

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS
of
JERICHO WATER DISTRICT

held at the office of the District in Syosset, Nassau County, New York, on the 17th day of September 2025, at 8:30 A.M.

Present:	Commissioners	Thomas A. Abbate
		James Asmus
		Patricia Beckerle (absent)
	Attorney	Gregory W. Carman Jr.
	Superintendent	Peter F. Logan
	Business Manager	Kathleen Cannon
	Asst. Business Manager	Amanda Blum
	Engineer(s)	William D. Merklin (absent)
		James Van Horn

Commissioner Abbate called the meeting to order at 8:30 a.m.

Minutes of the previous meeting(s) were read and approved unanimously.

Mr. Van Horn presented his Bi-monthly report from the engineers, and the report was ordered filed.

1. Well 20 & 21 AOP Treatment: Punch list work is ongoing. New pump for Well 21 has been received by the Contractor and installed. No proposed contract modifications at this time.
2. Well 22 Facility Improvements & AOP Treatment: JAE is on site performing the diffusion well remediation work. Vibration monitoring has been installed at the site, and alerts are being received by the Superintendent. The scheduled completion date is October 14th. Discussion regarding ongoing JAE delays and claims. No proposed contract modifications at this time.
3. Kirby Lane AOP: MC and EC are performing punch list work and preparing for contract close out. D&B is working with Attorney on GC close out. Proposed contract modification for MC piping modifications. D&B requested the Commissioners to approve the following contract modifications with Bensin for work they performed due to delays or errors by the GC. D&B and Mr. Carman are in discussions with the GC with regards to decreasing their contract to cover the cost associated with these contract modifications.

Mr. Van Horn then presented to the Commissioners Contract Modification No. 24 from Bensin Contracting Inc. for Contract No. C6-21 1,4-Dioxane & PFOA Treatment at Kirby Lane, Plumbing Construction for the replacement of the two (2) existing flow meter

transmitters and flood alarm float switch replacement in the amount of \$16,457.00, thereby increasing the overall cost of the contract from \$3,983,182.25 to \$3,999,639.25. This change modification was required due to the General Contractor painting over the existing flood alarm float switch in the basement of the GAC/AOP building, the existing flow meter transmitters were damaged when the basement flooded. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve Contract Modification No. 24 from Bensin Contracting Inc. for Contract No. C6-21 1,4-Dioxane & PFOA Treatment at Kirby Lane, Plumbing Construction in the amount of \$16,457.00 thereby increasing the overall cost of the contract from \$3,983,182.25 to \$3,999,639.25 to be charged to capital project Account No. H-8397-011-2303 Kirby Lane AOP System.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
------	------	---	------	---	------------	---

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

Mr. Van Horn then presented to the Commissioners Contract Modification No. 25 from Bensin Contracting Inc. for Contract No. C6-21 1,4-Dioxane & PFOA Treatment at Kirby Lane, Plumbing Construction for the replacement of the one (1) additional existing flow meter transmitter in the amount of \$5,590.00, thereby increasing the overall cost of the contract from \$3,999,639.25 to \$4,005,229.25. This change modification was required due to the General Contractor painting over the existing flood alarm float switch in the basement of the GAC/AOP building, an additional existing flow meter transmitter for AOP Train 2 was damaged when the basement flooded. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve Contract Modification No. 25 from Bensin Contracting Inc. for Contract No. C6-21 1,4-Dioxane & PFOA Treatment at Kirby Lane, Plumbing Construction in the amount of \$5,590.00 thereby increasing the overall cost of the contract from \$3,999,639.25 to \$4,005,229.25 to be charged to capital project Account No. H-8397-011-2303 Kirby Lane AOP System.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
------	------	---	------	---	------------	---

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

Mr. Van Horn then presented to the Commissioners Contract Modification No. 26 from Bensin Contracting Inc. for Contract No. C6-21 1,4-Dioxane & PFOA Treatment at Kirby Lane, Plumbing Construction for modifications required for piping outside of the PTAS building in order for JWD to operate the Kirby Lane Facility during the peak pumping

season of 2023 in the amount of \$123,142.00, thereby increasing the overall cost of the contract from \$4,005,229.25 to \$4,128,371.25. These modifications were due to the delays caused by the General Contractor, Stalco, which prevented the facility from operating as intended during this time. The temporary piping modifications were designed by D&B and installed by Bensin. The piping was then partially removed at the end of the 2023 pumping season and the final piping installed in order for the facility to operate as intended. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve Contract Modification No. 26 from Bensin Contracting Inc. for Contract No. C6-21 1,4-Dioxane & PFOA Treatment at Kirby Lane, Plumbing Construction in the amount of \$123,142.00 thereby increasing the overall cost of the contract from \$4,005,229.25 to \$4,128,371.25 to be charged to capital project Account No. H-8397-011-2303 Kirby Lane AOP System.

VOTE	AYES	2	NOES	0	ABSENTIONS	0
------	------	---	------	---	------------	---

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

4. Southwoods Road - New Well and Treatment Facility: D&B is working with the Attorney to close out the Well Contract. D&B submitted the certification package to NCDOH and is collecting their confirmatory samples. D&B has submitted a proposal amendment for this project and noted that they and Mr. Carman are working with Layne to recover the cost of these additional engineering fees via a decrease to their contract. No proposed contract modifications at this time.

Mr. Van Horn then presented to the Commissioners a proposal amendment for additional engineering services from D&B Engineers and Architects D.P.C. for the Treatment Facilities for New Well at Southwoods Road Site in the not to exceed amount of \$50,000.00 thereby amending their current approved fee for bidding/construction services plus part-time inspection & start-up assistance from \$425,000.00 to \$475,000.00. The project has been delayed by the well drilling contractor (Layne) under the well construction project at the site and required additional coordination with both Layne and the treatment facility Contractors to progress the work. These issues were clearly delineated in D&B's letter to Layne, dated May 2nd, 2025. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve D&B's proposal amendment for the Treatment Facilities for New Well at Southwoods Road Site in the amount of \$50,000.00 thereby amending their current approved fee from \$425,000.00 to \$475,000.00 to be charged to Capital Project Account No. H-8397-013-2302 New Well No. 33 at Southwoods Road.

VOTE	AYES:	2	NOES:	0	ABSTENTIONS:	0
------	-------	---	-------	---	--------------	---

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

5. PTAS at the Wheatley Rd. Site (Well 6 & 16): The generator will be tested on September 17th. If it appears to be operating correctly, the manufacturer startup, testing, certification and training will be scheduled. D&B and JWD met with the Contractor and their bonding company regarding the continued delays. No proposed contract modifications at this time.
6. Split Rock Tank Booster Station: Final commissioning, shake out and start up are continuing. No proposed contract modifications at this time.
7. Pump Rehabilitation Projects:
 - Well 26: Contract close out is underway.
 - Well 30: D&B has requested a schedule from the Contractor.
 - Well 3: Contract close out is underway.
 - Kirby Booster Pumps: D&B has requested a schedule from the Contractor.
 - Stone Hill Booster Pumps: D&B is reviewing shop drawings.
 - Juneau Booster Pumps: D&B is reviewing shop drawings.
8. Convent Road Facility Architectural Improvements and Barn Roof Replacement: Waiting for as-builts and O&Ms to close out.
9. Water Service Gooseneck Replacement: Bidding goal is October 2025 with construction done by October 2027.
10. The Hunt Club Road Water Main Connection: D&B submitted the contract documents to NCDOH. DOT coordination is ongoing.
11. Treatment at Wells 18, 19 & 29: D&B is working on the BODR for the revised scope of work.
12. Juneau Pump Station Improvements: Contractor is working on the punch list. Generator startup and testing was performed on September 11th and passed.
13. Jericho Tank Rehabilitation: The Contractor has mobilized to prepare for the tank to be removed from service on October 13th, 2025. An onsite meeting will be held with the contractor over the next week. No proposed contract modifications at this time, some pending.
14. GIS Improvements: D&B is preparing an instruction manual for JWD staff.

15. Wheatley Grading and Paving: Punch list work has been completed. Contract close out is underway. No proposed contract modifications at this time.
16. Exemption Reporting: The last report is due on October 10th. The exemption expired on August 25th.
17. Sugar Toms Lane Water Main replacement: The Notice to Proceed has been issued and the preconstruction meeting was held on September 12th.
18. PFAS Treatment at Wells 23: D&B is working with JWD to develop the scope and a cost estimate to add AOP treatment to the project.
19. PFAS Treatment at Wells 27 & 28: D&B will submit a draft proposal to JWD for review next week.
20. LIU Post Distribution Mapping: D&B sent a draft proposal for review for assisting the District with mapping of JWD and LIU Post water mains.
21. Grant Funding Opportunities:
 - a. Waiting for response to BIL applications submitted on May 30, 2025.
 - b. D&B submitted WILA applications prior to the deadline of September 12, 2025.
22. Valentine Lane Water Main: D&B is addressing JWD comments on the initial draft drawings. Wetlands delineations have been completed. D&B is scheduling the survey work to prepare the required NYSDEC permit application.
23. Merry Lane Piping Modifications: D&B has started the design work.
24. Muttontown Pressure Zone: D&B is performing initial model runs to identify potential pressure zone boundaries for evaluation. A follow up meeting will be scheduled in early October

Status of Proposed Development Projects – Engineers Report

1. Woodbury Hills: Contract documents have been approved by NCDOH. A Developer Agreement has been sent to the developer. A bid date will be established after payment is received.
2. Silver Path Estates Subdivision: JWD has requested initial title search from CCI. D&B is looking at Muttontown Pressure Zone alternatives before estimating the development's percentage of demand.
3. Farnum Subdivision: Waiting for more information related to adjacent properties and the potential for an easement to look at the proposed water main.

4. Grandville Gardens Subdivision: JWD has requested initial title search from CCI. No action required unless developer makes a request for further evaluation of water availability.
5. TOB Miller Place Water Main Extension: The Town has indicated that this project is on hold.
6. Bhooma Subdivision: Waiting for initial application fee of \$2,500.00 due to the District.
7. Country Club Developers: D&B is working with JWD to address developer's request for easement modifications. Marc Underberg has agreed to pay additional costs.
8. Whitney Estates: JWD has requested initial title search from CCI. D&B did not submit a proposal for the watermain design as they require more information from the developer.
9. 2340 Cedar Swamp: Waiting for initial application fee of \$2,500.00 due to the District.

The Board of Commissioners went into executive session at 9:19 AM to discuss legal and personnel matters and re-entered at 9:30 AM with no action taken.

Mr. Logan reported that all analysis of wells and bacteriological sampling for the period of September 3, 2025, to September 16, 2025, had been completed and all were within state and federal standards.

Mr. Logan presented to the Commissioners a proposal for AOP Assistance Services from Mr. Joseph Todaro, P.E. Vice President of H2M architects + engineers for their review. In his proposal Mr. Todaro explains that H2M is pleased to provide advisory support and phone consultations at no cost, as part of their ongoing commitment to supporting the water industry and the Jericho Water District. If more extensive discussions and site visits for troubleshooting are required, site visits will be billed at an hourly rate of \$210.00 for Jim Muskopf or Andrew Manfredi, which is less than their approved rate schedule. The District received an invoice in the amount of \$1,170.00 for the services to date, which Mr. Logan deemed accurate and reasonable. After discussion and upon motion duly made and seconded it was

RESOLVED that the Commissioners approve the proposal from H2M architects + engineers for AOP Assistance Services as well as payment of the \$1,170.00 for services received to date to be charged to Operating Account No. A-8340-000-4430 Engineering Services. A blanket purchase order will be set up in the amount of \$5,000.00 to utilize these services for the remainder of 2025.

VOTE AYES: 2 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle ABSENT

Mr. Logan informed the Commissioners that he would like to utilize Nassau BOCES Contract No. 25/26-009 for Tree Maintenance and Removal Services. Miss Cannon indicated that the District utilized the previous contract with Nassau BOCES and it proved to be cost effective and efficient. Since the previous contract has been rebid, the bid has a participation fee of \$475.00. After discussion, the Commissioners authorized participation in the Nassau County BOCES Contract No. 25/26-009 for Tree Maintenance and Removal Services and passed the following resolution:

**JERICHO WATER DISTRICT RESOLUTION FOR THE PURPOSE OF
PARTICIPATING IN A COOPERTIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATION SERVICES OF NASSAU COUNTY
FOR
Tree and Maintenance Removal Services
Commodity: 25/26-009**

WHEREAS, Board of the Jericho Water District, of New York State (the "Water District") wishes to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Nassau County ("Nassau BOCES") for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS, the District, more particularly, wished to participate in the joint cooperative bid for Tree and Maintenance Removal Services; and

NOW THEREFORE, BE IT RESOLVED that the Water District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOVLED that Nassau BOCES is hereby authorized to award cooperative bids on behalf of the Water District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the Water District hereby authorizes its School Business Administrator or his/her designee on behalf of the Water District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, that the Water District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.

VOTE	AYES	2	NOES	0	ABSECTIONS	0
------	------	---	------	---	------------	---

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

Mr. Logan requested authorization from the Commissioners to utilize Nassau BOCES Contract No. 25/26-009 for Tree Maintenance and Removal Services with Crane's Tree & Shrub Service, Inc. in the amount of \$22,157.00 for tree maintenance at the District's Headquarters location. After discussion, and upon motion duly made and seconded, it was

RESOLVED that the Commissioners approve the proposal from Crane's Tree & Shrub Service, Inc. in the amount of \$22,157.00 for Tree Maintenance and Removal Services to be charged to Operating Account No. A-8340-000-2104 Land Improvements. It was

FURTHER RESOLVED that the Commissioners authorize a budget transfer of \$9,000.00 from Operating Account No. A-8330-000-4690 Carbon Replacement to A-8340-000-2104 Land Improvements to cover the cost of the tree work.

VOTE	AYES	2	NOES	0	ABSECTIONS	0
------	------	---	------	---	------------	---

Commissioner Abbate	AYE
Commissioner Asmus	AYE
Commissioner Beckerle	ABSENT

Mr. Logan then informed the Commissioners, as part of this year's operating budget, he had planned to replace light fixtures throughout the main office building. The District will be purchasing the lighting through Grainger under Suffolk County Contract No. ICES-102022A7 and the labor for installation of the lighting will be completed under JWD Contract No. G7-23 Requirements Contract for Electrical Maintenance and Repair Work with Bensin Contracting. Miss Cannon indicated that preliminary estimates would require a budget transfer to fund the entire cost of the project. After discussion, and upon motion duly made and seconded it was

RESOLVED that the Commissioners authorize a budget transfer in the amount of \$12,000.00 from Operating Account No. A-8340-000-2303 Well Improvements to Operating Account No. A-8340-000-2102 Building Improvements.

VOTE AYES 2 NOES 0 ABSEPTIONS 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle ABSENT

Miss Cannon then presented and reviewed with the Commissioners a Cash Balance/Cash Deposit report as of September 15, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners a Purchase Order by Expense Account Report listing all purchase orders issued between September 3, 2025, and September 15, 2025. After discussion, the report was ordered filed.

Miss Cannon then presented and reviewed with the Commissioners the Budget to Actual Reports for the month ended August 31, 2025. After discussion, the report was ordered filed.

Miss Cannon then requested the Commissioners authorize the following budget transfer(s):

To fund Storage Tank Permit Renewals for 2025 (nunc pro tunc)

A-8340-000-4740	Health Department Permits	\$7,500.00
A-8330-000-4690	Carbon Replacement	(\$7,500.00)

After discussion, and upon motion duly made and seconded, the Commissioners authorized the budget transfer(s).

VOTE AYES: 2 NOES: 0 ABSTENTIONS: 0

Commissioner Abbate AYE
Commissioner Asmus AYE
Commissioner Beckerle ABSENT

Miss Cannon informed the Commissioners that she had received a request from Mr. John Alderson of Dean and Dean, PLLC requesting plans, specifications, work orders, contracts and reports relating to the construction, repair and/or maintenance of the area Route 25A including the intersection of Wolver Hollow Road and including 1000 feet in all directions of said intersection from 1/1/2020 to presents. Miss Cannon sent Mr. Alderson a letter acknowledging receipt of his FOIL request within five (5) days of receipt of his

request as required under Section 89 (3) of the Freedom of Information Law, stating that his request will be granted or denied, (in whole or part), within approximately thirty (30) days. The request was forwarded to counsel and the District's insurance company for a response.

Miss Cannon then presented to the Commissioners a schedule of consumer accounts with unpaid balances as of May 31st, 2025, in the amount of \$494,830.76. As required the list was forwarded to the Town of Oyster Bay, Town of North Hempstead, and the Nassau County Assessor's Office for the inclusion on the 2025/2026 Tax Roll. In addition, it will be uploaded into the Nassau County's Direct Assessment Portal. After discussion, the report was ordered filed.

Miss Cannon informed the Commissioners that the Town of Oyster Bay Budget Hearing has been scheduled for October 21, 2025 at 10:00 AM and 7:00PM.

Miss Cannon then informed the Commissioners that the New York State and Local Retirement System released the employer contribution rates for 2027. The Jericho Water District's proposed 2026 budget included a 15% increase in NYS Retirement contributions. The rates came in at an average of 10% increase across all tiers and costs are projected to be under budget by approximately \$28,000.

A discussion was held regarding the procedures for the upcoming District Election for Commissioner scheduled for Tuesday, December 9th, 2025. Voters will enter through the side door of the headquarters building, will stop at three stations (check in, receive ballot, cast ballot) and leave out of the main lobby door. After discussion and upon motion duly made and seconded the following resolution was presented:

RESOLUTION REGARDING THE 2025 ANNUAL ELECTION

WHEREAS, Section 213-a. of the Town Law provides for a system of registration for Water District Elections, and

WHEREAS, a register of eligible water district voters must be prepared prior to Water District Elections, and

WHEREAS, such register shall be prepared from the names of people who have registered with the Nassau County Board of Elections.

BE IT RESOLVED that the voter registration books and records of the Nassau County Board of Elections prepared by it for use in the District's said annual elections shall constitute the Register of Voters of the Jericho Water District for use at the District's said election on Tuesday, December 9th, 2025, and

BE IT FURTHER RESOLVED that the Chairperson of the Election and each Election Inspector and Ballot Clerk be compensated for their respective services in preparing the Voters Registration Register and annual attendance at the Annual Election.

BE IT FURTHER RESOLVED that should the Chairperson or any Inspector and Ballot Clerk be unable or refuse to assume or perform his or her duties, then the Board of Water Commissioners may provide for an alternate Chairperson or Inspector and Ballot Clerk who shall assume the office of Chairperson or Inspector and Ballot Clerk, and

BE IT FURTHER RESOLVED that the Board of Water Commissioners may provide for any clerical help which they may deem necessary, and such clerical help, if any, shall perform their duties under the direction and control of the Chairperson and Inspectors of Election.

BE IT FURTHER RESOLVED that pursuant to Article 13, Section 212 of the Town Law, an election of the Jericho Water District will be held at the Water District's headquarters, 125 Convent Road, Syosset, New York, on Tuesday, December 9th, 2025 between the hours of 4:00 p.m. and 9:00 p.m. for the purpose of electing one Water Commissioner for a term of three (3) years beginning on January 1, 2026 and ending on December 31, 2028, and

BE IT FURTHER RESOLVED that the following persons shall be entitled to vote for Water Commissioner at the aforesaid election: a person who shall have been registered to vote with the Nassau County Board of Elections and whose name has been placed on the District's Register pursuant to Section 213-a of the Town Law and who shall have resided in the Jericho Water District for at least thirty (30) days next preceding said election to be held on Tuesday, December 9th, 2025, and

BE IT FURTHER RESOLVED that pursuant to Section 215(20) of the Town Law, candidates for the office of Water Commissioners shall file their names and nominations in petition form with the Secretary of the Board of Water Commissioners of the Jericho Water District at its headquarters at 125 Convent Road, Syosset, New York no later than the close of business at 4:00 p.m. on or before Friday, November 7th, 2025 and that such nomination petitions must be subscribed by at least twenty-five (25) registered voters of the Jericho Water District, and

BE IT FURTHER RESOLVED that a legal notice to the registered voters and residents of the Jericho Water District setting forth this Resolution be published one time in the official newspapers of the Jericho Water District; posted on the websites of the District and the Town of Oyster Bay; placed on the signboard of the Town; and conspicuously posted in three or more public locations within the District.

The foregoing Resolution was duly moved and seconded, and the following vote was cast:


VOTE	AYES	2	NOES	0	ABSENTIONS	0
Commissioner Abbate			AYE			
Commissioner Asmus			AYE			
Commissioner Beckerle			ABSENT			

Miss. Cannon reported that she filed the required 2026 NYS Tax Cap Compliance form with the Office of the State Comptroller.

The pending agenda items list was read, discussed, and filed.

The following claims were then audited and approved for payment: General Fund #29773 to #29817 and Construction Fund #2834 to #2835.

There being no further business, the meeting was, upon motion, duly made, seconded, and adjourned.


Secretary