assisting the District with mapping of JWD and LIU Post water mains.

24. Capital Plan: D&B submitted a proposal for assisting the District in preparation of the 2025 Capital Plan.

Mr. Merklin then presented to the Commissioners a proposal from D&B Engineers and Architects D.P.C. to provide engineering services to update the District's Five-Year Capital Plan for 2026. D&B will prepare an annual update to the Capital Plan for use in preparing budgets and planning capital improvements in the not to exceed fee of \$21,000.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve D&B's proposal to provide engineering services to update the District's Five-Year Capital Plan for 2026 in the amount not to exceed \$21,000.00 to be charged to Operating Account No. A-8340-000-4430 Engineering Services.

VOTE AYES: 3 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

25. Grant Funding Opportunities: Discussion of projects.

Miss Cannon informed the Commissioners that there is “earmarked” funding open for Congressionally Directed Spending. The deadline to apply is March 31st, 2025. D&B presented a list of projects that could be potential candidates for funding under this grant opportunity:

1. Lead Service Line Replacement
2. PFAS at Well No. 23
3. PFAS at Well No. 27 & 28

After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize D&B to prepare applications for the above listed projects to be submitted for earmarked Congressionally Directed Spending by the deadline of March 31, 2025.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
Commissioner Abbate	AYE					
Commissioner Asmus	AYE					
Commissioner Beckerle	AYE					

Miss Cannon informed the Commissioners that between this meeting and next, JWD will meet with D&B to review the list of projects that have the potential for grant funding. At the next Board Meeting D&B will present a proposal for the preparation of grant applications and associated engineering reports. If awarded, grant funding would come through the Environmental Facilities Corp (EFC) under the NYS Water Infrastructure Act (WILA), Drinking Water State Revolving Fund (DWSRF) through the Bipartisan Infrastructure Law (BIL) and/or Congressional Directed Spending. Miss Cannon informed the Commissioners that the deadline for applying for BIL-EC Grants administered by DWSRF is May 30th, 2025 and a requirement of the submission is that the project must be listed on the DWSRF Intended Use Plan (IUP) in order to be considered for a BIL-EC grant.

Status of Proposed Development Projects – Engineers Report

1. Cove Edge Road Property Owners: No recent activity.
2. Woodbury Hills: Contract documents have been approved by NCDOH. A Developers Agreement will be prepared and after payment is received a bid date can be set.

3. Silver Path Estates Subdivision: Calculations have determined that water cannot be provided to the proposed development without improvements. D&B is evaluating improvement alternatives, and a draft memo will be provided by the end of the week for discussion with the District.
4. Farnum Subdivision: The property for the proposed main extension to complete the loop may be owned by the Village. The District is looking into ownership. Once resolved D&B will proceed accordingly.
5. Grandville Gardens Subdivision: D&B has received updated information from the developer's engineer to assist in our evaluation. A draft memo will be provided next week for discussion with the District.
6. TOB Miller Place Water Main Extension: D&B prepared an updated proposal to address the need for additional surveying that the Town is unable to provide. This proposal was tabled until next board meeting.

Monthly report of the Superintendent was read and ordered filed.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of February 19, 2025 to March 4, 2025, had been completed and all were within state and federal standards.

Mr. Logan then reported that he reviewed the proposal received on February 28th, 2025 for Contract No. G2-25, Landscaping Maintenance of District Sites. Mr. Logan reported that he sent bid packages out to six (6) landscaping contractors (in addition to posting the public notice). DGB Landscaping was the sole bidder for the contract with a bid amount of \$51,000.00 with the option to extend for two (2) additional years at a 3% increase per year. Based on his findings of the vendor's past and present performances, and his review of the bid proposal, Mr. Logan recommended award of the contract for Landscaping Maintenance of District Sites to be made to DGB Landscaping, Inc. of Huntington NY. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners award Contract No. G2-25, Landscaping Maintenance of District Sites to DGB Landscaping Inc. of Huntington, NY as the lowest responsible bidder with a bid that conforms with the bid specifications of the District in the annual amount of \$51,000.00 for the period of April 1, 2025 through November 30, 2025, with the option to renew the contract for two (2) additional years at a 3% increase per year to be charged to Operating Account No. A-8340-000-4651 Lawn Maintenance. It was

FURTHER RESOLVED that the Commissioners approve a budget transfer in the amount of \$6,000.00 to be transferred from A-8340-000-4240 Diesel Fuel to A-8340-000-4680 Lawn Maintenance.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Mr. Logan updated the Commissioners on the ongoing rusty water issue at 64 East Avenue, Glen Cove. Over the weekend, rust went through the filter that was temporarily installed on the service. Mr. Logan will discuss with Mr. Merklin next steps.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of March 3, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between February 15, 2025, and March 3, 2025. After discussion, the report was ordered filed.

Miss Cannon then reported that the Bank Reconciliations for the month of February 2025 were completed. After discussion, the Commissioners ordered the Bank Reconciliations filed.

Miss Cannon then reported that after she reviewed preliminary financial data for the year ended December 31, 2024 with Cullen & Danowski, (the District's Audit Firm), the unreserved fund balance at year end would be \$13,446,780.03. Miss Cannon recommended that the Commissioners reduce the unreserved/undesignated fund balance to achieve a target level equal to approximately 25% to 30% of the 2025 Adopted Annual Operating Budget by appropriating \$6,750,000.00 to various reserve funds as follows:

A-0909	Unreserved/Undesignated Fund Balance	(\$6,750,000.00)
A-0878	Capital Improvement Reserve	\$4,000,000.00
A-0880	Repair Reserve	\$ 750,000.00
A-0915	Unreserved Fund Balance Designated for Debt Service	\$1,000,000.00
A-0916	Unreserved Fund Balance Designated <u>for Emerging Contaminants</u>	<u>\$1,000,000.00</u>
	Total Reserve Funds	\$6,750,000.00

After discussion and upon motion duly made and seconded, it was

RESOLVED that the District appropriate fund balance as listed above.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
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Commissioner Asmus AYE
Commissioner Beckerle AYE

Miss Cannon informed the Commissioners that the Merry Lane AOP Project has been completed, and she is working to close out the NYS EFC WIIA Grant No. 18782.

Miss Cannon then presented to the Commissioners a revised Minimum/Maximum Salary Schedule for the title of Water Servicer Trainee. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve the Nassau County Civil Service revised Minimum/Maximum Salary Schedule for the title of Water Servicer Trainee and instructed Miss Cannon to make proper notification to the Nassau County Civil Service Commission regarding these changes.

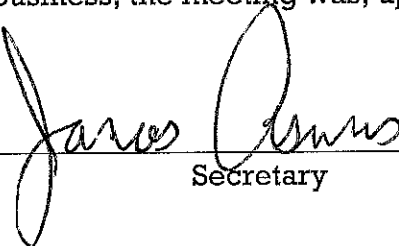
VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

The pending agenda items list was read, discussed, and filed.

The following claims were then audited and approved for payment: General Fund #29257 to #29266, Construction Fund #2796.

There being no further business, the meeting was, upon motion duly made and seconded and adjourned.



Secretary