

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 21st day of May 2025, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle (absent)
	Attorney	Gregory W. Carman Jr. Michael F. Ingham (remote)
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer(s)	William D. Merklin James Van Horn

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Bi-monthly report from the Engineer was read and ordered filed.

1. USEPA PFAS Regulations Update: Discussion regarding recent news related to PFAS regulations. JWD Counsel will review and provide an opinion to assist with future capital project planning.
2. Well 20 & 21 AOP Treatment: NCDOH and NYSDOH have approved the facility for operation. Shakeout and startup are underway. Punch list work is underway. Proposed contract modifications for MCC modifications and ATS relocation.

Mr. Logan then presented to the Commissioners Contract Modification No. 3 from Bancker Electric, Inc. for Contract No. C10-22, 1,4-Dioxane and PFOA Treatment at Stillwell Lane (Wells 20 & 21), Electrical Construction. The Contract Modification includes the costs to break out the specified motor control center equipment into separate components for expedited project delivery, costs to relocate the ATS across the room for expedited project delivery and credits associated with the change in equipment, gear and components. At the time, the electrical contractor was getting lead times quoted at 60 weeks. The total net amount of this contract modification is \$184,332.01, \$90,470.03 to be charged to the general allowance of the project and an increased project cost of \$93,861.98. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No. 3 from Bancker Electric, Inc. for Contract No. C10-22, 1,4-Dioxane and PFOA Treatment at Stillwell Lane (Wells 20 & 21), Electrical Construction in the amount of \$184,332.01, thereby

amending the overall contract from \$2,194,800.00 to \$2,288,661.98 to be charged to Capital Project Account No. H-8397-021-2303 Well No. 20 & 21 AOP System.

VOTE AYES: 2 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

Mr. Logan then presented to the Commissioners Contract Modification No. 4 from Bancker Electric, Inc. for Contract No. C10-22, 1,4-Dioxane and PFOA Treatment at Stillwell Lane (Wells 20 & 21), Electrical Construction. The Contract Modification is for the electrical service upgrade to 1600A 3 Phase 277/480V in the amount of \$3,195.29 to be charged to the Allowance for PSEG Charges with no overall increase to the cost of the project. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No. 4 from Bancker Electric, Inc. for Contract No. C10-22, 1,4-Dioxane and PFOA Treatment at Stillwell Lane (Wells 20 & 21), Electrical Construction in the amount of \$3,195.29 to be charged to the Allowance for PSEG Charges with no overall increase to the cost of the project.

VOTE AYES: 2 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

3. Well 22 Facility Improvements & AOP Treatment: A claim has been filed by EEG naming the District and D&B. D&B has reviewed the diffusion well correction submittal from J. Anthony and requested that some unresolved issues be addressed. This work is delaying the work of the other prime contractors. Discussion was held regarding observed settlement issues and neighboring property claims. D&B requested authorization for the transfer of budgets to other phase(s) of the project with no overall increase to the cost of the project. No proposed contract modifications at this time, some pending.

Mr. Merklin then requested authorization to reallocate the under-expended engineering project phase budget for Part-Time Inspection within the Well 22 AOP Treatment project to cover additional expenses in the Bidding and Construction Services and EFC Grant Management Assistance phases of the project in the total amount of \$75,000.00 with no overall increase to the total approved fee for engineering services (individual breakdown of transfers detailed in D&B's May 21, 2025 letter to the District). After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the reallocation of the engineering project phase budgets within the Well 22 AOP Treatment project in the total amount of \$75,000.00 with no overall increase to the total approved fee for engineering services.

VOTE AYES: 2 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle ABSENT

4. Kirby Lane AOP: D&B is working on closing out the MC and EC contracts. MC change order received. D&B prepared an updated draft memo regarding GC delays. No proposed contract modifications at this time, some pending.
5. Southwoods Road - New Well and Treatment Facility:
 - a. Well Construction Contract: A meeting is scheduled for May 22nd with Layne to discuss the late completion of the work.
 - b. Treatment Facility Contracts: Sampling is underway. Manufacturer commissioning is scheduled for the end of the month. Proposed contract modification for lighting and wiring.

Mr. Logan then presented to the Commissioners Contract Modification No. 2 from Haugland Energy Group LLC for Contract No. C18-22, Construction of the Well 33 Pump Station, Electrical Construction. The Contract Modification is for misc. circuit modifications so less switches could be utilized which required an additional lighting contractor in the amount of \$5,997.85 to be charged to the general allowance with no overall increase to the cost of the project. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No. 2 from Haugland Energy Group LLC for Contract No. C18-22, Construction of the Well 33 Pump Station, Electrical Construction in the amount of \$5,997.85 to be charged to the Allowance for PSEG Charges with no overall increase to the cost of the project.

VOTE AYES: 2 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle ABSENT

6. PTAS at the Wheatley Rd. Site (Well 6 & 16): MCC installation and wiring have been completed. EC is working with SCADA vendor to complete the required programming work. Targeting startup and shake out early next week. Waiting for MCC shop drawing resubmittal. Field modifications to the installed equipment will be required. The EC did not schedule the generator manufacturer's

representative to visit the site to address gas pressure fluctuation issues as requested. A meeting with the bonding company is being scheduled.

7. Split Rock Tank Booster Station: D&B is preparing an updated site grading and building access plan. Startup and testing are being scheduled. No proposed contract modifications at this time, some pending.

8. Pump Rehabilitation Projects:

- Well 26: Contract close out is underway.
- Well 30: Pump work will be performed in fall 2025.
- Well 3: Contract close out is underway.
- Kirby Booster Pumps: The work will be performed in fall 2025.
- Stone Hill Booster Pumps: D&B is starting design work.
- Juneau Booster Pumps: D&B is starting design work.

9. Convent Road Facility Architectural Improvements:

- a. Architectural Contract: Punch list work is underway. Contract Modification for contract close out.

Mr. Logan presented to the Commissioners Contract Modification No. 7 from Preferred Construction Inc. for Contract No. C2-24 Miscellaneous Architectural Improvements in the amount of \$11,882.20 for miscellaneous items and for contract close out. The Contract Modification uses \$10,000.00 of the general allowance, and an increased project cost of \$1,882.20. This work was approved at the May 7, 2025, Board Meeting contingent upon receipt of the contract modification prepared by D&B. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 7 from Preferred Construction Inc. for Contract No. C2-24 Miscellaneous Architectural Improvements in the amount of \$11,882.20, thereby increasing the overall cost of the contract from \$994,680.06 to \$996,562.26 (an increase of \$1,882.20) to be charged to Capital Project Account No. H-8397-887-2102 DH Architectural Improvements.

VOTE	AYES:	2	NOES:	0	ABSTENTIONS:	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

- b. Barn Roof: Contract close out is underway. Contract Modification for contract close out.

10. Water Service Gooseneck Replacement: Discussion regarding AWWA Call to Action. On hold pending state action. A revised cost estimate was added to the draft of the Capital Plan.

11. The Hunt Club Road Water Main Connection: Survey work on club property has been completed. A draft design drawing will be submitted to JWD in early June. JWD will need to secure an Easement with The Hunt Club. Mr. Logan will review current easement and work with Counsel to determine updates needed.
12. Treatment at Wells 18, 19 & 29: D&B has received the final quote from NewTerra along with shop drawings highlighting the changes. D&B is working on preparing the official change modification. Miss Cannon and Mr. Logan will work with D&B to prepare a response to the NYSEFC. D&B is preparing an updated cost estimate for the Capital Plan. D&B is preparing a draft proposal for their services.
13. Juneau Pump Station Improvements: D&B is scheduling a site visit to prepare a punch list. Security work is pending, this is not part of the contract and will be done under the NYS Contract with Johnson Controls. Pending contract modification for unit heater replacement.
14. Jericho Tank Rehabilitation: Disinfection has been completed. Waiting for sample results. Working to get a temporary approval from NCDOH to get the tank online. D&B and JWD will work with NCDOH to get the tank online by the end of the month. The Contractor has completed the tank legs and will return in the fall to complete the tank shell and roof. The site piping work will be performed after the scaffolding has been removed. No proposed contract modifications at this time, some pending.
15. GIS Improvements: D&B met with JWD last week to discuss the project.
16. Wheatley Grading and Paving: Punch list is underway.
17. Exemption Reporting: The next report is due on July 10th.
18. Sugar Toms Lane Water Main replacement: NCDOH has approved the contract documents. A bidding schedule can be discussed.
19. 2024 AWQR: D&B has completed the work for the project.
20. PFAS Treatment at Wells 23: D&B is preparing a draft BODR and performing mark out and survey work.
21. PFAS Treatment at Wells 27 & 28: D&B is preparing a draft proposal for design and permitting phase services. This will follow the amendment for Wells 18, 19 & 29.
22. LIU Post Distribution Mapping: D&B sent a draft proposal for review for assisting the District with mapping of JWD and LIU Post water mains.

23. Capital Plan: JWD & D&B had a progress meeting on May 12th. An updated draft table will be submitted by May 28th. A follow-up meeting will be scheduled pending review of the document.

24. Grant Funding Opportunities:

- a. BIL applications are due May 30, 2025
- b. WIIA application deadline has not been announced

25. Proposed New Pressure Zone: D&B met with JWD on May 18th to discuss the scope of this potential project. After discussion the Commissioners requested D&B to hold off on this project.

Status of Proposed Development Projects – Engineers Report

- 1. Cove Edge Road Property Owners: No recent activity.
- 2. Woodbury Hills: Contract documents have been approved by NCDOH. A Developers Agreement has been sent to the developer. A bid date will be established after payment is received.
- 3. Silver Path Estates Subdivision: D&B submitted the final memorandum. JWD will forward a copy to the developer
- 4. Farnum Subdivision: The property for the proposed main extension to complete the loop may be owned by the Village. The District is looking into ownership. Once resolved D&B will proceed accordingly.
- 5. Grandville Gardens Subdivision: A draft memorandum has been submitted to JWD.
- 6. TOB Miller Place Water Main Extension: Work will commence upon receipt of payment from the Town. Currently on hold with TOB.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of May 7, 2025 to May 20, 2025, had been completed and all were within state and federal standards.

Mr. Logan then presented the Commissioners with an email from consumer R. Malvino of 64 East Avenue, Glen Cove, requesting an additional reimbursement for a shower filter cartridges and bottled water in the amount of \$102.57. After discussion the commissioners denied Mr. Malvino's request for reimbursement and instructed Mr. Logan to work with Counsel to respond to Mr. Malvino's most recent correspondence.

Mr. Logan then requested permission to send four (4) employees to plant operator certification school to obtain a NYSDOH IIB License at \$800.00 per employee. He also

requested permission to send one (1) employee to plant operator certification school to obtain a NYSDOH D License at a cost of \$700.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize sending (5) employees to plant operator's school in the amount of \$3,900.00 plus the cost of instruction manuals to be charged to Operating Account No. A-8340-000-4640 Education, Meetings & Dues.

FURTHER BE IT RESOLVED that the Commissioners authorized a budget transfer in the amount of \$3,000.00 from A-8340-000-4610 Alarms-Protection Systems to A-8340-000-4640 Education, Meetings & Dues to partially cover costs of the plant operator's schools and required instruction manuals.

VOTE AYES: 2 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

Mr. Logan reported that at the beginning of the year, the District's Repair Crew repaired a watermain break on Morris Lane in Oyster Bay Cove and damaged some of the pachysandra in front of 6 Morris Lane. On Monday, the District purchased and planted replacement pachysandra to restore the property back to it's original state prior to the damage from the water main break to satisfy the homeowner.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of May 19, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between May 6, 2025, and May 19, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Budget to Actual Reports for the month ended April 30, 2025. After discussion, the report was ordered filed.

Miss Cannon informed the Commissioners that the District was notified by First National Bank of Long Island that on June 2nd, 2025 they will become ConnectOne. The banking systems will transition to ConnectOne's Bank's systems on the weekend of June 13, 2025 and effective June 16, 2025, all clients will begin to utilize ConnectOne Bank platforms. Miss Cannon and Ms. Blum have a meeting scheduled today with FNBLI to discuss the merger and the District's questions to ensure a smooth transition to the new platform.

Miss Cannon reported that the January 2025 Nassau County Civil Service Commission Payroll Certification for the payroll dated January 31, 2025 was approved with no disapprovals, therefore extending the District's certification to January 2026.

Miss Cannon informed the Commissioners as part of the NYS 2025-2026 budget, effective July 1st, 2025, local government employers operating in Zone 2 (Counties of Dutchess, Nassau, Orange, Putnam, Rockland, Suffolk & Westchester) are exempt from the Metropolitan Commuter Transportation Mobility Tax.

Miss Cannon informed the Commissioners that the FY NYS 2025-2026 Budget included an additional \$500 million in clean water infrastructure funding.

Miss Cannon informed the Commissioners that the District received \$1,171,808.70 from NYS Environmental Facility Corporation under the NYS WIIA Grant Program for Project No. 18782 Merry Lane AOP for expenditures initially paid by the Town of Oyster Bay under the 2019 and 2020 bond authorizations. These expenditures were subsequently reimbursed by NYSEFC once the project was closed out and the remaining 25% of grant funds were released to the District. Miss Cannon informed the Commissioners that she and Ms. Blum consulted with Rob Darienzo, Director of Finance for the Town of Oyster Bay and Jill Lemke from JKL Municipal Accounting as to what the District's options were and determined that the best course of action for the District was to return the \$1,171,808.70 in funds to the Town of Oyster Bay and request that they increase the District's expenditure budget, increase corresponding revenue budget for grant funding and upon receipt, record the cash and grant revenue; thereby making these funds available for current and future capital projects. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve returning \$1,171,808.70 in funds received from NYSEFC under NYS WIIA Project No. 18782 Merry Lane AOP, and request the Town to deposit said funds in the District's revenue accounts for grant funding and increase the corresponding bond authorization expenditure accounts. It was

FURTHER RESOLVED that the Commissioners approve transferring \$500,000.00 from the District's NYCLASS Construction Fund Account to the FNBLI Construction Fund Account to keep an adequate balance for ongoing projects after the return of funds.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Miss Cannon informed the Commissioners that she received a request for a reduction of their second quarter 2025 water bill on Account No. 21415500-0 from the owner due to a leak in their water service. Miss Cannon informed the Commissioners that a reduction to this bill would be in line with the District's policy to allow excess water usage,

in excess of the three (3) year average usage, to be charged at a rate equal to the District's cost to pump 1,000 gallons of water. The adjustment to this account resulted in the total water charge being reduced to \$97.62 from \$107.80, a reduction equal to \$10.18. After discussion, the Commissioners approved the reduction and instructed Miss Cannon to send a revised bill.

VOTE	AYES	2	NOES	0	ABSECTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

Miss Cannon informed the Commissioners that she received a request for a reduction of their fourth quarter 2024 and first quarter 2025 water bills on Account No. 55479820-0 from the owner due to multiple leaks in their water service. Miss Cannon informed the Commissioners that a reduction to these bills would be in line with the District's policy to allow excess water usage, in excess of the three (3) year average usage, to be charged at a rate equal to the District's cost to pump 1,000 gallons of water. The adjustment to this account resulted in the total water charge for the fourth quarter 2024 being reduced to \$1,667.89 from \$2,345.80, a reduction equal to \$677.91 and the first quarter 2025 being reduced to \$1,530.94 from \$2,556.40, a reduction equal to \$1,025.46. After discussion, the Commissioners approved the reductions and instructed Miss Cannon to send revised bills.

VOTE	AYES	2	NOES	0	ABSECTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

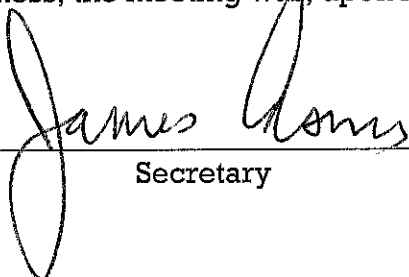
Miss Cannon then reported that she received a request from consumer account no. 50071400-0 to waive a penalty in the amount of \$120.30. Miss Cannon informed the Commissioners that no penalty on this account has been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive the penalty and send a revised bill to the consumer.

Miss Cannon then reported that she received a request from consumer account no. 31068800-0 to waive a penalty in the amount of \$171.79. Miss Cannon informed the Commissioners that no penalty on this account has been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive the penalty and send a revised bill to the consumer.

The pending agenda items list was read, discussed, and filed.

The following claims were then audited and approved for payment: General Fund #29461 to #29492, Construction Fund #2808 and Installation Fund #4220.

There being no further business, the meeting was, upon motion, duly made and seconded and adjourned.


Secretary