

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS  
of  
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 1st day of October 2025, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate
		James Asmus
		Patricia Beckerle
	Attorney	Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer(s)	William D. Merklin
		James Van Horn

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Let it be known that today, October 1<sup>st</sup>, 2025, is the first meeting being held in the newly renovated board room. The renovation project was spearheaded by Mr. Logan, Miss Cannon and Ms. Blum at the request of the Commissioners. While the original furniture was still functional, it had surpassed its useful life by several decades. Ms. Blum, working with a designer, carefully chose tasteful and functional pieces, which included a new solid wood table and chairs, desk and credenza, as well as a touch-screen monitor. Drawing on her artistic background, Ms. Blum chose complementary colors and finishes to accentuate the room. Ms. Blum worked with Miss Cannon, Mr. Logan and several of the JWD staff (Mr. Suriano, Mr. Camardi and Mr. McCarthy) to get the project completed on time, and under budget. Mr. Logan assumed the role of "general contractor", overseeing every detail, and at times doing much of the work himself. To say the least, it was a labor of love, the outcome was a success. The members of the Board thanked the JWD staff for their time and effort in making this project the success that it is.

Mr. Merklin presented his bi-monthly engineers report, and the report was ordered filed.

1. Budget Report: D&B has prepared a monthly update on project budgets.
2. Well 20 & 21 AOP Treatment: Working on punch list and close out, which is expected in early 2026. Well 21 pump has been installed. Waiting for sample results prior to requesting NCDOH approval to operate. No proposed contract modifications at this time.

3. Well 22 Facility Improvements & AOP Treatment: JAE is requesting to change the approach to diffusion well remediation, which will impact the retaining wall and fence adjacent to the neighboring property. The scheduled completion date of October 14<sup>th</sup> appears to be slipping. Discussion regarding ongoing JAE delays and claims. No proposed contract modifications at this time, some pending.
4. Kirby Lane AOP: MC and EC are preparing close out documents. D&B is collaborating with Attorney on GC close out. No proposed contract modifications at this time.
5. Southwoods Road - New Well and Treatment Facility: D&B is collaborating with the Attorney to close out the Well Contract. GC and EC are working on punch list. D&B submitted certification to NCDOH and is coordinating the site inspection. PC collected second round of samples for NCDOH. No proposed contract modifications at this time.
6. PTAS at the Wheatley Rd. Site (Well 6 & 16): Yesterday, the generator ran under full load after National Grid changed the regulator, however, there are still some variations in pressure. WTW to arrange the manufacturer startup, testing, certification and training will be scheduled. No proposed contract modifications at this time.
7. Split Rock Tank Booster Station: NCDOH approval has been received. Final commissioning, shake out and start up are continuing. No proposed contract modifications at this time.
8. Pump Rehabilitation Projects:
  - Well 26: Final invoice has been submitted. Project complete.
  - Well 30: Schedule coordination is underway.
  - Well 3: Final invoice has been submitted. Project complete.
  - Kirby Booster Pumps: Schedule coordination is underway.
  - Stone Hill Booster Pumps: D&B is reviewing shop drawings.
  - Juneau Booster Pumps: Discussing pump repair and replacement alternatives.
9. Convent Road Facility Architectural Improvements and Barn Roof Replacement: D&B is reviewing the final submittals required prior to contract close out.

Mr. Merklin then requested authorization to reallocate engineering budgets in Contract No. C2-25, Convent Road Architectural Improvements of \$7,500.00 from the part-time inspection services phase to the Bidding and Construction Services phase. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners authorize the reallocation of engineering budgets for Contract No. C2-25 from the part-time inspection services phase to the bidding & construction phase in the total amount of \$7,500.00.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

10. Water Service Gooseneck Replacement: D&B will meet with JWD this week to finalize scope and discuss bidding goal of mid-November 2025.
11. The Hunt Club Road Water Main Connection: D&B submitted the contract documents to NCDOH. DOT and Nassau County coordination is ongoing.
12. Treatment at Wells 18, 19 & 29: D&B is working on the BODR for the revised scope of work.
13. Juneau Pump Station Improvements: Contractor is working on punch list and contract close out.
14. Jericho Tank Rehabilitation: The tank will be removed from service on October 13, 2025. No proposed contract modifications at this time.
15. GIS Improvements: D&B is preparing a "How To" manual for JWD staff.
16. Wheatley Grading and Paving: D&B has requested contract close out documents from the Contractor.
17. Exemption Reporting: The last report is due on October 10<sup>th</sup>. The exemption expired on August 25<sup>th</sup>.
18. Sugar Toms Lane Water Main replacement: D&B is reviewing shop drawings. Contractor working on DOT permits.
19. PFAS Treatment at Wells 23: D&B is working with JWD to develop scope and a cost estimate to add AOP treatment to the project.
20. PFAS Treatment at Wells 27 & 28: D&B is preparing a draft proposal to finalize the scope of work.
21. LIU Post Distribution Mapping: D&B sent a draft proposal for review for assisting the District with mapping of JWD and LIU Post Water Mains.

22. Grant Funding Opportunities:

- a. Waiting for response to BIL applications submitted on May 30, 2025.
- b. Waiting for response to WIIA applications submitted on September 12, 2025.

23. Valentine Lane Water Main: D&B addressed JWD comments on the initial draft drawings. Survey completed. D&B is preparing NYSDEC submittals.

24. Merry Lane Piping Modifications: D&B has started design work.

25. Muttontown Pressure Zone: D&B is performing initial model runs to identify potential pressure zone boundaries for evaluation. A follow-up meeting will be scheduled in early October.

26. Requirements Contracts: D&B has submitted a proposal.

Mr. Merklin then presented to the Commissioners a proposal for engineering services to update the Requirements Contracts for: Pump Maintenance (\$4,000.00), Road Restoration (\$4,000.00), Water Distribution System Repairs (\$4,000.00), Carbon Media Purchasing (\$4,000.00), Carbon Vessel Pre-Purchasing (\$6,000.00), Electrical Maintenance and Repairs (\$4,000.00) and Sodium Hypochlorite Purchasing (\$4,000.00) for the total not to exceed fee of \$30,000.00. After discussion and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the proposal for engineering services to update expiring Requirements Contracts for the total not to exceed fee of \$30,000.00 to be charged to Operating Account No. A-8340-000-4430 Engineering Services. It was

FURTHER RESOLVED that the Commissioners authorize a budget transfer in the amount of \$23,100.00 from Operating Account No. A-8330-000-2025 Chemical Pumps and Analyzers in the amount of \$11,200.00 and A-8330-000-4690 Carbon Replacement in the amount of \$11,900.00 to A-8340-000-4430 Engineering Services to cover the costs of these services.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

27. Election Mapping: D&B has submitted a proposal.

Mr. Merklin presented the Commissioners with a proposal from D&B Engineers and Architects D.P.C. for assistance with election mapping and Nassau County Board of

Election registered voters list for the total not to exceed fee of \$2,700.00. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve D&B's proposal for assistance with election mapping for the not to exceed fee of \$2,700.00 to be charged to Account No. A-8340-000-4430 Engineering Services.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
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Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	AYE

#### Status of Proposed Development Projects – Engineers Report

1. Woodbury Hills: Contract documents have been approved by NCDOH. A Developers Agreement has been sent to the developer. A bid date will be established after payment is received.
2. Silver Path Estates Subdivision: JWD has requested initial title search from CCI. D&B is looking at Muttontown Pressure Zone alternatives before estimating the development's percentage of demand.
3. Farnum Subdivision: Waiting for more information related to adjacent properties and the potential for an easement to look at the proposed water main.
4. Grandville Gardens Subdivision: JWD has requested initial title search from CCI. No action is required unless developer makes a request for further evaluation of water availability.
5. TOB Miller Place Water Main Extension: The Town has indicated that this project is on hold.
6. Bhooma Subdivision: Waiting for initial application fee of \$2,500.00 due to the District.
7. Country Club Developers: D&B is working with JWD to address developer's request for easement modifications. Marc Underberg has agreed to pay additional costs.
8. Whitney Estates: JWD has requested initial title search from CCI. Waiting for developer to confirm if they can provide ACAD drawings prior to preparing a proposal.

9. 2340 Cedar Swamp: Waiting for initial application fee of \$2,500.00 due to the District.

The Board of Commissioners went into executive session at 9:08 AM to discuss legal and personnel matters and re-entered at 9:20 AM with no action taken.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of September 17, 2025, to September 30, 2025, had been completed and all were within state and federal standards.

Mr. Logan then requested that a bid date be set for Contract No. C6-25 Replacement of Trane HVAC Fan Coil Units in the Administration Building. After discussion, the Commissioners set a bid date for Friday, October 31, 2025 at 9:00AM.

Mr. Logan then requested that a bid date be set for Contract No. G9-25 Complete Power Washing of the Exterior of the Wheatley, Syosset and Split Rock Water Storage Tanks. After discussion, the Commissioners set a bid date for Friday, October 31, 2025 at 9:00AM.

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of September 29, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between September 16, 2025, and September 29, 2025. After discussion, the report was ordered filed.

Miss Cannon presented to the Commissioners a lovely email from Ms. Maria Testa of 10 Eastview Lane, Glen Head (a forty-year-old resident of the District) praising JWD staff for our attentive service and genuine concern for our customers, thanking the District for our professionalism and kindness. Mr. Logan responded back to the email thanking Ms. Testa for taking the time to acknowledge the hard work and dedication of our staff members and wishing her well.

Miss Cannon then informed the Commissioners that the District received a request from Ms. Mary Rohrs, a third-grade teacher at George A Jackson Elementary School in Jericho, requesting information about if the District offered any school programs, such as classroom visits, presentations or a virtual Zoom session. Mr. Logan and Erica Napolitano, with help from Kim DeSantis, are working to put together a presentation for the classroom. Mr. Logan will also be a community reader next week at one of the Syosset Elementary Schools. The District will use these opportunities to promote the Jr. Water Conservationist Program that was launched in the Spring.

Miss Cannon then informed the Commissioners that she received the following request to waive penalties:

1. Account No. 45511900-0 in the amount of \$141.74.
2. Account No. 46432350-0 in the amount of \$541.14.

Miss Cannon informed the Commissioners that no penalty on the above accounts had been waived in the last five (5) years. After discussion, the Commissioners authorized Miss Cannon to waive penalties on the accounts listed above and instructed her to send revised bills to customers.

Miss Cannon then discussed with the Commissioners the current residential preference in place with Nassau County Civil Service and recommended the District rescind this preference. After discussion, the Commissioners passed the following resolution:

**JERICHO WATER DISTRICT RESOLUTION TO RESCIND THE DISTRICT'S RESIDENTIAL PREFERENCE IN COMPETITIVE CIVIL SERVICE HIRING AS OF OCTOBER 1, 2025**

**WHEREAS**, the Jericho Water District is required by law to hire its employees from competitive lists (with the exception of non-competitive, labor and exempt positions) generated by the Nassau County Civil Service Commission (NCCSC); and

**WHEREAS**, in the past, the Jericho Water District elected to employ a residential preference in the selection of eligible employees; and

**WHEREAS**, going forward the Board of Commissioners has determined that it is in the best interests of the Jericho Water District to secure the services of the highest qualified individuals as ranked by the NCCSC examinations; and

**NOW THEREFORE**,

**BE IT RESOLVED**, that the Jericho Water District will no longer provide a preference to District Residents and, instead, will now seek to fill its personnel needs by selecting potential employees from the NCCSC list by test score order.

VOTE	AYES	3	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			AYE			

The pending agenda items list was read, discussed, and filed.

The following claims were then audited and approved for payment: General Fund #29818 to #29864, Construction Fund #2836 to #2843 and Installation Fund #4229.

There being no further business, the meeting was, upon motion, duly made, seconded, and adjourned.

Pam A Buhle  
Secretary