

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS  
of  
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 20th day of August 2025, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate James Asmus Patricia Beckerle
	Attorney	Gregory W. Carman Jr. Michael F. Ingham
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum (absent)
	Engineer(s)	William D. Merklin James Van Horn

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Miss Cannon then presented to the Commissioners with a Draft of the 2026 Capital Budget for their consideration and approval. After detailed review and discussion, the Commissioners approved the draft and requested Miss Cannon prepare a final 2026 Capital Budget to be approved after the September 4<sup>th</sup>, 2025 Budget Hearing.

Bi-monthly report from the engineers was ordered filed.

At this time, Mr. Merklin started his report with some rather exciting news regarding D&B. Bill stated that Steve Fangmann, president of D&B Engineers and Architects, would be retiring at the end of this year, stepping down from this position while staying on as Chairman of the Board. Bill, having been executive vice-president, will now be taking over Steve's duties as president of D&B. The Board of Commissioners, along with Ms. Cannon and Mr. Logan, wish Steve well in his retirement, and congratulates Bill on his well-deserved promotion. Bill said that his role with JWD would not change, and he would continue to attend the Districts meetings, to which Mr. Abbate expressed relief, as we all know the value of Mr. Merklin's expertise.

1. Budget Report: A summary of D&B's project budgets will be presented at the first meeting of September.
2. Well 20 & 21 AOP Treatment: Punchlist work is anticipated to be completed in September. Well No. 21 warranty repairs are underway. Proposed contract modification for door entry slab at Well 21.

Mr. Logan then presented to the Commissioners Contract Modification No. 10 from Philip Ross Industries, Inc. for Contract No. C9-22 1,4-Dioxane & PFOA Treatment at Stillwell Lane (Wells 20 & 21) General Construction for the removal and replacement of the existing concrete door entry slab in the amount of \$4,200.00 to be charged to the general allowance of the contract. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve Contract Modification No. 10 from Philip Ross Industries, Inc. for Contract No. C9-22 1,4-Dioxane & PFOA Treatment at Stillwell Lane (Wells 20 & 21) General Construction in the amount of \$4,200.00 thereby increasing the overall cost of the contract from \$3,804,388.69 to \$3,808,588.69 to be charged to capital project account no. H-8397-021-2303 Well No. 20 & 21 AOP System.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

3. Well 22 Facility Improvements & AOP Treatment: JAE should be on site this week to begin the diffusion well remediation work. D&B then submitted a proposal amendment.

Mr. Merklin then presented to the Commissioners a proposal amendment for additional engineering services from D&B Engineers and Architects D.P.C. for the 1,4-Dioxane and PFAS Treatment at Well 22 in the not to exceed amount of \$308,000.00 thereby amending their current approved fee from \$1,204,000.00 to \$1,512,000.00. At this time, the project completion is anticipated to occur in June of 2026 which is a year behind schedule. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve D&B's proposal amendment for the 1,4-Dioxane and PFAS Treatment at Well 22 in the not to exceed amount of \$308,000.00 thereby amending their current approved fee from \$1,204,000.00 to \$1,512,000.00 to be charged to Capital Project Account No. H-8397-020-2303 Well No. 22 AOP System.

VOTE	AYES:	3	NOES:	0	ABSTENTIONS:	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

4. Kirby Lane AOP: MC & EC are performing punch list work and preparing for contract close out. D&B is collaborating with Attorney on GC close out. Proposed contract modification for SCADA mods, sump pump mods and valve.

Mr. Logan then presented to the Commissioners Contract Modification No. 23 from Bensin Contracting, Inc. for Contract No. C6-21, Kirby Lane AOP Mechanical Construction for sump pump piping modifications, installation of two (2) tether float switches for sump pumps, SCADA modifications to adjust blowoff times and flood alarms and to provide one (1) 16" x 12" DI MJ reducer in the not to exceed fee of \$8,267.00, thereby increasing the overall cost of the contract from \$3,974,915.25 to \$3,983,182.25. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No. 23 from Bensin Contracting, Inc. for Contract No. C6-21, Kirby Lane AOP Mechanical Construction in the amount of \$8,267.00, thereby increasing the overall cost of the contract from \$3,974,915.25 to \$3,983,182.25 to be charged to Capital Project Account No. H-8397-011-2303 Kirby Lane AOP System.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

5. Southwoods Road - New Well and Treatment Facility: D&B is collaborating with the Attorney to close out the Well Contract with Layne. Sampling has been completed. Commissioning to commence upon receipt of all testing results. No proposed contract modifications at this time.
6. PTAS at the Wheatley Rd. Site (Well 6 & 16): Discussion regarding EC progress and open items. National Grid replaced the regulator on the gas service to the genset, and the EC plans to test the generator under a 100% load on 8/21/2025. This testing will verify if the recently upgraded gas regulator will correct the pressure fluctuations observed previously. D&B also noted that the EC has not submitted the required shop drawings for the MCC. Proposed contract modification for hatch mounting flanges and 16" gate valve.

Mr. Logan then presented to the Commissioners Contract Modification No. 10 from Bensin Contracting, Inc. for Contract No. C10-20, PTAS at Well Nos. 6 & 16 to modify clearwell hatches to prevent vibrations and to cut in one 16" salvaged MJ gate valve with a new 16" MJ sleeve and 4 retainer glands for a total cost of \$10,031.25 to be charged against the general allowance line item with no increase to the overall contract price. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve Contract Modification No. 10 from Bensin Contracting, Inc. for Contract No. C10-20, PTAS at Well Nos. 6 & 16 in the amount of \$10,031.25 to be charged against the general allowance line item with no increase to the contract.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

7. Split Rock Tank Booster Station: Commissioning work is underway. D&B is addressing NCDOH comments for approval to operate. After a somewhat lengthy "back and forth" with NCDOH, a verbal approval has been received. No proposed contract modifications at this time.
8. Pump Rehabilitation Projects:
  - Well 26: Contract close out is underway.
  - Well 30: Pump work will be performed in fall 2025.
  - Well 3: Contract close out is underway.
  - Kirby Booster Pumps: The work will be performed in fall 2025.
  - Stone Hill Booster Pumps: D&B is reviewing shop drawings.
  - Juneau Booster Pumps: D&B is reviewing shop drawings.
9. Convent Road Facility Architectural Improvements and Barn Roof Replacement: Waiting for as-builts and O&M's for close out.
10. Water Service Gooseneck Replacement: Bidding goal is October 2025.
11. The Hunt Club Road Water Main Connection: D&B is preparing to submit to NCDOH after JWD approval. Mr. Logan requested D&B to update the plans to include the installation of 12" ductile iron pipe instead of the original 8" that was proposed. After discussions between Mr. Logan and D&B, upsizing the pipe to 12" would offer better flow through the pipe. D&B will be providing the District with a revised cost estimate. No easement will be required. D&B is updating drawings to show existing easement.
12. Treatment at Wells 18, 19 & 29: D&B is preparing to commence with the design of the new facilities. Contract modification for Newterra BABA compliance.

Mr. Logan then presented to the Commissioners Contract Modification No. 2 from Newterra Corporation, Inc. for Contract No. C6-20, Requirements Contract Purchase of Granular Activated Carbon System to incorporate NYSEFC Mandatory State Revolving Fund Equivalency Project Terms and Conditions (including BABA and AIS requirements) into the contract for the purchase of the Granular Activated Carbon Systems for Wells 18, 19 & 29, in the not to exceed fee of \$268,493.00, thereby increasing the overall cost of the contract from \$1,135,577.06 to \$1,404,070.06. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approved Contract Modification No. 2 Newterra Corporation, Inc. for Contract No. C6-20, Requirements Contract Purchase of Granular

Activated Carbon System in the amount of \$268,493.00, thereby increasing the overall cost of the contract from \$1,135,577.06 to \$1,404,070.06 to be charged to Capital Project Account No. H-8397-022-2303 PFAS Treatment for Well (s) 18, 19 & 29.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

13. Juneau Pump Station Improvements: Punch list has been sent to the contractor. Gas service work remains outstanding.

14. Jericho Tank Rehabilitation: The tank will be removed from service on October 13, 2025 to perform the outstanding work. A preparation meeting is scheduled for August 21<sup>st</sup>. No proposed contract modifications at this time, some pending.

15. GIS Improvements: D&B is preparing a "How To" manual for JWD staff.

16. Wheatley Grading and Paving: Punch list work continues to be addressed (valve boxes, as-builts & cleaning). No proposed contract modifications at this time.

17. Exemption Reporting: The last report is due on October 10<sup>th</sup>. The exemption expires on August 25<sup>th</sup>.

18. Sugar Toms Lane Water Main replacement: Contracts are being signed by Commissioner Abbate after today's meeting.

19. PFAS Treatment at Wells 23: D&B is preparing the draft BODR.

Mr. Merklin reported that the sample results for 1,4 dioxane have now exceeded 50% of the MCL level of 1 part per billion. It appears that concentrations vary significantly over time with some relationship to pumpage rates. After discussion the Commissioners instructed Mr. Merklin to prepare revised cost estimates to expand the scope of the project to also include an AOP System and report back to them

20. PFAS Treatment at Wells 27 & 28: D&B is preparing a draft proposal for design and permitting phase services.

21. LIU Post Distribution Mapping: D&B sent a draft proposal for review for assisting the District with mapping of JWD and LIU Post water mains.

22. Grant Funding Opportunities:

a. Waiting for response to BIL applications submitted on May 30, 2025

- b. D&B will submit WIIA applications prior to the deadline of September 12, 2025.
23. Valentine Lane Water Main: Initial draft drawings have been submitted to JWD for review.
24. Merry Lane Piping Modifications: D&B is preparing to commence with the design work.
25. Muttontown Pressure Zone: A kickoff meeting was held with D&B and JWD to discuss the project.

#### Status of Proposed Development Projects – Engineers Report

1. Woodbury Hills: Contract documents have been approved by NCDOH. A Developer Agreement has been sent to the developer. A bid date will be established after payment is received.
2. Silver Path Estates Subdivision: Discussion regarding proposed Muttontown Pressure Zone.
3. Farnum Subdivision: Waiting for more information related to adjacent properties and the potential for an easement to loop the proposed water main.
4. Grandville Gardens Subdivision: JWD and D&B met with the developer. No further action is required at this time.
5. TOB Miller Place Water Main Extension: The Town has indicated that this project is on hold.
6. Bhooma Subdivision: The Developer Application and letter was sent to the developer on July 23<sup>rd</sup>, 2025. D&B will prepare a proposal for the design of the water mains after the District has received the initial deposit from the developer.
7. Country Club Developers: The developer contracted the District to request modifications to the water main easement to allow gas and electricity to also be installed. D&B will work with JWD to determine that is needed. Mr. Carman reported that he received assurances from the developer, Marc Underberg that they would pick up all engineering and legal expenses to amend the easement.

The Board of Commissioners went into executive session at 9:44 AM to discuss legal matters and re-entered at 9:54 AM with no action taken.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of August 6, 2025, to August 19, 2025, had been completed and all were within state and federal standards.

Mr. Logan presented to the Commissioners a letter of resignation from employee Marco Bamonte, Water Servicer Trainee, whose last day on payroll will be August 22, 2025. The Commissioners wished Mr. Bamonte well in his future endeavors. Miss Cannon then presented the Commissioners with a calculation of the accrual payout for Mr. Bamonte. Mr. Logan indicated that payout will be contingent upon receiving back all uniforms, keys and badges and the District issued cell phone. After discussion and upon motion duly made and seconded, it was

RESOLVED, that the Commissioners authorize the accrual payout be made to Marco Bamonte on the pay date of September 12<sup>th</sup>, 2025 contingent upon receiving back all uniforms, keys, badges and cell phone.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Mr. Logan then reported that he reviewed the four (4) proposals received on or before August 18, 2025 for Contract No. C4-25, Boiler Replacement for District Cottage at 127 Convent Road. Scheblein Plumbing & Heating submitted the lowest quote for the contract in the amount of \$15,700.00. Mr. Logan reported that based upon review of the RFP documents and the Contractor's past and present performances, he recommends award of the contract for replacement of Boiler at the District Cottage be made to Scheblein Plumbing & Heating of Oyster Bay, NY. After discussion, and upon motion duly made and seconded, it was

RESOLVED that Contract No. C4-25, Boiler Replacement for District Cottage be awarded to Scheblien Plumbing & Heating of Oyster Bay, NY the contractor who submitted the lowest responsible quote with a proposal that conforms to the specifications of the District in the amount of \$15,700.00 to be charged to A-8340-000-2102 Building Improvements.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Miss Cannon indicated that because this project will be paid for from the general fund it should have been assigned a contract number starting with the letter G;

accordingly, she will change the contract number from C4-25 to G8-25 and have all documents updated to reflect same.

Mr. Logan then reported that the District received a Notice of Claim from JVR Electric, Inc. represented by attorney Joshua D. Spitalnik for breach of contract-on-Contract No. C13-22R, Electrical Construction for 1,4 dioxane and PFOA Treatment at Well 22. Mr. Logan forwarded the documents to Salerno Brokerage, the District insurance broker.

Mr. Logan then reported that the District received a phone call from consumer Jim Hughes praising the services of employee Peter Van Beek. Mr. Hughes called to report having brown water at his home and he was impressed with how quickly Mr. Van Beek came over to take care of the issue and how pleasant he was. After discussion, the Commissioners instructed Miss Cannon to note same in Mr. Van Beek's employee file.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of August 18, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between August 2, 2025, and August 18, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Budget to Actual Revenue and Expenditure reports for the month ended July 31, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented to the Commissioners the following resolution to authorize the District to commit to bonding for the Well No. 3 AOP & PFAS and Well 27 & 28 PFAS projects to conform to the requirements of the WIIA Grant Application:

**RESOLUTION OF THE JERICHO WATER DISTRICT AUTHORIZING THE CONSTRUCTION AND INSTALLATION OF TREATMENT SYSTEMS FOR THE REMOVAL OF 1,4-DIOXANE AND PER- AND POLYFLUOROALKYL SUBSTANCES AT WELL 3 AND THE REMOVAL OF PER- AND POLYFLUOROALKYL SUBSTANCES AT WELLS 27 AND 28 STATING THE ESTIMATED MAXIMUM COSTS THEREOF FOR THE WELL 3 PROJECT TO BE \$17,896,000 AND FOR THE WELLS 27 AND 28 PROJECT TO BE \$17,000,000, APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE, AND AUTHORIZING THE ISSUANCE OF BONDS IN THE PRINCIPAL AMOUNT BETWEEN \$24,896,000 AND \$34,896,000 TO FINANCE SAID APPROPRIATION NET OF GRANT FUNDING**

**WHEREAS**, the Jericho Water District is applying for funding grants issued through the New York State Department of Health and New York State Environmental Facilities Corporation under the Water Infrastructure Improvement Act (WIIA); and



**WHEREAS**, as part of the Grant Applications, the Jericho Water District will commit to providing the difference between the total project costs and funds which may be received through the Grants; and

**WHEREAS**, the maximum amount to be funded through the two Grants is \$10,000,000 (ten million dollars) and the estimated maximum project costs are \$34,896,000 (thirty-four million eight hundred ninety-six thousand dollars), requiring the District, at a minimum, to fund the difference of \$24,896,000 (twenty-four million eight hundred ninety-six thousand dollars) and at a maximum fund the total estimated cost of \$34,896,000 (thirty-four million eight hundred ninety-six thousand dollars).

**NOW, THEREFORE BE IT**

**RESOLVED**, that the Jericho Water District has the ability to bond a minimum of \$24,896,000 (twenty-four million eight hundred ninety-six thousand dollars) if the projects receive grant funding from the New York State Environmental Facilities Corporation and a maximum of \$34,896,000 000 (thirty-four million eight hundred ninety-six thousand dollars) through the Town of Oyster Bay.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Miss Cannon updated the Commissioners regarding the two (2) requests from Mr. Nicholas Mindicino, Esq. of Napoli Shkolnik PLLC requesting Water Records for two properties. Miss Cannon informed the Commissioners that the FOIL request was sent in error and to disregard.

Miss Cannon then informed the Commissioners that Ms. Morton recommended the District renew their General Liability, Property & Equipment, Automobile, Umbrella, Public Officials & Employment Practices and Owners Protective Insurance with Munich Property and Casualty Insurance in the amount of \$466,999.05, Public Employee Blanket Bond in the amount of \$ 1,089.00 and \$5MM xs \$10MM Excess Umbrella policy in the amount of \$21,622.50 the period of September 1, 2025 through August 31, 2026. Ms. Morton indicated in her letter that the 2025 Insurance Market Place continues to be extremely challenging and that reinsurers are dictating terms, conditions and rates, pushing for higher prices and stricter terms. The reinsurers have been more concerned with liability claims and costs to defend them and believe today's rates are too low to cover future large losses. In addition, an increase was expected due to the addition of assets of the District's list of insurable values and exposure changes. Ms. Morton additionally recommended the District renew the Cyber Liability/Cyber Extortion policy with Cowbell Insurance for an annual premium of \$8,188.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the District renew insurance coverage for the period of September 1, 2025 through August 31, 2026 with Munich Property and Casualty Insurance through Salerno Brokerage Corp. in the amount of \$466,999.05, Public Employee Blanket Bond in the amount of \$ 1,089.00 and \$5MM xs \$10MM Excess Umbrella policy in the amount of \$21,622.50 and Cyber Liability/Cyber Extortion Policy from Cowbell Insurance in the amount of \$8,188.00 to be charged to Operating Account No. A-8310-000-4300 Insurance.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

Miss Cannon then informed the Commissioners that she received the second half tax payment from the Town of Oyster Bay in the net amount of \$1,325,810.27. Miss Cannon reported that the District's second half payment equaled \$5,167,395.17 less a debt service payment for principal and interest in the amount of \$3,841,585.00.


Miss Cannon then requested authorization to transfer \$1 Million dollars from the general fund checking account to the Investment account in order to maximize interest earnings. After discussion, the Commissioners authorized the transfer.

Miss. Cannon then informed the Commissioners that she received a request for reduction to their 3rd Quarter 2025 water bill on Account No. 20302700-0 by the owner due to a leak on their main service line. Miss. Cannon informed the Commissioners that a reduction to this bill would be in line with the District's policy to allow excess water usage, in excess of the three (3) year average usage, to be charged at a rate equal to the District's cost to pump 1,000 gallons of water. The adjustment to the third quarter of 2025 water bill resulted in the total water charge being reduced to \$627.14 from \$707.18, a reduction equal to \$80.04. After discussion, the Commissioners approved the reduction and instructed Miss Cannon to send a revised bill to the consumer

The pending agenda items list was read, discussed, and filed.

The following claims were then audited and approved for payment: General Fund #29701 to #29740, Construction Fund #2827 to 2829.

There being no further business, the meeting was, upon motion, duly made, seconded, and adjourned.

  
Secretary